

THE SCHOOL BOARD OF JACKSON COUNTY



Steve R. Benton Sr.
Superintendent of Schools

2903 Jefferson Street
P. O. Box 5958
Marianna, Florida 32447
Telephone 850-482-1200
Fax 850-482-1299

July 01, 2013

TO: Home Educator
FROM: Shirl Williams
SUBJECT: **Home Education Packet of Materials**

Please find the following materials enclosed in the Home Education packet:

- 1) General Information Letter
- 2) Home Education Registration Form
- 3) Reference Sheet for Parents
- 4) Evaluation Verification Form
- 5) Notice of Termination
- 6) Board-Approved Policy (Student Progression Plan)
- 7) Relevant Florida Statutes

(Additional Florida Statutes pertaining to home education may be found at the website <http://www.leg.state.fl.us>)

Additional websites that may be helpful are:

www.fpea.com is a Florida Parent-Educators Association that can provide parent information (Toll-Free number 1-877-275-3732; FAX number: 321-872-6620)

<http://www.floridaschoolchoice.org> for purchasing textbooks and curriculum resources

www.fldoe.org/bii/curriculum/sss/ for Next Generation Sunshine State Standards

www.pta.org for Common Core State Standards

<http://www.floridastandards.org/standards/flstandardsearch.aspx>

<http://www.flvs.net> - Florida Virtual School 407-513-3587; Toll-Free 1-800-374-1430; FAX number: 407-513-3480

Terry E. Nichols
District 1

Kenneth R. Griffin
District 2

Stacey B. Goodson
District 3

Chris M. Johnson
District 4

Charlotte M. Gardner
District 5

THE SCHOOL BOARD OF JACKSON COUNTY



Steve R. Benton Sr.
Superintendent of Schools

2903 Jefferson Street
P. O. Box 5958
Marianna, Florida 32447
Telephone 850-482-1200
Fax 850-482-1299

July 01, 2013

Dear Home School Parent:

This correspondence is in response to your notification indicating your intention regarding the Home School Education Program. We would like to ask for your cooperation in completing the attached Home Education registration form. If the requested information on JC-205 was provided in the notification letter, submission of the JC-205 form is not necessary.

Attached, also, is a copy of relevant Florida Statutes, which pertains to Home Education.

An annual educational evaluation, which documents your child's educational progress, is required and a copy of this evaluation must be submitted annually to Shirl Williams, Jackson County School Board. One of the methods which may be used to meet the annual evaluation requirement is to take a nationally normed achievement test. Our schools administer the S-10 (Stanford 10) for grades K, 1, 2 and FCAT and EOC (End of Course) exams for grades 3-10, during the months of March, April, and May 2014. If you would like for your child to take these tests, please contact the guidance counselor of the school in your residence zone during the first week of January and indicate your desire to have your child participate in the school's testing program. Parents will be responsible for transportation on days the tests are administered. See the attached copy of Florida Statute, Section 1002.41(c), which outlines the other options for satisfaction of the requirements of educational evaluations.

A copy of the Board-approved policy on grade placement, credits, and participation in extracurricular activities is also enclosed in this packet. If you choose to terminate your home education program and enroll your child in public or private school, please notify the Jackson County School Board (Attn: Shirl Williams) within thirty days of termination. You may choose to use the enclosed termination form. Please call if there are questions. Thank you for your cooperation.

Regards,

Shirl A. Williams
Director, Student Services

SAW:cdg

Terry E. Nichols
District 1

Kenneth R. Griffin
District 2

Stacey B. Goodson
District 3

Chris M. Johnson
District 4

Charlotte M. Gardner
District 5

The School District of Jackson County
Marianna, FL 32447

**Home Education Program
Registration Form**

To comply with Section 1002.41(1) (a), Florida Statute, this form may serve as the written notice of intent to home educate. If this form is used, please **return to the Office of Student Services, Jackson County School Board, P.O. Box 5958, Marianna, Florida 32447.***

Date of submission: _____

Parent/Guardian Name(s): _____

Physical Address:

Mailing Address (if different :)

Phone Number *(optional)* _____ Cell Number *(optional)* _____

Name of School from which child is being withdrawn: _____
(If applicable)

<u>Name(s) of Student(s)</u>	<u>Date of Birth</u>	<u>Grade Level</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

*Submission of this form is not necessary if the information was provided in the letter of intent.

Signature of parent/guardian

Signature indicates that all information is correct and submitted by the legal parent/guardian.

**PLEASE RETAIN THIS SHEET IN YOUR FILES FOR
FUTURE REFERENCE**

IT IS THE RESPONSIBILITY OF THE PARENT(S) TO:

- 1) be familiar with the requirements of Florida Statute, 1002.41 which provide for Home Education and require parents to:
 - a. provide an annual education evaluation and
 - b. maintain a portfolio of records and materials

- 2) notify the Jackson County School District's Office of Student Services, in writing, of a change of address or if your child enrolls in a public or private school.

Please consider initial or-enrollment in our school system. It will be necessary to work closely with the school principal if the decision is made to terminate home schooling and enroll in public school in Jackson County.

According to Florida Statute 1002.41(1), the Superintendent has the right to inspect the portfolios of records and materials for each student attending a home school, upon 15 days' written notice.

Evaluation of Pupil Progress in Home Education

Directions:

1. Print or type student and evaluator information.
2. Check option used and provide evaluator's signature, if applicable.
3. Attach copy of evaluation.

This form may serve as a cover sheet for all options.

Student's Name _____ DOB: _____ Present Grade _____

Teacher/Evaluator/Psychologist Name _____

OPTION A TEACHER EVALUATION

Written evaluation is attached which includes:

1. Subjects taught
2. Grade level of instruction
3. Additional comments

I have reviewed this student's educational portfolio and have evidence that the student has demonstrated educational Progress commensurate with his/her ability in each of the subjects noted above.

I certify that the statement above is true and correct on the basis of information presented and that I hold a valid regular Florida certificate to teach academic subjects at the elementary or secondary level.

Signature of Teacher

Date

License/DOE Certificate Number

OPTION B NATIONALLY NORMED STUDENT ACHIEVEMENT TEST

Attach test results to this form and return to the Office of Student Services, Jackson County School Board.

OPTION C EVALUATION BY A LICENSED PSYCHOLOGIST

Attach a copy of the psychological evaluation which includes measures of the student's ability and educational Achievement.

Signature of Psychologist

Date

License/DOE Certification Number

OPTION D STATE STUDENT ASSESSMENT TEST

ATTACH A COPY OF THE EVALUATION TO THIS COVER SHEET

JC-326
Exp. 8/2017
Rev. 8/7/2012

The School District of Jackson County
Marianna, FL 32447

Notice of Termination of Home Education Program

_____ I do not plan to operate a home education program during the _____ school year.

Names of children who are no longer
enrolled in home education:

Current Grade Level

Signature of Parent/Guardian

Date

Return within 30 days of termination date to:
Shirl A. Williams, Director
Jackson County School Board
P.O. Box 5958
Marianna, FL 32447

**Excerpt from 2013-2014 Student Progression Plan for
Jackson County Schools**

A home education program is sequentially, progressive instruction of a student directed by his or her parent or guardian in order to satisfy the attendance requirements of F.S. 1002.41, 1003.01(4), and 1003.21(1). Students who have previously been enrolled in a home education program and who wish to enroll in a public school in Jackson County must meet the same registration and school entry requirements as are required for all entering students. Such students must register prior to the start of the semester and also be a resident of Jackson County.

The principal shall hold responsibility for awarding of credit and for grade placement decisions. All grades and credits awarded will be entered in the student's cumulative record.

Eligibility Rules for Home Education Students (F.S. 1003.43(3)4,c)

An individual home education student is eligible to participate at the public school to which the student would be assigned according to district school attendance policies or which the student could choose to attend pursuant to district open enrollment (school choice) provisions or may develop an agreement to participate at a nonpublic school, in the interscholastic extracurricular activities of that school provided the following conditions are met:

1. The home education student must meet the requirements of the home education program pursuant to s.1002.41.
2. During the period of participation at a school, the home education student must demonstrate educational progress (overall 2.0 GPA and pass each class in which he is enrolled) in all subjects taken in the home education program by a method of evaluation agreed upon by the parent and the principal which may include: review of the student's work by a certified teacher chosen by the parent; grades earned through correspondence; grades earned in courses taken at a community college, university, or trade school; standardized test scores above the 35th percentile; or any other method designated in s.1002.41.
3. The home education student must meet the same residency requirements as other students in the school at which he or she participates.
4. The home education student must meet the same standards of acceptance, behavior, and performance as required of other students in extracurricular activities.
5. The student must register with the school, his or her intent, to participate in interscholastic extracurricular activities as a representative of the school before

the beginning date of the season for the activity in which he or she wishes to participate.

6. A student who transfers from a home education program to a public school before or during the first grading period of the school year is academically eligible to participate in interscholastic extracurricular activities during the first grading period provided the student has a successful evaluation from the previous school year, pursuant to subparagraph 2.
7. Any public school or nonpublic school student who has been unable to maintain academic eligibility for participation in interscholastic extracurricular activities is ineligible to participate in such activities as a home education student until the student has successfully completed one grading period in home education pursuant to subparagraph 2. to become eligible to participate as a home education student.

NOTE: Section 1006.20(2), Florida Statutes, is amended to read: Governing organization for athletics; adoption of bylaws. The organization shall adopt bylaws that, unless specifically provided by statute, establish eligibility requirements for all students who participate in high school athletic competition in its member schools. The bylaws governing residence and transfer shall allow the student to be eligible in the school in which he or she first enrolls each school year, or makes himself or herself a candidate for an athletic team by engaging in a practice prior to enrolling in any member school. The student shall be eligible in that school so long as he or she remains enrolled in that school. Subsequent eligibility shall be determined and enforced through the organization's bylaws. The organization shall also adopt bylaws that specifically prohibit the recruiting of students for athletic purposes. The bylaws shall prescribe penalties and an appeals process for athletic recruiting violations. This act shall take effect upon becoming a law.

**Florida Statutes
2013**

1002.41 Home education programs

(1) A “home education program” is defined in s. 1002.01. The parent is not required to hold a valid regular Florida teaching certificate.

(a) The parent shall notify the district school superintendent of the county in which the parent resides of her or his intent to establish and maintain a home education program. The notice shall be in writing, signed by the parent, and shall include the names, addresses, and birthdates of all children who shall be enrolled as students in the home education program. The notice shall be filed in the district school superintendent’s office within 30 days of the establishment of the home education program. A written notice of termination of the home education program shall be filed in the district school superintendent’s office within 30 days after said termination.

(b) The parent shall maintain a portfolio of records and materials. The portfolio shall consist of the following:

1. A log of educational activities that is made contemporaneously with the instruction and that designates by title any reading materials used.
2. Samples of any writings, worksheets, workbooks, or creative materials used or developed by the student.

The portfolio shall be preserved by the parent for 2 years and shall be made available for inspection by the district school superintendent, or the district school superintendent’s agent, upon 15 days’ written notice. Nothing in this section shall require the district school superintendent to inspect the portfolio.

(c) The parent shall provide for an annual educational evaluation in which is documented the student’s demonstration of educational progress at a level commensurate with her or his ability. The parent shall select the method of evaluation and shall file a copy of the evaluation annually with the district school superintendent’s office in the county in which the student resides. The annual educational evaluation shall consist of one of the following:

1. A teacher selected by the parent shall evaluate the student’s educational progress upon review of the portfolio and discussion with the student. Such teacher shall hold a valid regular Florida certificate to teach academic subjects at the elementary or secondary level;
2. The student shall take any nationally normed student achievement test administered by a certified teacher;
3. The student shall take a state student assessment test used by the school district and administered by a certified teacher, at a location and under testing conditions approved by the school district;
4. The student shall be evaluated by an individual holding a valid, active license pursuant to the provisions of s. 490.003(7) or (8); or
5. The student shall be evaluated with any other valid measurement tool as mutually agreed upon by the district school superintendent of the district in which the student resides and the student’s parent.

- (2) The district school superintendent shall review and accept the results of the annual educational evaluation of the student in a home education program. If the student does not demonstrate educational progress at a level commensurate with her or his ability, the district school superintendent shall notify the parent, in writing, that such progress has not been achieved. The parent shall have 1 year from the date of receipt of the written notification to provide remedial instruction to the student. At the end of the 1-year probationary period, the student shall be reevaluated as specified in paragraph (1) (c). Continuation in a home education program shall be contingent upon the student demonstrating educational progress commensurate with her or his ability at the end of the probationary period.
- (3) A home education program shall be excluded from meeting the requirements of a school day.
- (4) Home education students may participate in interscholastic extracurricular student activities in accordance with the provisions of s. 1006.15.
- (5) Home education students may participate in the Bright Futures Scholarship Program in accordance with the provisions of s. 1009.53-1009.539.
- (6) Home education students may participate in dual enrollment programs in accordance with the provisions of s. 1007.27(4) and 1007.271(10).
- (7) Home education students are eligible for admission to community colleges in accordance with the provisions of s. 1007.263.
- (8) Home education students are eligible for admission to state universities in accordance with the provisions of s.1007.261.
- (9) Home education program students may receive testing and evaluation services at diagnostic and resource centers, in accordance with the provisions of s. 1006.03.