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## NEWS RELEASE

**FOR IMMEDIATE RELEASE: SEPTEMBER 13, 2017**

(Release #2017/18 – 032)

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## Schools Seek High-Quality Substitute Teachers



HOUSTON COUNTY, GA - Houston County schools are seeking high-quality substitute teachers. The Human Resources Department will accept applications Sept. 14 through Sept. 21, 2017.

To qualify, candidates must meet the following educational and certification requirements.

1. Education - either an associate's degree or higher from an accredited college, two years of college coursework of at least 60 semester hours, or pass a paraprofessional assessment approved by the Professional Standards Commission; and
2. Certification - a teaching certificate (current, out of state or expired), certificate of eligibility, or an official substitute teaching certificate from any county in Georgia.

Applicants who need an official substitute teaching certificate may obtain this certificate through Middle Georgia RESA. The next class is Sept. 14, 2017, from 8:30 a.m. to 12:00 p.m. at various locations in Warner Robins and Macon. The cost is \$35. This class will enable applicants to be eligible for hire during this Sept. 14 - 21 employment drive. To register, visit [MGRESA.org](http://MGRESA.org).

The pay rate for those with a bachelor's degree or higher is \$11.00 per hour; for those with less than four years of college, the pay is \$10.00 per hour. The daily pay is for a maximum of 7.5 hours. Lesson plans are provided by the teacher. Substitutes report to work a half-hour before school begins and remain a half-hour after school. School times are:

- Primary and elementary school - 8:30 a.m. to 3:30 p.m.;
- Middle school - 7:30 a.m. to 2:45 p.m.;
- High school - 7:45 to 2:45 p.m.;
- Houston County Career Academy - 7:45 a.m. to 2:25 p.m.; and
- Houston County Crossroads Center: 8:00 a.m. to 2:40 p.m.

**P.O. Box 1850 • PERRY, GEORGIA 31069**  
**(478) 988-6200 • FAX (478) 988-6259**  
**WWW.HCBE.NET**

Qualified candidates are encouraged to apply online. Applications are submitted through the [Employment webpage](#) using the district's [AppliTrack system](#). Documentation of qualifications must be provided to verify requirements are met and should be uploaded as part of the application. Once selected, substitutes will attend an orientation on Sept. 14 and complete a fingerprinting background check at a cost of \$60.

For more information please contact Pam Sharp, Human Resources Absence Management Secretary, at [Pam.Sharp@hcbe.net](mailto:Pam.Sharp@hcbe.net) or 478-988-6200, ext. 10138.

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