1) Log into AIMSweb at [http://www.aimsweb.com](http://www.aimsweb.com)

Customer ID: 8390  
Username: ___________  
Password: ___________

2) Click on My Classes Tab

3) Choose the writing tab, correct timeframe, and select WE-CWS
4) To access the **Class Distribution by Percentile and Level Report**, click on the first classroom report, often referred to as the Rainbow Report.

**Sample Class Distribution by Percentile and Level report (Rainbow Report)**

The Class Distribution by Percentile and Level report rank orders students by score, displaying student performance in reference to the target. Red, yellow, and green color-coding represents the intensive (Tier 3), strategic (Tier 2), and benchmark (Tier 1) levels respectively.

5) To access the **Instructional Recommendations Report**, click on the second classroom report.

**Sample Instructional Recommendations report**

The instructional recommendation report displays student scores in order from highest to lowest and assigns an instructional recommendation identifying the level of intensity necessary to bring students up to benchmark (Tier 1) level.
6) To access the Histogram report, click on the middle report in the second row.

Sample Histogram Report

The histogram report displays the number and percent of students earning scores falling in Tier 1, Tier 2, and Tier 3.

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7) To access the Summary of Impact Report, click on the first report in the second row.

Sample Summary of Impact Report

The summary of impact report lists students by benchmark, strategic, and intensive status and adds checkmarks next to students who reached benchmark status over the past instructional period.
8) To access the **Average Score by Service Code Report**, click on the last report in the second row.

**Sample Average Score by Service Code Report**

The Average Score by Service Code Report displays status and growth of groups of students over time. Groups include General Education, Special Education, and Title One students.

9) To access the **Improvement Report** (Individual Student Report), click on the word Report for an individual report or on the paper symbol after the word Pathway for reports of all your students.
Sample Improvement Report

The Improvement Report shows student performance over the course of the year. Select a comparison group and click the display button to compare student performance to:

- all students in your school
  - Happy Days School
  - Huron
  - Student Achievement Model
  - Michigan
  - AIMSweb Growth Aggregate

- all students in your district
  - Happy Days School
  - Huron
  - Student Achievement Model
  - Michigan
  - AIMSweb Growth Aggregate

- all students in the SAM project
  - Happy Days School
  - Huron
  - Student Achievement Model
  - Michigan
  - AIMSweb Growth Aggregate

- all students in Michigan
  - Happy Days School
  - Huron
  - Student Achievement Model
  - Michigan
  - AIMSweb Growth Aggregate

- all students in AIMSweb
  - Happy Days School
  - Student Achievement Model
  - Michigan
  - AIMSweb Growth Aggregate