



Post Office Box 1850 - Perry, Georgia 31069
478-988-6200
www.hcbe.net

HB 251 (2018-2019) - Implementation Procedures

1. Parents of Houston County School System students will be notified of HB251 by July 1st of each year and provided with a preliminary list of schools (with less than 80% capacity) based on existing data.
2. Parents may get an “**Application to Request Public School Transfer**” from their zoned school or may download a copy from www.hcbe.net beginning on July 1st.
3. Applications for transfer must be mailed to the *Assistant Superintendent for School Operations*, HCBOE, P.O. Box 1850, Perry, GA, 31069.
4. Applications for transfer will be available on-line July 1, 2018. Applications will be accepted July 1, 2018 until August 20, 2018. After the August 20th deadline, no applications will be accepted for the remainder of the school year.
5. All applications for transfer must be postmarked by the **August 20, 2018** deadline.
6. Capacity will be determined by a school’s enrollment on the tenth day of the school year after all assigned students have been enrolled. Schools and/or grade levels may be removed or added after this date due to student enrollment.
7. In the event the number of transfer requests exceeds the available capacity in the particular school, requests will be approved based on the order in which they were received.
8. Parents will be notified of the approval or denial of their request by **August 27, 2018**.
9. All students are to begin the school year at their home zoned school. Approved transfers will be effective by Tuesday, **September 4, 2018**.
10. Once a request is approved, the parent assumes all costs and responsibilities related to the transportation of their child to and from the school so long as the child remains at that assigned school.

Dr. Richard Rogers, Assistant Superintendent
Office of School Operations
478-218-7512



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**2017 - 2018 FINAL Classroom Availability
 HB251 Public School Transfer**

ELEMENTARY SCHOOLS WITH CAPACITY (BY GRADE)

GRADE	SCHOOL
K	Centerville, Lindsey, Miller, Shirley Hills
1	Lindsey, Northside, Shirley Hills, Westside
2	Lindsey, Northside, Shirley Hills, Westside
3	Lindsey, Northside, Pearl Stephens, Westside
4	Centerville, Hilltop, Kings Chapel, Langston Road, Lindsey, Miller, Morningside, Northside, Westside
5	Lindsey, Miller, Morningside, Parkwood, Russell, Westside

MIDDLE SCHOOLS CAPACITY (BY GRADE)

Grade	SCHOOL
6	No available space
7	Warner Robins Middle School
8	Thomson Middle School

HIGH SCHOOLS CAPACITY

Houston County High School	No available space
Northside High School	No available space
Perry High School	No available space
Veterans High School	No available space
Warner Robins High School	No available space