



Structures and Strategies for Presenting & Facilitating

Date:	Monday, December 17, 2018
Time:	8:30am – 3:00pm Registration begins at 8am
Location:	Huron Intermediate School District Administrative Offices 1299 S. Thomas Road, Bad Axe MI 48413
Cost:	\$10 No cost for HISD employees
Credit:	6 SCECHs pending approval
Presenter:	Steve Seward, MASSP Associate Director
Audience:	Itinerant Staff, School Administrators Individuals interested in enhancing presentation skills
Description:	<p>This workshop provides an introduction to skills, concepts, protocols and capabilities necessary to promote and sustain group collaboration with small and large groups. Participants will develop:</p> <ul style="list-style-type: none"> • Strategies for keeping group members on track, on topic, energized, and resourceful • An increased capacity to plan and implement procedures, protocols, and structures to develop and sustain high functioning groups • An expanded repertoire of practical facilitation, presentation, and coaching tools
Registration:	<ul style="list-style-type: none"> • Deadline to register is December 3, 2018 • Register online at www.huronisd.org, Professional Development link • Because we order food and copies in advance, we charge a \$10 no-show fee; please cancel at least three days prior to session to avoid fee
Questions:	<p>Contact Vicky Erdman at (989) 269-6406 or vicky@huronisd.org with registration questions</p> <p>Contact GERALYN KOLAR at (989) 269-3464 or gkolar@huronisd.org with content questions</p>