

Jamestown School Board
Regular Board Meeting Minutes Amended
Wednesday, April 8, 2015
Chinese Camp School Library
6:00 pm

1.0 OPEN SESSION

1.1 Establish Quorum

The meeting was called to order at 6:01 pm. Present: Misty Marquette Wilson, Aaron Moss, Gary Wilson, Cathy Stone-Carlson and John Simnitt.

1.2 Pledge of Allegiance

2.0 PUBLIC COMMENT

There was no Public Comment.

3.0 PRESENTATIONS

Zerral McDaniel, Calaveras Unified School Board Member & CSBA Board Delegate, introduced herself to the Board. As CSBA Board Delegate, she is responsible for Amador, Calaveras, and Tuolumne County. There is a Rural County School Boards Association meeting on April 16 at 5:30 pm at TCSOS which she invited the Board to attend.

4.0 CONSENT AGENDA

4.1 Ratify general, cafeteria and payroll warrants for the period ending 3-31-15.

4.2 Approve the Minutes of the March 11, 2015 Regular Board Meeting.

4.3 Accept the letter of resignation from Robin Batha effective June 30, 2015.

4.4 Approve the Licensing Agreement for Document Tracking Services.

A motion was made by Cathy Stone-Carlson and seconded by Gary Wilson to amend the minutes to include Taylor Hein as one of the students who presented the Certificates of Appreciation to Dr. Chapman and Jamestown School.

Vote: Marquette Wilson-yes, Moss-yes, Wilson-yes, Stone-Carlson-yes, Simnitt-yes

A motion was made by Aaron Moss and seconded by Cathy Stone-Carlson to approve the Consent Agenda. Approved 5/0.

Vote: Marquette Wilson-yes, Moss-yes, Wilson-yes, Stone-Carlson-yes, Simnitt-yes

5.0 REPORTS

Trustee Items

Cathy Stone-Carlson reported that she and Dr. Chapman have been meeting weekly with Jim O'Neil and Mark Dyken to come up with fundraisers to help keep JFRC open. They would like a few more people to sit in on the committee. They have some great ideas which will be revealed later.

Superintendent's Report

Dr. Chapman reminded the Board of some upcoming dates:

Monday, April 13th at 5:30 pm – Board Workshop at Jamestown

Wednesday, April 15th at 5 pm – Masonic Dinner at the Masonic Lodge

Friday, April 17th – Interviews for Primary Teachers

Tuesday, April 28th – Excellent in Teaching Dinner at Black Oak Casino

Principal's Report

- Contessa Pelfrey reported that Kindergarten Registration was successful. We have 25 students registered including TK.
- The 8th grade registration for Sonora High had 100% attendance this year!
- Jamestown 5th & 6th grade students were one of the first groups to participate in the reforestation of the Rim Fire area.

6.0 DISCUSSION/ACTION

6.1 Interdistrict Transfers

The Board will consider requests for incoming Interdistrict Transfer Agreements from List M for the 2014-2015 school year.

Overview

These children are currently attending schools in our district.

Public Comment

There was no Public Comment.

Superintendent's Recommendation

Dr. Chapman recommended that the Board approve the incoming Interdistrict Transfer Agreements from List M for the 2014-2015 school year.

Board Action

A motion was made by Gary Wilson and seconded by Cathy Stone-Carlson to approve the requests from List M for the 2014-2015 school year. Approved 5/0.

Vote: Marquette Wilson-yes, Moss-yes, Wilson-yes, Stone-Carlson-yes, Simnitt-yes

6.2 Interdistrict Transfers

The Board will consider requests for incoming Interdistrict Transfer Agreements from List A for the 2015-2016 school year.

Overview

These are incoming Interdistrict Transfer Agreements for the next school year.

Public Comment

There was no Public Comment.

Superintendent's Recommendation

Superintendent Chapman recommended that the Board approve the incoming Interdistrict Transfer Agreements from List A for the 2015-2016 school year.

Board Action

A motion was made by Cathy Stone-Carlson and seconded by John Simnitt to approve the requests from List A for the 2015-2016 school year. Approved 5/0.

Vote: Marquette Wilson-yes, Moss-yes, Wilson-yes, Stone-Carlson-yes, Simnitt-yes

6.3 School of Choice

The Board will consider accepting the 2013-2014 Interdistrict Transfer Data. This is data that is requested by the Legislative Analyst's Office.

Overview

This is a report of the 2013-2014 Interdistrict Transfer Data that is requested by the Legislative Analyst's Office. The Education Code states we must provide it annually to the Board.

Public Comment

There was no Public Comment.

Superintendent's Recommendation

Dr. Chapman recommended the Board accept the 2013-2014 Interdistrict Transfer Data so that it can be submitted to the Legislative Analyst's Office.

Board Discussion

Cathy Stone-Carlson asked about the data for outgoing Interdistrict Transfers. Dr. Chapman explained that we don't have access to all the data for the outgoing students.

Board Action

A motion was made by Misty Marquette Wilson and seconded by Gary Wilson to accept the 2013-2014 Interdistrict Transfer Data. Approved 5/0.

Vote: Marquette Wilson-yes, Moss-yes, Wilson-yes, Stone-Carlson-yes, Simnitt-yes

6.4 Resolution 11-14-15 Fund 40

The Board will consider updating Resolution 11-14-15 to establish purposes for the special reserve fund.

Overview

This Resolution was pulled from last month's agenda and was brought back to the Board this month per your request for more information. Fund 40 may be used for any operating purpose of the district. The balance is \$546,000.

Public Comment

Brenda Seek asked if the fund is depleted, how is it restored. Vonnie Butler, Business Manager, stated there is no funding stream for this. Brenda Seek then asked where the money came from. The money came from Forest Reserve Funds. Vonnie Butler stated the money has only been used two times, once as a retirement incentive and once to purchase the parking lot across the street from Jamestown School.

Brenda Seek asked if the language is just being updated. Dr. Chapman stated yes, the Resolution is 30 years old.

Cathy Stone-Carlson added that she believes the money was used one other time in the 1980's to purchase the house where the District Office is presently located.

Superintendent's Recommendation

Superintendent Chapman recommended that the Board update Resolution 11-14-15 to establish purposes for the special reserve fund. This will update the Resolution to reflect the current needs of the district.

Board Action

A motion was made by Cathy Stone-Carlson and seconded by John Simnitt to update Resolution 11-14-15 to establish purposes for Fund 40, the special reserve fund. Approved 5/0.

Vote: Marquette Wilson-yes, Moss-yes, Wilson-yes, Stone-Carlson-yes, Simnitt-yes

6.5 Resolution 13-14-15 Staff Appreciation

The Board will consider adopting Resolution 13-14-15 naming the week of May 11-May 15, 2015 as Staff Appreciation Week.

Overview

This Resolution is to honor our Staff during the week of May 11-May 15, 2015 for their dedication and hard work. Once approved, the Resolution will be put in the staff mailboxes during Staff Appreciation Week.

Public Comment

Sheri Betz stated that dark chocolate was always good!

Greg Haney asked if Open House was that week. Yes, it is.

Superintendent's Recommendation

Dr. Chapman recommended the Board adopt Resolution 13-14-15 to show the staff our appreciation.

Board Discussion

Cathy Stone-Carlson stated she supports the nice events for the staff during that week.

Board Action

A motion was made by Gary Wilson and seconded by Cathy Stone-Carlson to adopt Resolution 13-14-15 declaring the week of May 11-May 15, 2015 as Staff Appreciation Week. Approved 5/0.

Vote: Marquette Wilson-yes, Moss-yes, Wilson-yes, Stone-Carlson-yes, Simnitt-yes

6.6 Resolution 14-14-15 Board Compensation for Missed Meetings

The Board will consider adopting Resolution 14-14-15 compensation to a Board Member for a Missed Meeting.

Board Discussion

Misty Marquette Wilson asked that this item be pulled from the agenda.

Board Action

A motion was made by Cathy Stone-Carlson and seconded by Aaron Moss to remove Resolution 14-14-15 from the agenda. Approved 4/0/1.

Vote: Marquette Wilson-abstain, Moss-yes, Wilson-yes, Stone-Carlson-yes, Simnitt-yes

6.7 Board Policies Minor Revisions

The Board will consider approving the Minor Revisions of BP 1250 Community Relations; BP 3550 Food Service & Child Nutrition Program; BP 4030 Nondiscrimination in Employment; AR 5020 Parent Rights and Responsibilities; AR 5141.27 Food Allergies/Special Dietary Needs; BB 9321 Closed Session Purposes and Agendas on the first reading.

Overview

These minor revisions to the above policies change a word or two for clarification and better understanding of the policies.

Public Comment

There was no Public Comment.

Superintendent's Recommendation

Dr. Chapman recommended the Board approve the Minor Revisions on the first reading as the changes are not significant.

Board Discussion

Cathy Stone-Carlson stated that it is always good to read the Board Bylaws on what can be discussed in Closed Session each time it is presented.

Board Action

A motion was made by Gary Wilson and seconded by John Simnitt to approve the Minor Revisions as presented. Approved 5/0.

Vote: Marquette Wilson-yes, Moss-yes, Wilson-yes, Stone-Carlson-yes, Simnitt-yes

6.8 Board Policies and Administrative Regulations

The Board will do a first reading and consider adopting the following Board Policies and Administrative Regulations: AR 1220 Citizen Advisory Committees; BP & AR 1240 Volunteer Assistance; BP & AR 3100 Budget; AR 4112.4/4212.4/4312.4 Health Examinations; AR 4112.5/4312.5 Criminal Record Check; AR 4212.5 Criminal Record Check; AR 4112.62/4212.62/4312.62 Maintenance of Criminal Offender Records—Deleted; E 4112.62/4212.62/4312.62—Deleted; E 4112.5 Criminal Record Check; AR 4117.4 Dismissal—Deleted; BP & AR 4118 Dismissal/Suspension/Disciplinary Action; BP 4121 Temporary/Substitute Personnel; AR 4161.1/4361.1 Personal Illness/Injury Leave; AR 4261.1 Personal Illness/Injury Leave

Overview

This is a first reading of the Board Policies. The new wording is highlighted in yellow.

Public Comment

There was no Public Comment.

Board Discussion

Cathy Stone-Carlson asked about BP 1240. Dr. Chapman said that there were so many changes to the Jamestown policy to make it compliant, that we are using the CSBA policy.

6.9 Memorandum of Understanding with ATCAA

The Board will consider approving a Memorandum of Understanding with ATCAA for the Preschool and Infant/Toddler Center.

Overview

Cathy Stone-Carlson, Marcia Williams and Dr. Chapman have been working together for several months to open an Infant/Toddler Center and PreSchool Slots which would include spaces for families that are over-income. This MOU is for the Early Head Start Preschool and Infant/Toddler Center that will be on the Jamestown Campus.

Public Comment

There was no Public Comment

Superintendent's Recommendation

Superintendent Chapman recommended that the Board approve the MOU with ATCAA.

Board Action

A motion was made by John Simnitt and seconded by Gary Wilson to approve the Memorandum of Understanding with ATCAA (Amador-Tuolumne Community Action Agency) for the Preschool and Infant/Toddler Center. Approved 5/0.

Vote: Marquette Wilson-yes, Moss-yes, Wilson-yes, Stone-Carlson-yes, Simnitt-yes

6.10 Deferred Maintenance Plan

The Board will consider approving the Deferred Maintenance Plan for 2014 through 2019.

Overview

The Deferred Maintenance Plan is no longer required as there is no longer direct funding for deferred maintenance. However, it is still important to plan and budget for maintenance of our aging facilities. Andy Klyn, Director of Maintenance, worked with Dr. Chapman to develop this plan.

Public Comment

There was no Public Comment.

Superintendent's Recommendation

Dr. Chapman recommended that the Board approve the Deferred Maintenance Plan.

Board Discussion

John Simnitt asked if it would help if volunteers did the work. Brenda Chapman stated that when using public funds we must pay prevailing wage on projects over \$1000. Greg Haney stated that we can't use volunteers to take work from the bargaining units.

Board Action

A motion was made by Aaron Moss and seconded by Misty Marquette Wilson to approve the Deferred Maintenance Plan for 2014 through 2019. Approved 5/0.

Vote: Marquette Wilson-yes, Moss-yes, Wilson-yes, Stone-Carlson-yes, Simnitt-yes

6.11 Gym Floor Replacement

The Board will consider approving the recommended **emergency** bid for the replacement of the gym floor.

Overview

There are areas of our gym floor that have knots/bumps due to rust and calcium seeping from under the floor **which caused tripping by staff and students**. Andy Klyn, Maintenance Manager, was able to patch them and get the floor approved by the Safety Inspector until the end of the school year **only**. We were able to get about 18 years out of a 15 year floor but now it needs to be replaced. Andy received four bids ranging from approximately \$75,000 to \$98,000 and he felt the BT Mancini Company was the best, which turned out to be the lowest bid. There may be an additional cost to the floor. Once the floor is pulled up, they may need to grind the rust.

Public Comment

There was no Public Comment.

Superintendent's Recommendation

Superintendent Chapman recommended that the Board approve the bid from BT Mancini Company as recommended.

Board Discussion

Cathy Stone-Carlson asked if there is a warranty on the work.

Aaron Moss asked if there was a warranty on the floor and if so it needs to be put in writing.

Cathy Stone-Carlson asked how much BT Mancini Company would charge per hour for extra work that may be needed. She also asked if the company would get pre-approval first from Andy.

Misty Marquette Wilson asked if there could be some preventative work so that rust does not come back.

Dr. Chapman informed the Board that this is the 4th floor and there may need to be some "beading" of the floor. When the past floors were replaced, if there were bubbles, rather than stripping all of it, the companies would take the top layer off and put epoxy to make the floor even. Dr. Chapman stated we will address all the Board's concerns in the final contract.

Board Action

A motion was made by Aaron Moss and seconded by Cathy Stone-Carlson to approve the recommended bid from BT Mancini Company for the replacement of the gym floor with the Superintendent following up on additional contract language regarding warranties on labor and materials, as well as the cost per hour for extra work. Approved 5/0.

Vote: Marquette Wilson-yes, Moss-yes, Wilson-yes, Stone-Carlson-yes, Simnitt-yes

6.12 CSEA Agreement

The Board will consider approving an Agreement between California School Employees Association and Jamestown School District for contracted language in 5.2.5 and 8.1.

Overview

Section 5.2.5 says that if classified staff take Personal Necessity time it must be in two hour increments. This would be changed to be read that if it could be covered by current staff, then it could be taken in 15 minute increments. Section 8.1 is to clarify the definition of full time. It was agreed to use the PERS (Public Employee Retirement System) definition of full time, which is 2080 hours.

Public Comment

There was no Public Comment.

Superintendent's Recommendation

Dr. Chapman recommended that the Board approve the Agreement.

Board Action

A motion was made by Cathy Stone-Carlson and seconded by Gary Wilson to approve an Agreement between California School Employees Association and

Jamestown School District for contracted language in 5.2.5 and 8.1. Approved 5/0.

Vote: Marquette Wilson-yes, Moss-yes, Wilson-yes, Stone-Carlson-yes, Simmitt-yes

7.0 REPORTS AND CORRESPONDENCE RECEIVED

- Enrollment as of 3-24-15

- Linked to Kids Grant

- CALPADS Data Management Recognition

Dr. Chapman mentioned that it was an honor for Bebo Malone and Denise Zwicker to be recognized by CALPADS for their submission of accurate data for the 2013-2014 school year.

- Williams Quarterly Report

- Saturday School Report

The Board went into Closed Session at 7:32 pm.

8.0 CLOSED SESSION

8.1 Pupil Discipline

The Board will hold a hearing regarding Pupil Discipline. (Education Code section 54977)

9.0 OPEN SESSION

The Board reconvened in Open Session at 7:46 pm.

The Board reported that Student 02-14-15 was expelled for the remainder of the 2014-2015 school year and the first semester of the 2015-2016 school year.

10.0 ADJOURNMENT

A motion was made by Gary Wilson and seconded by John Simmitt to adjourn the meeting at 7:45 pm. Approved 5/0.