



Student Computing Device Contract

Students who are issued district-owned equipment must agree to the following guidelines:

I pledge to treat the device issued to me with respect. I will operate it according to the guidelines as stated in the Jefferson County Schools Acceptable Use Policy.

I accept responsibility for using the device at school and outside of school hours.

I pledge to keep the device issued to me in the school approved case.

I pledge to honor my 1:1 commitment by not loaning out the device or charger to another student.

I pledge to only log in using **my** personal JCBOE credentials and to keep **my** credentials private.

I pledge to keep food and drinks away from the device.

I pledge to use the device with clean hands and not draw or write on the device (no stickers allowed).

I pledge to keep the device on my workspace, never leaving it unattended on the floor and never placing it on the edge of my desk.

I pledge to care for the screen by not stacking books or other objects on top of the device; I will not close the lid with pens/pencils/or other objects on the keyboard.

I pledge to use my email appropriately and remember that my emails are monitored. I have no expectation of privacy while using the device.

I pledge I will only use school-approved software and programs and not download or add non-school approved options.

I pledge I will restart the device weekly to allow all updates for the device and charge the device each night.

I understand my parents/guardians and I are responsible for costs associated with loss, damages, or theft of the device.

I pledge if the device is lost or stolen, I will immediately notify appropriate school official.

I pledge to report any problems that arise with the device to the appropriate school official.

I pledge I will only use the device assigned to me.

I agree to return the device, charger, and case to school in good working condition at the conclusion of the school year (or if I withdraw from Jefferson County Schools).

I understand the device is subject to inspection at any time and failure to comply with any of the guidelines and policies may result in suspension of laptop privileges.

Student Signature _____

Printed Name _____ Date _____

Updated: 4/29/2019