

**Documenting School Safety Drill Requirements**

Public Act 12 of 2014, Effective July 1, 2014

Name of school: **Huron Area Technical Center**  
School Year: **2017-2018**  
Person Responsible for conducting the drills: **Clark Brock, Principal**

Principal **MUST sign at the completion of each drill** to confirm completion. Update and post on school website within 30 school days of completing each drill. Maintain on website for at least three years. One of the drills **MUST** occur during lunch, recess, or another time when a significant number of students are gathered but not in a classroom. None may occur during mandated state testing.

**Fire Drills** (unbroken alarm)

*Must have a reasonable interval between each drill.*

- #1, date: **September 14, 2017** time: **09:30 am** Confirmation signature *Clark Brock*
- #1, date: **September 14, 2017** time: **01:00 pm** Confirmation signature *Clark Brock*
- #2, date: **October 3, 2017** time: **09:30 am** Confirmation signature *Clark Brock*
- #2, date: **October 3, 2017** time: **01:00 pm** Confirmation signature *Clark Brock*
- #3, date: **November 2, 2017** time: **09:30 am** Confirmation signature *Clark Brock*
- #3, date: **November 2, 2017** time: **01:00 pm** Confirmation signature *Clark Brock*
- #4, date: **April 13, 2018** time: **09:30 am** Confirmation signature *Clark Brock*
- #4, date: **April 13, 2018** time: **01:00 pm** Confirmation signature *Clark Brock*
- #5, date: **April 25, 2018** time: **09:30 am** Confirmation signature *Clark Brock*
- #5, date: **April 25, 2018** time: **01:00 pm** Confirmation signature *Clark Brock*

**Tornado Drills** (broken alarm)

*At least one tornado drill must be held in March.*

- #1, date: **March 29, 2018** time: **09:30 am** Confirmation signature *Clark Brock*
- #1, date: **March 29, 2018** time: **01:00 pm** Confirmation signature *Clark Brock*
- #2, date: **April 12, 2018** time: **09:30 am** Confirmation signature *Clark Brock*
- #2, date: **April 12, 2018** time: **01:00 pm** Confirmation signature *Clark Brock*

**Lockdown Drills**

*Include security measures appropriate to an emergency such as the release of hazardous material or the presence of a potentially dangerous individual on or near the premises. At least one drill MUST occur by December 1 and at least one drill MUST occur after January 1. There must be a reasonable interval between drills.*

- #1, date: **September 15, 2017** time: **9:30 am** Type of Drill: **Safe Mode** Confirmation signature *Clark Brock*
- #1, date: **September 15, 2017** time: **01:00 pm** Type of Drill: **Safe Mode** Confirmation signature *Clark Brock*
- #2, date: **October 6, 2017** time: **09:30 am** Type of Drill: **Lockdown/Shelter in Place** Confirmation signature *Clark Brock*
- #2, date: **October 6, 2017** time: **01:00 pm** Type of Drill: **Lockdown/Shelter in Place** Confirmation signature *Clark Brock*
- #3, date: **March 21, 2018** time: **09:30 am** Type of Drill: **CBRNE** Confirmation signature *Clark Brock*
- #3, date: **March 21, 2018** time: **01:00 pm** Type of Drill: **CBRNE** Confirmation signature *Clark Brock*

Sought input from local public safety officials. Superintendent Signature:

**Cardiac Emergency Response**

A written plan for cardiac emergency response is available and includes: (check off to confirm)

- Use and maintenance of automated external defibrillators, if available
- Activation of a cardiac emergency response team during an identified cardiac emergency
- A plan for effective and efficient communication throughout the school campus
- A training plan for the use of an automated external defibrillator and CPR techniques (for schools that serve grades 9-12)
- Incorporation and integration of the local emergency response system and emergency response agencies with the school's plan
- An annual review and evaluation of the cardiac emergency response plan 08/10/17 (date completed)