

CHAPTER 3.00 – SCHOOL ADMINISTRATION

COMPLAINTS AGAINST EMPLOYEES

3.9

Anyone who has a complaint about a Henry County School System employee may submit his/her complaint to the Superintendent or immediate supervisor. The complainant should identify himself/herself and submit the complaint in writing.

No action, including a letter to the employee’s personnel file, shall be taken by the administrative staff or Henry County Board of Education on the basis of a complaint, unless the matter is first reported to the employee, and he/she is furnished with a written copy of the complaint.

REFERENCES:

**CODE OF ALABAMA
16-12-3, 16-22-14, 16-4-8**

HISTORY:

**ADOPTED: OCTOBER 11, 2007
REVISED: JULY 18, 2013; _____
FORMERLY: 6.40**