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PUBLIC SERVICE ANNOUNCEMENT

FOR IMMEDIATE RELEASE: JANUARY 12, 2018

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Contact: Beth McLaughlin, Director of Community & School Affairs, 478-988-6390, ext. 0, Beth.McLaughlin@hcbe.net

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Pre-K Registration Feb. 26 – Mar. 23



HOUSTON COUNTY, GA – The Houston County School System will accept applications for the 2018-2019 Pre-Kindergarten program Feb. 26 through Mar. 23, 2018. Approximately 1,300 children are expected to register for Pre-K.

Pre-K students must be four years of age on Sept. 1, 2018. Children who will be 5 years old on Sept. 1, 2018, and are **not** currently enrolled in one of the school district's Pre-K classrooms, should register as a kindergarten student for the 2018-2019 school year.

Parents are encouraged to follow three steps: 1. schedule an appointment online; 2. pre-register online; 3. bring the proper documents to the appointment at Central Registration. [Online appointments](#) may be scheduled beginning Jan. 16, 2018. [Online registration](#) should be completed prior to the appointment at Central Registration.

Registration takes place at the [Central Registration](#) office, located at 303 South Davis Drive in Warner Robins. Central Registration is open during the week from 8:00 a.m. to 1:00 p.m. and 2:00 to 5:00 p.m., except for Wednesday. Wednesday hours are from 8:00 a.m. until 1:00 p.m.

Applicants will be entered into a computer system for a lottery drawing giving no priority. All Pre-K applications submitted by Mar. 23 will have an equal chance of computer selection, regardless of the application date. Parents will be notified by mail of acceptance or waiting list status by mid-May.

Pre-K registration must be completed by the parent or legal guardian and requires the following items:

- Parent/guardian photo ID
- Certified birth certificate
- Guardianship/custody orders if the child does not live with his natural parents

MORE

P.O. Box 1850 • PERRY, GEORGIA 31069
(478) 988-6200 • FAX (478) 988-6259
WWW.HCBE.NET

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- Two Proofs of Residency:
 - 1. Lease or mortgage and
 - 2. One of the following:
 - Utility bill (electric, water or cable bill)
 - Property tax statement or income tax statement
 - Automobile registration or insurance
 - Mail from any government agency
- Social Security Card or waiver.

The following documents will be required once a child becomes enrolled if not available during registration:

- Ear, Eye, Dental and Nutrition Screening, Georgia Form 3300 (available from a doctor or the Health Department); and
- Immunization Certificate, Georgia Form 3231 (available from a doctor or the Health Department).
- Proof of eligibility for Medicaid, SSI, TANF or food stamps, if applicable

For more information about Pre-K, please contact the office of the Coordinator for Special Programs at 478-988-6200, ext. 10330, or blanche.lamb@hcbe.net. For more information about registration in general, please visit the Central Registration website, send an email to CentralRegistration@hcbe.net or call 478-741-3610.

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