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PUBLIC SERVICE ANNOUNCEMENT

FOR IMMEDIATE RELEASE: JUNE 29, 2018

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Contact: Beth McLaughlin, Director of Community & School Affairs, 478-988-6390, ext. 0, Beth.McLaughlin@hcbe.net

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HB251 School Transfer Option Based on Space Availability

HOUSTON COUNTY, GA – The 2009 Georgia General Assembly approved House Bill 251 (HB251), giving parents/guardians the option to request that their children attend any school within the school system *based on space availability*. School districts determine available classroom space after all assigned students have been enrolled.

In accordance with the law, the Houston County School System created a process for parents to exercise this school transfer option and a process to determine space availability. Openings are grade specific.

Currently there are openings at 12 elementary schools: Bonaire, Centerville, Hilltop, Kings Chapel, Langston Road, Lindsey, Miller, Morningside, Northside, Shirley Hills, Tucker and Westside. At this time, middle schools and high schools are at capacity.

Parents who desire to request a school transfer may print a “2018-2019 Application to Request HB251 Public School Transfer” from the website or pick up a form from any school. Applications will be accepted from July 1, 2018, through August 20, 2018. **Applications must be postmarked by August 20, 2018.**

Applications will be approved based on the order which they were received. Families that request a transfer will be notified of approval or denial by August 27, 2018.

The list of schools with classroom space availability will be finalized based on enrollment on the tenth day of school, August 14, 2018. This allows time for a more accurate enrollment number at each school based on new students and school withdrawals.

All students will begin the school year at their zoned school. Approved transfers will be effective by September 4, 2018, following notification. Parents who transfer their children under HB251 are required by law to assume all costs and responsibilities related to the transportation of the student to and from school as long as the child remains at that school.

MORE

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Applications for transfer must be mailed to the Assistant Superintendent for School Operations, Dr. Richard Rogers. The address is: Houston County Board of Education, P.O. Box 1850, Perry, Georgia, 31069. **Schools are not accepting these applications.**

Information regarding HB251 is posted to the Board of Education website, www.hcbe.net, to include the [School Zones webpage](#). The following is posted and provided below: preliminary list of schools with available classroom space, implementation procedures and an application to request a transfer through HB251. For more information, contact School Operations at 478-218-7513.

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**HB251 Public School Transfer
2018 - 2019 Preliminary Classroom Availability**

ELEMENTARY SCHOOLS WITH CAPACITY (BY GRADE)

GRADE	SCHOOL
K	Lindsey
1	Bonaire, Lindsey, Northside
2	Lindsey, Northside, Tucker
3	No available space
4	Centerville, Hilltop, Lindsey, Northside, Westside
5	Kings Chapel, Langston Road, Lindsey, Miller, Morningside, Shirley Hills

MIDDLE SCHOOLS CAPACITY (BY GRADE)

Grade	SCHOOL
6	No available space
7	No available space
8	No available space

HIGH SCHOOLS CAPACITY

Houston County High School	No available space
Northside High School	No available space
Perry High School	No available space
Veterans High School	No available space
Warner Robins High School	No available space

Dr. Richard Rogers, Assistant Superintendent
Office of School Operations
478-218-7512



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HB251 (2018-2019) - Implementation Procedures

1. Parents of Houston County School System students will be notified of HB251 by July 1st of each year and provided with a preliminary list of schools based on existing data.
2. Parents may get an “**Application to Request HB251 Public School Transfer**” from their zoned school or may download a copy from www.hcbe.net beginning on July 1st.
3. Applications for transfer must be mailed to the *Assistant Superintendent for School Operations*, HCBOE, P.O. Box 1850, Perry, GA, 31069.
4. Applications for transfer will be available online July 1, 2018. Applications will be accepted July 1, 2018 until August 20, 2018. After the August 20th deadline, no applications will be accepted for the remainder of the school year.
5. All applications for transfer must be postmarked by the **August 20, 2018** deadline.
6. Capacity will be determined by a school’s enrollment on the tenth day of the school year after all assigned students have been enrolled.
7. In the event the number of transfer requests exceeds the available capacity in the particular school, requests will be approved based on the order in which they were received.
8. Parents will be notified of the approval or denial of their request by **August 27, 2018**.
9. All students are to begin the school year at their zoned school. Approved transfers will be effective by Tuesday, **September 4, 2018**.
10. Once a request is approved, the parent assumes all costs and responsibilities related to the transportation of their child to and from the school so long as the child remains at that assigned school.

Dr. Richard Rogers, Assistant Superintendent
Office of School Operations
478-218-7512

Houston County Board of Education

P.O. Box 1850, Perry, Georgia 31069

2018-2019 APPLICATION TO REQUEST HB251 PUBLIC SCHOOL TRANSFER

MUST BE POSTMARKED BY AUGUST 20, 2018

(Georgia Department of Education House Bill 251 2009)

Parents: Please complete an application for EACH individual student and MAIL (applications will not be accepted at the school site) by August 20, 2018 to:

*Dr. Richard Rogers, Assistant Superintendent
HCBOE School Operations
P.O. Box 1850
Perry, GA 31069*

Under a 2009 state law (O.C.G.A. § 20-2-2131), parents may request a transfer to another public school within their local school district if space is available. If you want to request a transfer, please complete the information below.

STUDENT INFORMATION

Today's Date _____ Student's Name _____

Grade Entering _____ Date of Birth _____ Age _____

Special Education Placement? YES or NO If yes, what is exceptionality _____
(circle one)

Name of Custodial Parent/Guardian Requesting Transfer _____

Home Address _____ GA _____
Street City State Zip

Phone Number _____ E-Mail _____

SCHOOL CHILD IS ZONED TO ATTEND _____

PARENT REQUEST FOR SCHOOL TRANSFER

I _____ am requesting a transfer for _____
Name of Parent/Guardian Student's Legal Name

to attend one of the following other schools in the Houston County School System. I fully understand that my child may only receive my first choice of schools if space is available at the time this request is approved by the local school district.

Parent/Guardian Ranked List of Schools for Transfer:

- 1) _____
- 2) _____
- 3) _____

Parent/Guardian Signature

Date