Fall Data Review

and

Action Planning

www.hisd.k12.mi.us
Team Expectations

• Responsible
  – Stay on topic
  – Participate fully—listen, take notes, discuss, brainstorm, give ideas, and volunteer

• Respectful
  – All members need to openly, honestly, and respectfully share expertise
  – Be positive

• Ready
  – Make an effort to attend all meetings, arrive on time, and stay for full session
  – Complete your assigned tasks before each meeting
Why are you here???

• Introduce NEW team members

• Review Invitation to Data Review Day - Are additional members needed?

• As a team, discuss your responsibilities and clarify roles
Purpose

• Review student data
  – writing
  – reading
  – math
  – behavior

• Modify our support systems to improve student outcomes
The Big Picture (RtI and 3-Tier)

• Determine what is important for students to know.
• Teach what is important for students to know.
• Keep track of what students are showing they know.
• Make changes according to the data and results you collect.
Agenda

• Writing, Math, Reading, and Behavior data review with across-building sharing
• Update/revise last action plan
• District Team time
• Workshop evaluation
• Breaks and lunch at your convenience
Data CD

- District-Wide Performance Over Time—Data for ALL areas
- Building-Wide Performance Over Time—Data for ALL areas
- "Grade" and "Class of" Performance Over Time—Data for ALL areas (for grade-level and department meetings)
Academics

- Writing
- Reading
- Math
Writing

• Building-Wide Performance Over Time Graph

• Complete the Writing Data Review Guide

• Complete the Academic Team Implementation Checklist - Writing Column

• Update your Building Action Plan

• Share with other buildings within your district (next slide)
Building Team Report Out

• Each Building Team reports on their action plan (1-2 minutes each, address goals and needs)
• The goal for the entire group is to create a rough draft with ideas to give to the District Team (5-7 minutes)
  – Complete the **Consolidated Needs Report** by discussing the following:
    • What are the **similarities and differences** among the building teams’ goals and activities (current and future)?
      – Are there specific tasks that can be **COORDINATED district-wide**?
        » PD, materials, personnel, funding, etc.
    • What are the needs that require input and problem-solving at a district level?
Reading

• Building-Wide Performance Over Time Graph
• Complete the Reading Data Review Guide
• Complete the Academic Team Implementation Checklist - Reading Column
• Update your Building Action Plan
• Share with other buildings within your district
Building Team Report Out

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    • What are the needs that require input and problem-solving at a district level?
Math

• Building-Wide Performance Over Time Graph
• Complete the Math Data Review Guide
• Complete the Academic Team Implementation Checklist - Math Column
• Update your Building Action Plan
• Share with other buildings within your district
Building Team Report Out

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        » PD, materials, personnel, funding, etc.
    • What are the needs that require input and problem-solving at a district level?
Wrap Up Academics

- Plan for Winter Universal Screening
- Finish the Academic Team Implementation Checklist
Behavior

• Use the following reports to complete TIC and SWIS parts of the three-page PBS Data Analysis Worksheet
  – From pbsssurveys.org
    • Team Implementation Checklist (TIC)
  – From swis.org
    • The “Big 5 Reports”

• Update your Building Action Plan
• Share with other buildings within your district
Building Team Report Out

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Prepare for District Team

• Briefly review the Consolidated Needs Report with all Building Teams together
• Assemble District Team; release Building Team members who are not on District Team
• Re-arrange furniture as needed
District Team
District Team Purpose

The District Team (previously called the School Improvement Team) is responsible for making decisions that lead to district-wide consistency.

To do this, the Team will:

– Examine district data
– Establish district-wide goals from baseline data
– Determine district-wide professional development needed to address goals
– Solicit community support
– Share project and progress with School Board
– Identify funding sources
District Team

As a group, discuss each of these components and record on District Team Composition Form (next slide)

• Is our Team complete?
  – Who is on the District Team? Which group of individuals does s/he represent and is responsible for sharing information? Which groups of individuals are NOT represented?

• Establish/revisit your ground rules

• Establish/revisit member roles
  – Superintendent facilitates. Is there a co-facilitator? Who will take notes?

• Establish/revisit your meeting schedule
  – Will meet at each Data Review Day. Are additional meetings needed? When? Where?

• Establish/revisit your meeting agenda/flow of meetings
### Student Achievement Model

**Suggestions for District Team Composition & Logistics**

<table>
<thead>
<tr>
<th>Area</th>
<th>Suggestion</th>
<th>Rationale/Expected Student Outcomes</th>
<th>Desired Implementation Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Membership &amp; Roles</td>
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<tr>
<td>Expectations/ Ground Rules</td>
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<td>Meeting Format</td>
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<td>◦ When:</td>
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<td>◦ How often:</td>
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<td>◦ Flow of meeting/agenda:</td>
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District Team

• For the next hour or so, engage in district-level sharing and planning:
  – Review K-12 data for all areas (from CD)
  – Sharing your Building Action Plans
  – Review the Consolidated Needs Report
  – Create/update District Action Plan

• How…
  – Superintendent facilitate
  – Each Principal/Teacher Leader reports the big ideas for their building (data, goals, needs, etc.)
  – What needs to be done, by whom, by when
<table>
<thead>
<tr>
<th>District:</th>
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<tbody>
<tr>
<td>Team Members &amp; Roles:</td>
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<tr>
<td>Consider needs from “Consolidated Building Team Needs Report”:</td>
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<tr>
<td>Consider other district-wide needs:</td>
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<tr>
<td>Area: Reading</td>
<td>Measureable Goal:</td>
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<tr>
<td><strong>Strategies</strong> (consider master schedule, PD, resources, staffing, space, etc)</td>
<td><strong>Cost</strong></td>
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Evaluations
(needed for SB-CEU files)

Thank you for spending the day focused on student achievement!