



Interdistrict School for Arts and Communication (ISAAC)
An independent, free, public charter school
implementing the EL (Expeditionary Learning) Education Framework.

Job Title	School Safety Specialist (11 Month Employee) August - June
Reports To	Head of Student Life

About ISAAC:

The Interdistrict School for Arts and Communication, ISAAC, is a free, inter-district, nonprofit, public charter middle school located in New London's Downtown Historic Waterfront District. Since 1997, ISAAC has celebrated its uniqueness as a diverse multicultural learning environment, serving 276 students from up to twenty towns, cities and boroughs throughout Connecticut. ISAAC has a mission to inspire students through the arts, communication, and exploration in a collaborative, multicultural learning environment to be courageous citizens who are difference makers.

Job Purpose:

The School Safety Specialists will focus on ensuring the safety of teachers, students, staff and visitors at ISAAC. The safety specialist will work with school administrators and local law enforcement to implement preventative programs, communicate with parents and the community, enforce rules at school events, and handle all safety-related issues. The school safety specialist will be instrumental with the coordination of all school safety plans and act as the primary resource for all safety and security concerns in school and at school events.

The goals for the Safety Officer is to provide safe learning environments and to foster positive relationships with youth in collaboration with the ISAAC student support team. so students can reach their fullest learning potentials.

Position Overview:

Under the direction of the Head of Student Life, this position is responsible for maintaining order and discipline, preventing crime, investigating student violations of school board policies, and is responsible for ensuring the safety, security, and welfare of all students, faculty, staff, and visitors in the school. Position assists the administrative staff with enforcing policies and procedures for a safe and orderly school. The position rotates duties among several areas of school throughout each day and week. This position will serve on the ISAAC Safety Committee and plan all monthly school drills.

ISAAC - 190 Governor Winthrop Blvd., New London, CT 06320 (860) 447-1003

Interdistrict School for Arts and Communication (ISAAC) is an Equal Opportunity/Affirmative Action Employer committed to building a culturally diverse educational environment. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability or protected veteran status. Women, minorities, individuals with disabilities and veterans are encouraged to apply.

Essential Duties:

1. Monitors and assists pupil movement throughout the building. These areas will include morning drop off, hallway transitions, lunch room, student supports area, school dismissal and any other areas deemed necessary.
2. Patrols and monitors assigned areas of the school building and grounds to deter, detect, report and stop violations of the law and/or school board policies.
3. Detects, investigates and reports unauthorized or suspicious persons, vehicles and activities.
4. Participates on the Student Support Team.
5. Participates on the school Safety and School Climate Committee.
6. Assists administrators and staff in crisis and emergency situations.
7. Plans and assists with monthly emergency drills.
8. Notifies the administrative staff, police, fire department, or other appropriate authorities of security or emergency situations.
9. Works with school administrators and law enforcement officials in handling serious student offenses and law violations.
10. Works with the Safety and Safe Climate committees to update and maintain the school safety plan.
11. Performs other related duties as assigned by the principal, supervisor or other appropriate administrator.

Supervisory Responsibility:

This position has no supervisory responsibilities.

Competencies:

1. Teamwork Orientation.
2. Stress Management/Composure.
3. Ethical Conduct.
4. Communication Proficiency.

School safety specialists should be knowledgeable about the history, indicators, and established preventive measures of school violence. They should be comfortable with exercising authority, enforcing strict rules, and managing noncompliance issues. Should be a capable communicator who enjoys working with young people and are passionate about their welfare.

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Required Qualifications:

- HS Graduate or equivalent
- 2 years of experience and/or previous formal training in public safety or supervision of k-12 students
- Certification in first aid and CPR.
- Communication skills necessary to interact with students, staff and visitors of ISAAC.

Preferred Qualifications:

- Associates Degree or higher in public safety preferred.
- Earned certifications in public safety related programs.
- Good working knowledge of security operations, safety practices in a school environment.
- Security/law enforcement experience
- Preferred training and experience using Restorative Justice, Student Restraint, Trauma Informed Practices, Social Emotional Learning, and Conflict Mediation are a plus.

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