

Hardee County School District

Acceptable Use Procedure

All individuals who employ information technology resources provided by the Hardee County School District (this includes but is not limited to telephones, computers, the local area and wide area networks at each site, and the Internet) must use these resources for academic and work-related purposes only. Use of Hardee County School District computing and network resources is a privilege and not a right. Inappropriate use can result in suspension or revocation of privileges.

The Hardee County School District is not responsible for damage to or loss of data from an employee's disk storage media or home computer resulting from use of a School District computer corrupted by viruses, power surges, equipment failures, and/or sabotage. In addition, the School District is not responsible for damage to or loss of data from an employee's disk storage media or home computer resulting from email or any other kind of file transfers from Hardee County School District faculty or staff members and/or others outside the School District. The Hardee County School District does everything within its power to insure that harmful files will not be propagated but it is the employee's responsibility to provide for the protection of their personal hardware, software and data. We encourage all employees to scan any files they receive before using them on their computer with a currently updated virus protection product.

Inappropriate use can include but is **not limited to** the following:

1. The intentional sending or retrieval of obscene, slanderous and/or harassing messages/materials
2. The unauthorized access (or attempted access) of any networked computer system.
3. Violation of copyright including unauthorized copying or modifying files.
4. Use of networked resources for academic plagiarism.
5. Any use for commercial purposes.
6. Posting or downloading non-academic and/or inappropriate material to Usenet.
7. Participation in network activities that place a strain on computer resources.
8. Using IRC (internet-relay chat) resources for non-academic purposes.
9. Playing games for non-academic purposes.
10. Any other behavior deemed inappropriate in the Hardee County School District employee policy.

Violation of these terms will result in notification of the appropriate administrative authorities (including School District officials, state and federal agencies) and possible sanctions up to and including dismissal