

HOOVER CITY SCHOOLS

BULLYING, HARASSMENT OR INTIMIDATION REPORTING FORM (Approved Nov. 4, 2010)

Directions: Bullying, harassment, or intimidation are serious acts and will not be tolerated. This is a form to report alleged bullying, harassment, or intimidation that occurred on school property; at a school-sponsored activity or an event off school property; on a school bus; or on the way to and/or from school, in the current school year. If you wish to report an incident of alleged bullying, harassment, or intimidation, complete this form and return it to the Principal at the student victim's school. Contact the school for additional information or assistance at any time.

Today's date: _____ / _____ / _____ School: _____
Month Day Year

| | |
|---|---------------|
| Person Reporting Incident (Please print) | |
| Name: _____ | |
| Telephone: _____ | E-mail: _____ |

1. Name of student victim: _____ Age _____ Grade _____

| | |
|---|-------------------------------------|
| 2. Name(s) of alleged offender(s) (if known): _____ _____ | School (if known) _____ _____ |
|---|-------------------------------------|

3. Where did the incident occur (choose all that apply)?
 On school property At a school sponsored activity or event off school property Other
 On a school bus On the way to/from school

4. Place an X next to the statement(s) that best describes what happened (choose all that apply):
 Any bullying, harassment, or intimidation that involves physical aggression
 Getting another person to hit or harm the student
 Teasing, name-calling, making critical remarks, or threatening, in person or by other means
 Demeaning and making the victim of jokes
 Making rude and/or threatening gestures
 Excluding or rejecting the student
 Intimidating (bullying), extorting, or exploiting
 Spreading harmful rumors or gossip
 Electronic communication (specify) _____
 Other (specify) _____

5. What did the alleged offender(s) say or do? _____

6. Do you have any information to share about why the bullying, harassment or intimidation occurred? _____

7. Is there any additional information you would like to provide? _____

Signature: _____

Date: _____