

Documenting School Safety Drill Requirements

Public Act 12 of 2014, Effective July 1, 2014

Name of school: **Huron Area Technical Center**

School Year: **2017-2018**

Person Responsible for conducting the drills: **Clark Brock, Principal**

Principal **MUST sign at the completion of each drill** to confirm completion. Update and post on school website within 30 school days of completing each drill. Maintain on website for at least three years. One of the drills **MUST** occur during lunch, recess, or another time when a significant number of students are gathered but not in a classroom. None may occur during mandated state testing.

Fire Drills (unbroken alarm)

Must have a reasonable interval between each drill.

| | |
|---|------------------------|
| #1, date: September 14, 2017 time: 09:30 am | Confirmation signature |
| #1, date: September 14, 2017 time: 01:00 pm | Confirmation signature |
| #2, date: October 3, 2017 time: 09:30 am | Confirmation signature |
| #2, date: October 3, 2017 time: 01:00 pm | Confirmation signature |
| #3, date: November 2, 2017 time: 09:30 am | Confirmation signature |
| #3, date: November 2, 2017 time: 01:00 pm | Confirmation signature |
| #4, date: April 13, 2018 time: 09:30 am | Confirmation signature |
| #4, date: April 13, 2018 time: 01:00 pm | Confirmation signature |
| #5, date: April 25, 2018 time: 09:30 am | Confirmation signature |
| #5, date: April 25, 2018 time: 01:00 pm | Confirmation signature |



Tornado Drills (broken alarm)

At least one tornado drill must be held in March.

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|---|------------------------|
| #1, date: March 29, 2018 time: 09:30 am | Confirmation signature |
| #1, date: March 29, 2018 time: 01:00 pm | Confirmation signature |
| #2, date: April 12, 2018 time: 09:30 am | Confirmation signature |
| #2, date: April 12, 2018 time: 01:00 pm | Confirmation signature |

Lockdown Drills

*Include security measures appropriate to an emergency such as the release of hazardous material or the presence of a potentially dangerous individual on or near the premises. At least one drill **MUST** occur by December 1 and at least one drill **MUST** occur after January 1. There must be a reasonable interval between drills.*

| | |
|--|------------------------|
| #1, date: September 15, 2017 time: 9:30 am Type of Drill: Safe Mode | Confirmation signature |
| #1, date: September 15, 2017 time: 01:00 pm Type of Drill: Safe Mode | Confirmation signature |
| #2, date: October 6, 2017 time: 09:30 am Type of Drill: Lockdown/Shelter in Place | Confirmation signature |
| #2, date: October 6, 2017 time: 01:00 pm Type of Drill: Lockdown/Shelter in Place | Confirmation signature |
| #3, date: March 21, 2018 time: 09:30 am Type of Drill: CBRNE | Confirmation signature |
| #3, date: March 21, 2018 time: 01:00 pm Type of Drill: CBRNE | Confirmation signature |

Sought input from local public safety officials. Superintendent Signature:



Cardiac Emergency Response

A written plan for cardiac emergency response is available and includes: (check off to confirm)

- Use and maintenance of automated external defibrillators, if available
- Activation of a cardiac emergency response team during an identified cardiac emergency
- A plan for effective and efficient communication throughout the school campus
- A training plan for the use of an automated external defibrillator and CPR techniques (for schools that serve grades 9-12)
- Incorporation and integration of the local emergency response system and emergency response agencies with the school's plan
- An annual review and evaluation of the cardiac emergency response plan 08/10/17 (date completed)