



REGULAR BOARD MEETING
June 12, 2017 - 5:30 PM
MINUTES

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Hoover City Board of Education met in regular session on Monday, June 12, 2017. The meeting was called to order at 5:30 PM by President Earl Cooper. Mr. Cooper asked those who wished to participate to join in a moment of silence. The Pledge of Allegiance followed led by President Cooper.

II. ROLL CALL - ESTABLISHMENT OF A QUORUM

The record of those attending was made:

Mr. Earl A. Cooper, President
Mr. Craig Kelley, Vice President
Mrs. Jill Ganus (Arrived at 5:36 PM)
Mrs. Deanna D. Bamman
Mrs. Amy Tosney
Dr. Kathy L. Murphy, Superintendent
Mrs. Linda Goodwin, Recording Secretary

III. ADOPTION OF AGENDA

President Cooper asked for a motion to adopt the agenda. A motion was made by Vice President Kelley and seconded by Mrs. Bamman. The agenda was adopted by unanimous vote.

IV. RECOGNITIONS

Mr. Jason Gaston (Coordinator of Public Relations) presented the following:

HHS Baseball Team - 2017 7A AHSAA State Champions

The Hoover High School Baseball Team was recognized for winning the 2017 7A AHSAA State Championship. Adam Moseley (Head Coach) acknowledged the seniors

on the 2017 team who were in attendance. He announced that all of the graduated seniors will be attending college and some will be playing college baseball. Coach Moseley recognized three team members who received individual awards:

1. Brock Guffey - State Pitcher of the Year
2. Brandon Agsalud - All State Outfielder
3. Garrett Farquhar - All State Honorable Mention for Shortstop

HHS Track Team - 2017 7A AHSAA State Outdoor Championship

Devon Hind (Coach) announced that Hoover High School Girl's and Boy's Track Team won the 2017 7A AHSAA State Outdoor Championship. Coach Hind stated that nine graduated seniors will be continuing their track careers in college.

2016-2017 Hoover City Schools Retirees

HCS recognized the 2016-2017 retirees. Each retiree received an apple clock containing a plaque thanking them for their service to HCS. There were 29 retirees with a total of 797 years of service. The retirees are:

Pamela Allen	Transportation	Special Education Bus Driver
Christine Baker	Deer Valley Elem	3rd Grade Teacher
Susan Beck	Transportation	Bus Driver
Daryl Beckmann	Transportation	Special Education Bus Driver
Deborah Blalock	Rocky Ridge Elem	Literacy Coach
Karen Burford	Bumpus Middle	Special Education Teacher
Tanya Constantine	S Shades Crest Elem	4th Grade Teacher
Jacquelyn Davis	S Shades Crest Elem	CNP Manager
John Diplacido	Bumpus Middle	8th Grade Science Teacher
Patricia East	Brock's Gap Interm	ISS Teacher
Madge Gregg	Hoover High	Business Education Teacher
Lydia Harris	Trace Crossings Elem	2nd Grade Teacher
Lewis Harrison	Transportation	Special Education Bus Driver
Susan King	Spain Park High	9-12th Grade English Teacher
Lee Ann Looney	Transportation	Bus Driver
Martha MacKay	Greystone	4th Grade Teacher
Barbara Mayer	Central Office	Instructional Support Director
Doreen McCormick	Spain Park High	CNP Manager
Michele Murphy	Berry Middle	6th Grade Social Studies Teacher
Susan Murphy	Rocky Ridge Elem	Counselor
Karen Pfeiffer	Trace Crossings Elem	Teacher
Deborah Robbins	Rocky Ridge Elem	4th Grade Teacher
Denna Scott	Green Valley Elem	Bookkeeper

Kathy Tyson	Gwin Elem	Kindergarten Teacher
Kathleen Wheaton	Greystone Elem	Principal
Louise White	Central Office	Superintendent's Secretary
Franchesca Wilkes	Brock's Gap Interm	5th Grade Teacher
Beverly Williamson	Hoover High	Principal's Secretary
Cynthia Wisdom	Gwin Elem	2nd Grade Teacher

2017-2018 Hoover City Schools Foundation Grant Awards

Dr. David Conner (Foundation Chairman) announced HCS Foundation is sponsoring three grant programs. Dr. Conner, with the assistance of Janet Turner (Foundation Executive Director), recognized the first grant recipients for the Traditional Teacher Program Emphasizing Classroom Education. The second grant program involves innovative education ideals for the classroom and will be issued this summer. The third grant program will be announced in the fall. Funding for these grants are supported through the Education Foundation fundraisers, the City, and various corporations.

The grant recipients were:

Bluff Park Elementary

PROJECT TITLE	FUNDING AMOUNT	PROJECT TEAM CONTACT
Girls Engaged in Math and Science (GEMS)	\$1,350	Geri Evans
Green Hour	\$2,000	Nancy McGowan
Traveling the World from the Comfort of School	\$1,840	Amanda Walker
TOTAL FUNDING	\$5,190	

Gwin Elementary

PROJECT TITLE	FUNDING AMOUNT	PROJECT TEAM CONTACT
Communities Family Literacy Program	\$2,000	Katie Collins
Drumming Up Success	\$2,000	Dr. Erica Farnham
Engage, Enhance, Extend: Learning Through LEGOs	\$400	Jill Foshee
TOTAL FUNDING	\$4,400	

Hoover High

PROJECT TITLE	FUNDING AMOUNT	PROJECT TEAM CONTACT
Beads for Needs	\$1,535	Jennifer Vann
TOTAL FUNDING	\$1,535	

Riverchase Elementary

PROJECT TITLE	FUNDING AMOUNT	PROJECT TEAM CONTACT
Dashing Through the Curriculum	\$1,960	LaRue Frederick
Getting "Series"ous About Circuits	\$1,850	LaRue Frederick
Listening for Learning	\$2,000	Dr. Alice Turney
Reading in Nature	\$815	Dr. Alice Turney
TOTAL FUNDING	\$6,625	

Trace Crossings Elementary

PROJECT TITLE	FUNDING AMOUNT	PROJECT TEAM CONTACT
Growing Communications	\$1,980	Rebecca Crow
STEAM - majigs	\$2,000	Amanda Stone
Integrating Sensory Tools to Increase Student Success	\$565	Julie Smith
TOTAL FUNDING	\$4,545	

V. PUBLIC PARTICIPATION

No public participation.

VI. ACTION ITEMS

A. Minutes from Regular Board Meeting May 8, 2017, Special-Called Board Meeting May 23, 2017, and Special Called Board Meeting May 30, 2017.

Superintendent Murphy recommended the Board approve the minutes from the Regular Board meeting on May 8, 2017, the Special-Called Board meeting on May 23, 2017, and the Special-Called Board meeting May 30, 2017. A motion

was made by Vice President Kelley and seconded by Mrs. Bamman. The motion was approved by unanimous vote.

B. Personnel Actions

The Personnel Report included: thirty appointments, thirteen individuals transferred, one request for change of status, three requests for a leave of absence, eighteen individuals resigned, one individual retired (with a total of 25 years of service), one termination, one supplement, and one principal contract was approved.

Superintendent Murphy recommended the Board approve the Personnel Actions. A motion was made by Mrs. Bamman and seconded by Vice President Kelley. The motion was approved by unanimous vote.

C. Business Actions

Superintendent Murphy reported on the 2017 Budget Edit. Dr. Murphy explained that the Board approved Budget Amendment No. 1 in March 2017. Amendments are subjected to edits by the State Department. One such edit was made to include the additional allocation from the City. This allocation had not been included in the original budget. HCS has a positive balanced budget of \$1.3 million. HCS has represented all revenues and expenditures in this amendment and will not be requesting a second amendment. This edit does not need Board approval.

Superintendent Murphy reported on the Monthly Financial Statement ending April 2017. The variance as compared to the prior year (April 2016) is favorable \$7.1 million; resulting from an increase in tax receipts, allocations from the city, interest on investments, and foundation funding. General Fund expenditures were \$1.4 million less compared to April 2016. Special Revenue Fund expenditures were \$695,000 less compared to April 2016. Cash Disbursements for April 2017 were \$2,996,789.00 and Payroll for May 2017 was \$7,367,470.48.

Superintendent Murphy recommended the Board approve the Monthly Financial Statement for April 2017, Cash Disbursements for April 2017, and May 2017 Payroll. A motion was made by Mrs. Bamman and seconded by Vice President Kelley. The motion was approved by unanimous vote.

D. Bond Resolution

Superintendent Murphy recommended the Board approve Progress Bank, an institution to refund HCS Series 2005 Bond. HCS will save \$1.17 million dollars in interest payments over the remaining life of the bond. The Progress Bank

interest rate is 2.310% and will mature in fiscal year 2027. HCS current interest rate is 4.5%.

Mr. Heyward Hosch (Maynard, Cooper & Gale) fielded questions from the Board.

A motion was made by Mrs. Bamman and seconded by Mrs. Ganus. The motion was approved by unanimous vote.

E. Obsolete Items

Superintendent Murphy recommended the Board approve Obsolete Items that are beyond economic repair: 1099 Samsung Chromebooks, 99 Apple iPads, and 290 Dell Chromebooks. A motion was made by Mrs. Bamman and seconded by Mrs. Ganus. The motion was approved by unanimous vote.

F. 2017-2018 Meal Price Increase

Superintendent Murphy recommended an increase in lunch meals for the 2017-2018 school year. A student lunch meal will increase \$0.10 and an adult meal will increase \$0.20. This increase is to comply with the Paid Lunch Equity (PLE) calculation required by the USDA, section 205 of the Healthy, Hunger-Free Act of 2010. Elementary lunches will be \$2.25, secondary lunches will be \$2.60, and faculty/staff lunches will be \$3.20. Breakfast meal price will remain at \$1.50 for all grade levels.

Superintendent Murphy recommended the Board approve the 2017-2018 Meal Price Increase. A motion was made by Vice President Kelley and seconded by Mrs. Bamman. The motion was approved by unanimous vote.

G. Use of Facilities Policy

Superintendent Murphy recommended the Board approve revisions to Board Policy 4.4.3, Use of Board Facilities. A motion was made by Mrs. Bamman and seconded by Mrs. Ganus. The motion was approved by unanimous vote.

4.4.3

Use of Board Facilities:

Facilities and property owned and operated by Hoover City Board of Education (HCBOE) are designed for and have primarily an educational purpose. Those purposes sometimes extend beyond traditional “school” into other activities that benefit Hoover’s students and communities in which they live. The Board is

pleased to extend the use of its facilities and/or grounds beyond traditional school and to other activities that nonetheless benefit its students by providing them with an opportunity to develop skills and talents in ways other than those which occur in the traditional school environment.

Use of the facilities must not disrupt school operations or be inconsistent with the purpose and mission of the school system. Adequate advance provision must be made for security, supervision, maintenance, damage prevention, post-event clean-up, liability insurance, and other risk management measures appropriate to the proposed use.

Use of HCBOE school property by parties other than HCBOE is by permission only. Any use of HCBOE property and facilities which prohibits, conflicts with, or interferes with an education use will not be permitted.

Use of Board facilities for non-school organizations may be approved if the foregoing conditions are satisfied and a rental contract (or the equivalent thereof) that includes a reasonable fee or rental charge and other appropriate terms and conditions as outlined in 3.12 ("Fees, Payments, and Rentals") is executed in accordance with procedures governing the use of school facilities. Outside facilities such as tennis courts, athletic fields, and tracks may be utilized by the general public as long as the use does not conflict or interfere with the use of the facilities by the school or a school sanctioned group activity and the use takes place outside of regular school day.

H. Job Descriptions - Parts Associate and Transportation Shop Assistant

The SDE will reimburse salaries to school systems for certain positions. Mr. Jeremy Bradford (Transportation Coordinator) recommended filling two such positions - Parts Associate and Transportation Shop Assistant. Mr. Bradford noted there are five additional positions that HCS could add to the transportation department and for which HCS can receive SDE funding. This is a way to add staff without adding cost to the system.

Superintendent Murphy recommended the Board approve job descriptions for Parts Associate and Transportation Shop Assistant. A motion was made by Vice President Kelley and seconded by Mrs. Bamman. The motion was approved by unanimous vote.

I. Code of Conduct

Superintendent Murphy recommended the Board approve HCS Code of Conduct. A motion was made by Mrs. Bamman and seconded by Vice President Kelley. The motion was approved by unanimous vote.

VII. NEW BUSINESS/SUPERINTENDENT'S REPORT/INFORMATION REPORTS

A. Legal Update

The Board was provided a Legal Update. Dr. Murphy reminded the Board this is a confidential document providing updates on legal matters and information.

B. Use of Facilities Fee Structure

The Board members were provided with draft copies of Guidelines and Procedures for Facility Use, Camp Facility Use, and Facility Use Fee Schedule. Dr. Murphy reminded the Board these items were for review and were not actionable items. Principals are scheduled to review these drafts on June 22, 2017, and provide their input.

Dr. Murphy noted the Facility Use Fee Schedule is in compliance with the Guidelines of Financial Operations of School Related Organizations (SDE), Financial Procedures for Local Schools 2010 (SDE), Alabama Department of Examiners for Public Accounting (policy and guidelines), and the Attorney Generals Options of Schools. Dr. Murphy emphasized the HCS Facility Use Fee Schedule also covers cost associated with use of the building.

C. No Kid Hungry

Dr. Murphy informed the Board and the public of a free summer meal program for children. Parents simply text "food" (or "comida" for a reply in Spanish) to 877877. Parents will receive information regarding the location of free meals in their area.

D. Preliminary Design Concepts

Dr. Murphy stated there have been numerous concerns, comments, and questions regarding the need for additional school(s) or additions to present school(s). Dr. Murphy provided the Board members with preliminary design concepts for review. Dr. Murphy stressed that these designs were preliminary and not available for public viewing at this time. HCS continues to study and

work on solutions that impact our schools in regards to rezoning, annexation, and growth in our city.

E. Foundation Funding

The Board was provided with information on the Fiscal 2018 Foundation Program Funding. Dr. Murphy explained the importance of this document which lists the funding amounts HCS receives for various positions and areas of instruction including a breakdown by school, average daily membership, and the funding calculations. SDE Fiscal 2018 Budget information was also provided.

F. Hoover Metropolitan Sports Complex

Dr. Murphy discussed Alabama Power's powerline revisions associated with the Sports Complex. Alabama Power has accepted HCS request to revise their plans by placing the power lines on the property line that exists between HCS and the City. Dr. Murphy reported 15 feet to either side of that property line is established as the 30 foot easement. Dr. Murphy explained that in addition to the 15 foot easement there is a clause for a 10 foot lease. A 25 foot easement on HCS property and a 25 foot easement on the City property. The 10 foot lease clause is included if additional construction, such as a road, is needed.

G. Lease Agreement with Artist on the Bluff

Dr. Murphy informed the Board that she and Mr. Whit Colvin (Board Attorney) are working on a lease agreement for Artists on the Bluff. Dr. Murphy stated she plans to present a lease agreement to which will either be a contract with Artists on the Bluff or a lease agreement with the City for Artists on the Bluff at the July Board meeting.

H. Transportation Department Handbook

The Board was provided a copy of the Transportation Department Handbook for review. Dr. Murphy informed the Board Mr. Jeremy Bradford' (Transportation Coordinator) and others in his department prepared the handbook. Mr. Bradford provided a copy to Mr. Ray Sanders (AEA Representative), whose suggestions were incorporated in the revisions. Mrs. Mary Veal (Human Resources Director) also reviewed the document. This revised document will be use by the transportation employees as a guide on procedures. The Board does not need to take action on this item.

I. Non-Traditional High School Diploma Option [AL ADM CODE 290-3-1-02 (18)]

Dr. Murphy will ask the Board to approve the Non-Traditional High School Diploma Option [AL ADM CODE 290-3-1-02 (18)] at the July Board meeting. Dr. Murphy informed the Board this is State mandated policy. The SDE approved the Non-Traditional High School Diploma Option in July 2016. The SDE has directed all school Boards to create a policy to be in compliance. Ms. Melissa McKee (Bishop, Colvin, Johnson, and Kent) and Dr. Ron Dodson (Assistant Superintendent) have reviewed the information provided to the Board.

VIII. DATE OF NEXT BOARD MEETING

Next regular Board meeting will be on Tuesday, July 11, 2017, 5:30 PM

IX. ADJOURNMENT

There was no further business. The meeting adjourned at 6:27 PM.

Superintendent

Board President