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NEWS RELEASE

FOR IMMEDIATE RELEASE: JULY 9, 2019

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Seeking High-Quality Substitute Teacher Applicants July 15-26



HOUSTON COUNTY, GA – Houston County schools are seeking high-quality substitute teachers. The Human Resources Department will accept applications July 15 - 26, 2019.

To qualify, candidates must meet the following educational and certification requirements.

1. Education – either an associate’s degree or higher from an accredited college; minimum of 60 college semester hours; or a passing score on a paraprofessional assessment approved by the Professional Standards Commission; and
2. Certification - a teaching certificate (current, out of state or expired), certificate of eligibility, or an official substitute teaching certificate from any county in Georgia.

Applicants who need an official substitute teaching certificate may obtain this certificate through Middle Georgia RESA. The next classes will be offered July 17 in Warner Robins and July 25 in Macon, beginning at 8:00 a.m. The cost is \$35. This class will enable applicants to be eligible for hire during this employment drive. To register, visit MGRESA.org.

Certified teachers who substitute are paid \$13.33 an hour. Non-certified substitutes with a bachelor’s degree or higher earn \$11.00 per hour; those with less than four years of college are paid \$10.00 per hour. The daily pay is for a maximum of 7.5 hours. Lesson plans are provided by the teacher. School times are:

- Primary and elementary school – 8:30 a.m. to 3:30 p.m.;
- Middle school – 7:30 a.m. to 2:45 p.m.;
- High school – 7:45 to 2:45 p.m.;
- Houston County Career Academy - 7:45 a.m. to 2:25 p.m.; and
- Houston County WIN Academy: 8:00 a.m. to 2:40 p.m.

MORE

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WWW.HCBE.NET

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Qualified candidates are encouraged to apply online. Applications are submitted through the [Employment webpage](#) using the district's [Applicant Tracking system](#). Documentation of qualifications must be provided to verify requirements are met and should be uploaded as part of the application. Applicants selected for hire will be notified via email regarding the next steps in the hiring process.

Applicants may visit www.hcbe.net/substituteteacher for requirements and application details. For more information, please contact Pam Chapman, Human Resources Absence Management Secretary at Pam.Chapman@hcbe.net or 478-988-6138.

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