## MIDDLE & HIGH SCHOOL PRE-VOCATIONAL CHECKLIST

**Student:**

**Birthdate:**

<table>
<thead>
<tr>
<th>Year</th>
<th>6</th>
<th>7</th>
<th>8</th>
<th>9</th>
<th>10</th>
<th>11</th>
<th>12</th>
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</thead>
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### Job Skills (School as “job”)
- **a. Work quality**
- **b. Work quantity**
- **c. Self-organization**
- **d. On task with supervision**
- **e. On task without supervision**

### Job Search Skills
- **a. Applications**
- **b. Interviewing**
- **c. Sources of employment**
- **d. Punctuality**
- **e. Attendance**

### Personal Characteristics
- **a. Appearance**
- **b. Personal habits and manners**
- **c. Effort**
- **d. Self-criticism**
- **e. Criticism of others**
- **f. Self-concept**
- **g. General activity level**
- **h. Calmness with change**
- **i. Knows how to listen and respond**

### Interpersonal/Social Skills
- **a. Peer relationships**
- **b. Respects adults**
- **c. Respects rights of others**
- **d. Respects property of others**

- ✓ - appears to be within normal limits as observed by teacher
- ○ - appears to be deficit in comparison to peers as observed by teacher