

Jamestown School Board
Regular Board Meeting Minutes
Wednesday, November 12, 2014
Jamestown School District Office
6:00 pm

1.0 CALL TO ORDER

1.1 Establish Quorum

The meeting was called to order at 6 pm by Cathy Stone-Carlson. Present: Gary Wilson, Cathy Stone-Carlson, Misty Marquette Wilson and John Simnitt. Absent: Aaron Moss.

1.2 Pledge of Allegiance

2.0 PUBLIC COMMENT

Audrey Zraggen reported on the program FastForward. Students are progressing over 1 year's growth in 2 months and are reading with fluency and comprehension.

Kindergarten students with intensive needs are on grade level after only 29 lessons of Stepping Stones to Literacy.

Brenda Seek mentioned Jamestown School District did well at the recent Yosemite Art Contest. Chinese Camp students won second and third place and a Jamestown student placed first. The students' art work was displayed in the Ansel Adams Gallery at Yosemite.

3.0 CONSENT AGENDA

3.1 Ratify general, cafeteria and payroll warrants for the period ending October 31, 2014.

3.2 Approve the minutes of the October 8, 2014 Board meeting.

3.3 Accept the Resignation of Jamie Leandro Nordvik effective November 6, 2014.

A motion was made by Gary Wilson and seconded by Misty Marquette Wilson to approve the Consent Agenda. Approved 4/0.

Vote: Wilson–yes, Stone-Carlson–yes, Moss-absent, Marquette Wilson–yes, Simnitt–yes

4.0 REPORTS

Trustee Items

Cathy Stone-Carlson thanked everyone for their part in the Halloween Event that was downtown Jamestown and at Jamestown School.

Gary Wilson stated the event was three times larger than last year.

Superintendent's Report

•Dr. Chapman distributed the Fiscal Report regarding Proposition 2 which was approved by voters. When state tax revenues from capital gains are higher than 8% it would limit the amount of reserve to 2 times the minimum recommended reserve.

•The Tuolumne County Office of Education Board Members declined the proposed county-wide benefit charter.

•Superintendent Chapman distributed CAVA's response to letters that had been mailed to Superintendent Chapman and Board Members. Another School District, Meridian, is having Attorney Tom Griffin do an investigation.

•The Christmas Basket delivery date is Saturday, December 20. Dr. Chapman asked Board Members if they wanted to participate and all Board Members said they would.

•ATCAA Head Start has proposed a collaboration with Jamestown School District to Provide Services for Children aged Birth to Five. This would be a blended model of

State Preschool and Head Start in order to take advantage of a wider income range. Preschool (ages 3-5) would open in August of 2015 at the current Head Start and Prenatal to Three (Pregnant Women and infants and toddlers) would open in January 2016 at the old Jamestown Community Day School building. This would have very little impact on Jamestown's budget. The Board directed the Superintendent to proceed with the proposal.

Principal's Report

- Lots of activities this past month: Harvest Festival, Conference Week, Character Traits assembly. The students love being here with all the different activities.
- Common Core report cards are due to be distributed next week. Jamestown is one of the few districts that fully adopted the new county-wide report cards.
- Brite Bytes collects data for technology use.
- Smarter Balance Assessment has now published practice tests and training tests.
- Jamestown School District is participating in a third Positive Behavior Support (PBS) training.

5.0 DISCUSSION/ACTION

5.1 Interdistrict Transfers

The Board will consider requests for incoming Interdistrict Transfer Agreements from List J for the 2014-2015 school year.

Overview

This is a student that is currently at Jamestown but recently moved to Big Oak Flat Attendance Area.

Public Comment

There was no Public Comment.

Superintendent's Recommendation

Dr. Chapman recommended that the Board approve the Interdistrict Transfer Agreement.

Board Action

A motion was made by John Simnitt and seconded by Cathy Stone-Carlson to approve the incoming Interdistrict Transfers on List J for the 14-15 school year. Approved 4/0.

Vote: Wilson–yes, Stone-Carlson–yes, Moss-absent, Marquette Wilson–yes, Simnitt–yes

5.2 Establish the Date and Time for the 2014 Board Organizational Meeting

The Board will consider establishing December 10, 2014, 6 pm as the date and time of the Annual Organizational Meeting. At the Annual Meeting the Board will set regular meeting dates and times as well as elect officers for 2015.

Overview

This is the Annual Organizational Meeting that is held every year in December, usually just before the Regular December Board Meeting.

Public Comment

There was no Public Comment.

Superintendent's Recommendation

Superintendent Chapman recommended that the Board establish December 10, 2014 at 6 pm as the date and time of the Annual Organizational Meeting.

Board Discussion & Action

A motion was made by Cathy Stone-Carlson and seconded by Misty Marquette Wilson to establish December 10, 2014 at 6 pm as the date and time of the Organizational Meeting. Approved 4/0.

Vote: Wilson–yes, Stone-Carlson–yes, Moss-absent, Marquette Wilson–yes, Simnitt–yes

5.3 California School Employees Association Chapter #742 Proposal to Jamestown School District for 2014-2015 Negotiations

California School Employees Association Chapter #742 Initial Proposal to the Jamestown School District will be presented to the Board and open for public comment prior to negotiations.

Overview

Dr. Chapman explained that this was CSEA's Sunshine Proposal for the 2014-2015 school year. It is pretty broad; however, their contract has ended so it is open for everything.

Public Comment

Kristin Barajas (CSEA President) explained that the Union has already met a few times with Dr. Chapman.

Mystery Bradford asked if this was done last year (yes).

No Action

No action is required.

5.4 Resolution 08-14-15 Elimination of Custodial/Maintenance Positions

The Board will consider taking action to eliminate .2 FTE Custodian – Saturday and 2.0 FTE Custodian/Maintenance positions.

Overview

Dr. Chapman gave an overview for 5.4 through 5.6 as they go together. The Maintenance and Operations Department has been understaffed since 2011 when Jeff Cedros left Jamestown. The findings in the LCAP concluded that time and money needs to be spent on our facilities and grounds. Jamestown currently has 1 one day per week (Saturday) Custodian, 1 full time Custodian, and 1 Custodian Maintenance/School Bus Driver.

Andy Klyn, Director of MOT, Vonnie Butler, Business Manager and Dr. Chapman came up with a reorganization including 1 Skilled Tradesworker/School Bus Driver, 1 Lead Custodian (who will also do ordering & supervision of Utility Workers) and an additional Utility Worker who would clean some of the rooms the full time Custodian is now cleaning.

Public Comment

Mystery Bradford asked if this would mean laying off people that are working now.

Brenda Chapman explained that the positions are being eliminated, not the people.

Kristin Barajas added that every person involved was on board, including the CSEA Union.

Superintendent's Recommendation

Superintendent Chapman recommended that the Board approve Resolution 08-14-15.

Board Action

A motion was made by Cathy Stone-Carlson and seconded by Gary Wilson to approve Resolution 08-14-15 eliminating .2 FTE Custodian – Saturday and 2.0 FTE Custodian/Maintenance positions. Approved 4/0.

Vote: Wilson–yes, Stone-Carlson–yes, Moss-absent, Marquette Wilson-yes, Simnitt-yes

5.5 Job Descriptions

The Board will consider approving two new job descriptions: Skilled Tradesworker and Lead Custodian/Groundskeeper.

Overview

See 5.4 Overview.

Public Comment

There was no Public Comment.

Superintendent's Recommendation

Dr. Chapman recommended the Board approve the two new job descriptions.

Board Action

A motion was made by Gary Wilson and seconded by John Simnitt to approve two new job descriptions: Skilled Tradesworker and Lead Custodian/Groundskeeper. Approved 4/0.

Vote: Wilson–yes, Stone-Carlson–yes, Moss-absent, Marquette Wilson-yes, Simnitt-yes

5.6 Establishing an additional Utility Worker Position

The Board will consider approving an additional hire of a 3.5 hour per day Utility Worker.

Overview

This is part of making the reorganization. The position will be posted inhouse first.

Public Comment

There was no Public Comment.

Superintendent's Recommendation

Superintendent Chapman recommended the Board approve the additional hire of a Utility Worker.

Board Action

A motion was made by Misty Marquette Wilson and seconded by Cathy Stone-Carlson to approve an additional hire of a 3.5 hour per day Utility Worker. Approved 4/0.

Vote: Wilson–yes, Stone-Carlson–yes, Moss-absent, Marquette Wilson-yes, Simnitt-yes

5.7 Revised Job Description

The Board will consider approving two revised job descriptions: Paraprofessional and Bilingual Paraprofessional.

Overview

This is clean up to the language only.

Public Comment

Kristin Barajas added that this is cleanup.

Brenda Seek stated that it does not affect people.

Superintendent's Recommendation

Dr. Chapman recommended that the Board approve the two revised job descriptions.

Board Action

A motion was made by Gary Wilson and seconded by John Simnitt to approve the two revised job descriptions: Paraprofessional and Bilingual Paraprofessional. Approved 4/0.

Vote: Wilson–yes, Stone-Carlson–yes, Moss-absent, Marquette Wilson-yes, Simnitt-yes

5.8 Revised Classified Salary Schedule

The Board will consider adopting the Revised Classified Salary Schedule.

Overview

The Classified Salary Schedule needs to be revised to include the two new positions of Skilled Tradesworker and Lead Custodian/Groundskeeper as well as to change the names of the Revised Positions of Paraprofessional and Bilingual Paraprofessional.

Public Comment

Kristin Barajas stated that this cleaned up the range letters.

Superintendent's Recommendation

Superintendent Chapman recommended that the Board adopt the Revised Classified Salary Schedule.

Board Action

A motion was made by Cathy Stone-Carlson and seconded by Misty Marquette Wilson to adopt the Revised Classified Salary Schedule in front of the Board this evening. Approved 4/0.

Vote: Wilson–yes, Stone-Carlson–yes, Moss-absent, Marquette Wilson-yes, Simnitt-yes

5.9 Board Policies and Administrative Regulations

The Board will do a second reading of the following Board Policies and Administrative Regulations: AR & E 1312.4 Williams Uniform Complaint Procedures; BP & AR 4112.2 Certification; BP & AR 4112.21 Interns; BP & AR 4115 Evaluation/Supervision.

Overview

This is a second reading of the policies. The Policies the Board determined last month were not necessary were removed.

Public Comment

There was no Public Comment.

Superintendent's Recommendation

Dr. Chapman recommended that the Board approve the Board Policies as discussed.

Board Action

A motion was made by Misty Marquette Wilson and seconded by John Simnitt to approve the following Board Policies and Administrative Regulations: AR & E 1312.4 Williams Uniform Complaint Procedures; BP & AR 4112.2 Certification; BP & AR 4112.21 Interns; BP & AR 4115 Evaluation/Supervision. Approved 4/0.

Vote: Wilson–yes, Stone-Carlson–yes, Moss-absent, Marquette Wilson-yes, Simnitt-yes

5.10 Board Policies and Administrative Regulations

The Board will do a first reading of the following Board Policies and Administrative Regulations: BP & E 1330 Use of School Facilities; BP 4315 Evaluation/Supervision; E 4319.21 Professional Standards; BP 5147 Dropout Prevention; BP & AR 6172 Gifted and Talented Student Program; E 9323.2 Actions By The Board.

Overview

This is the first reading of these Board Policies. Some of these policies have not been updated since 2003.

Public Comment

Brenda Seek suggested that there should be a piece for cleanup and supervision on BP & E 1330 Use of Facilities.

Board Discussion

Please use “May” not “Shall” in BP & AR 6172 GATE.

Facility Use needs hourly fee.

BP 5147 Take out the last Paragraph of Dropout Prevention

Evaluation/Supervision – second page “shall be evaluated” should read “may be evaluated”

A break was taken from the agenda at 7:15 pm for Joe Silva, retiring Superintendent of Tuolumne County Office of Education, to say thank you to the Board Members for their dedication. He expressed the pleasure he has had working with such a great School Board at Jamestown. He spoke about the Fit for the Future program piloted by Jamestown School and how it almost doubled the Fitness Test Results in Tuolumne County. He mentioned the lapsing of Chinese Camp School District and his pleasure with the maturity and professionalism shown by the Jamestown Board to the Chinese Camp Board.

Public Hearing

Time: 7:34 pm Open Hearing

The Board will hear from members of the public who wish to comment on the Waiver of Open Enrollment.

Time: 7:37 pm Closed Hearing

5.11 Open Enrollment Waiver

The Board will take action to consider approving the submission of the Waiver of Open Enrollment for the 2015-2016 school year to the State Board of Education.

Overview

Waivers of Open Enrollment are now only valid for one year. The list of schools eligible for Open Enrollment is published in November and the Open Enrollment Waiver needs to be done at that time in order to be heard at the State Board of Education meeting in January. This Waiver will be for the 2015-2016 school year.

Superintendent's Recommendation

Superintendent Chapman recommended that the Board approve the Waiver of Open Enrollment so that it will go to the State Board in January.

Board Action

A motion was made by Gary Wilson and seconded by John Simnitt to approve the submission of the Waiver of Open Enrollment for the 2015-2016 school year.

Approved 4/0.

Vote: Wilson–yes, Stone-Carlson–yes, Moss-absent, Marquette Wilson-yes, Simnitt-yes

5.12 Medi-Cal Administrative Claims Agreement

The Board will consider approving an agreement for Stanislaus County Office of Education being the administrative agency for Medi-Cal Administrative Claims.

Overview

Jamestown has not been receiving MAA (Medi-Cal Administrative Agreement) money for years. The State is ready to release the money. There is a new process called the Random Time Survey. Five people are picked from the organization (the five people for Jamestown are Contessa Pelfrey, Brenda Chapman, Mark Dyken, Melissa Hunter-Martin and Doreen Webb). The MAA information collected goes into a pool of multiple counties. Stanislaus County Office of Education will get nine percent of any money earned that is due Jamestown in exchange for SCOE administering the program.

Public Comment

There was no Public Comment.

Superintendent's Recommendation

Dr. Chapman recommended that the Board approve the Medi-Cal Administrative Claims Agreement.

Board Action

A motion was made by John Simnitt and seconded by Cathy Stone-Carlson to approve an agreement for Stanislaus County Office of Education to be the administrative agency for Medi-Cal Administrative Claims. Approved 4/0.

Vote: Wilson–yes, Stone-Carlson–yes, Moss-absent, Marquette Wilson-yes, Simnitt-yes

5.13 Surplus Property

The Board will consider declaring the following technology items as surplus: Mac Mini computers 100381 and 100400, and Cisco Switch from Chinese Camp 000016.

Overview

These are a few more obsolete items that our Technology Specialist has asked to have surplus and e-wasted.

Public Comment

There was no Public Comment

Superintendent's Recommendation

Superintendent Chapman recommended the Board declare the 3 items as surplus.

Board Action

A motion was made by Cathy Stone-Carlson and seconded by Gary Wilson to declare the above 3 technology items as surplus. Approved 4/0.

Vote: Wilson–yes, Stone-Carlson–yes, Moss-absent, Marquette Wilson-yes, Simnitt-yes

6.0 REPORTS AND CORRESPONDENCE RECEIVED

6.1 Enrollment as of October 30, 2014

6.2 Letter dated September 10, 2014, from Maureen Frank, Deputy County Administrator of the Tuolumne County Recreation Department regarding renewing the lease for the Youth Center.

6.3 Saturday School Report for November 1, 2014

6.4 Interest Apportionment Report First Quarter 2014-2015

6.5 FIT Inspection Chinese Camp School

6.6 FIT Inspection Jamestown School

7.0 CLOSED SESSION

The Board went into Closed Session at 7:58 pm.

•The Superintendent will meet with the Board in Closed Session as the District's representative in negotiations with the California School Employees Association. (G.C. §54957.6)

•The Board will meet in Closed Session to discuss progress on the Superintendent's Evaluation Goals. (G.C. §54954.5 (e), §54957)

8.0 OPEN SESSION

The Board reconvened in Open Session at 8:45 pm. There was no action taken in Closed Session on either item.

9.0 ADJOURNMENT

A motion was made by Gary Wilson and seconded by Misty Marquette Wilson to adjourn the meeting at 8:46 pm.