

Jacksonville School District #117

The offenses below are not all inclusive, but rather are a listing of major disciplinary actions.

Offense	Description	Minimum Action	Maximum Action
**possible notification of police/arrest	The following descriptions apply to all school-aged students in attendance at any district instructional programs or support programs as well as school/district sponsored activities and events.	Defines the action an administrator may take. Minimum action may not relate to first offense.	Defines the maximum action an administrator may take. First offenses may be included in this category.
Absence Unexcused/ Truancy **	Absent from any or all of the academic day without a valid excuse or appropriate verification.	Parent Involvement	Loss of Credit/ Privileges. Suspension. Truancy Referral to truancy officer for court action.
Academic Dishonesty/Plagiarism / Forgery**	Academic Dishonesty on tests or assignments, copying papers or other projects, duplicating copyrighted materials, using translation software, forging a school document or a signature of a teacher, administrator or parent.	Loss of Credit	Suspension
Arson **	Malicious or intentional attempt to burn any property.	Suspension	Expulsion
Assault/Battery**	Attempting to cause and/or causing injury to another student or staff member.	Suspension	Expulsion
Away From Assigned Area/Unauthorized Area	Being in any location other than where assigned.	Detention	Suspension
Bomb Threat**	Making a bomb threat.	Suspension	Expulsion
Bullying**	Can include physical violence, verbal taunts and attacks, name-calling, put-downs, or exclusion from a peer group.	Student Conference	Suspension
Bus Behavior/Bus Stops**	Any violation of bus or school rules that warrants a referral.	Student Conference	Bus Suspension/External Suspension
Cell Phones	Cell phones must be turned off and out of sight during the educational day.	Student Conference/ Confiscation of Item	Suspension
Chronic Disruption/Excessive Violations	Repeated violation of school rules and/or an accumulation of disciplinary points.	Suspension	Expulsion
Computer Misuse**	Tampering with any school computer or program or violation of the District 117 Acceptable Use Policy .	Loss of Computer Privileges	Suspension/Restitution
Controlled Substance**	Use (under the influence), possession, attempt to sell or distribute, purchase of any alcoholic substance, inhalant, illicit drug or look-alike drug, prescription medication, over the counter medications, or mind-altering substance. Possession of drug-related paraphernalia is prohibited.	Confiscation of Item/ Suspension	Expulsion
Defiance/Disrespect /Insubordination	Refusal to cooperate with school personnel or display of rudeness or discourteous attitude or language toward others.	Student Conference	Suspension

Administrators reserve the right to deviate from the outlined actions based on a student's developmental stage, IEP requirements ,intensity and frequency of the infraction.

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Disorderly Conduct**	Serious disruption of the educational environment to such an extent that there is police involvement.	Suspension	Expulsion
Disruption of the Educational Setting**	Any disturbance of the education environment either in or out of the classroom/a breakdown in the orderly process of instruction and/or school activities such as field trips, assemblies, or athletic events.	Detention	Suspension
Dress Code Violation	Any violation of the Dress Code presented in building handbook.	Required to Change Clothing	Suspension
Electronic Devices	Inappropriate use and/or possession of electronic items/devices that compromise the safety of others or disrupt the educational setting. Students using electronic devices in the educational setting to videotape, electronically post, or electronically distribute media without the consent of administration are subject to disciplinary actions.	Student Conference/ Confiscation of Item	Suspension
Failure to Identify Self**	Failure to give name or giving a false name to district personnel. Making a fake call in an attempt to mislead staff or give false information.	Detention	Suspension
Failure to Report	Not reporting to the assigned location when directed to do so by school personnel. Abuse or misuse of any student pass.	Parent Involvement	Suspension
Failure to Serve	Not serving assigned disciplinary consequence.	Detention	Suspension
Fighting**	Any physical confrontation that is aggressive in nature.	Loss of Privileges/Isolation	Expulsion
Fire and Safety Equipment**	Tampering with any fire or safety equipment.	Parent Involvement	Expulsion
Food/Drink	Possession of open food or drink in unauthorized areas such as gyms, media centers, and bathrooms. Foods and drinks with state and/or federal limitations are prohibited at school.	Student Conference/ Confiscation of Item	Detention
Gambling**	To play a game for money or other stakes.	Student Conference	Expulsion
Gangs/ Secret Societies/ Related Activities**	Possessing, displaying or using gang/cult emblems, symbols, language; inciting other students to intimidate, threaten or act with physical violence upon any other person; recruiting for gang/cult membership or hazing.	Student Conference	Expulsion

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Harassment**	Generally defined as a course of conduct which annoys, threatens, intimidates, alarms, or puts a person in fear of their safety. Harassment is unwanted, unwelcomed and uninvited behavior that demeans, threatens or offends the victim and results in a hostile environment for the victim. Harassing behavior may include, but is not limited to, epithets, derogatory comments or slurs and lewd propositions, assault, impeding or blocking movement, offensive touching or any physical interference with normal work or movement, and visual insults.	Student Conference	Expulsion
Inappropriate Behavior	Any behavior not defined in this list that is deemed unacceptable by administration.	Student Conference	Expulsion
Intimidation/Threat/Extortion**	Obtaining money, property or services, or intending to instill fear through verbal or nonverbal threats, force, power, actions, or deceit. Threatening to harm another person.	Student Conference	Expulsion
Leaving Campus without permission**	Leaving campus during the educational day without permission of an administrator and/or signing out.	Detention	Suspension
Mob Action**	The use of force or violence disturbing the educational setting by two or more persons acting together.	Suspension	Expulsion
Parking Lot Conduct	Any misbehavior in the school parking lot.	Detention	Suspension of Parking Privilege/Suspension
Pornography**	Intentional viewing, display, distribution, or possession of sexually explicit or suggestive material in any form.	Student Conference/ Confiscation of Item	Expulsion
Profanity/Vulgarity/ Public Indecency	Use of vulgar, repulsive, derogatory, profane, obscene, lewd or indecent language, gestures or clothing. Any interaction or behavior that is vulgar of lewd in nature.	Student Conference	Suspension
Provoking a Confrontation/ Inciting/Coercion	Provoking or pressuring others to engage in a confrontation or do something against their will.	Detention	Suspension
Public Display of Affection (PDA)	Any interaction that is deemed by staff as too intimate for a school setting.	Student Conference	Suspension
Sexual Harassment**	Any sexual advance, request for sexual favors, or any conduct of a sexual nature that has the purpose or effect of interfering with an individual's school performance, or creates an intimidating, hostile, or ineffective learning/working climate. To annoy, beleaguer, bother, molest, persecute, or tease.	Student/Parent Conference	Expulsion

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Social Media	Using school resources to send, retrieve, or download any items that are sexually explicit or contain hate-based or discriminatory material. Incidents outside of the school environment that manifest in the school setting will be investigated. Events that interfere with the safety, health, and emotional well-being of others or disrupt the school setting are subject to discipline.	Student/Parent Conference	Expulsion
Tardiness	Being late to any class/school.	Student/Parent Conference	Suspension
Theft**	Taking or possessing property that belongs to someone else without their permission.	Suspension	Expulsion
Tobacco Products/ Lighters/Smoking/ Chewing Tobacco	Use or possession of tobacco products, electronic or e-cigarettes, or lighters on school grounds, buses, or at school/district sponsored events.	Student Conference/ Confiscation of Item	Suspension
Trespassing/Loitering**	Being on school/district grounds without permission or failing to exit school grounds when directed to do so by school personnel.	Suspension	Expulsion
Unauthorized Solicitation	Sale of merchandise and/or services without prior approval of school administration.	Student conference	Expulsion
Vandalism**	Damage of any kind to materials or objects belonging to the school or other persons.	Restitution	Expulsion
Weapons/Non-explosives **	Possession of any object which could be used with the intent to do harm or destruction, ammunition, or look-alike weapons.	Confiscation of Item/Suspension	Expulsion
Weapons/Fireworks/ Explosives/ Chemical Devices**	Possessing, setting off fireworks, any chemical device or any device or material that may explode on or adjacent to school grounds, buses, or at school sponsored events.	Confiscation of Item/ Suspension	Expulsion