Exceptional Children Services  
Special Education Resource Assistant Evaluation

Name:____________________________  School:______________
Evaluator:_________________________   Date:_______________
Number of Years with Evaluator:_______________________________

<table>
<thead>
<tr>
<th>Responsibility</th>
<th>Response Scale (Check One)</th>
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<tbody>
<tr>
<td>1. Works with individual students/small groups to reinforce learning according to IEP</td>
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<td>2. Administers/scores diagnostic tests</td>
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<td>3. Assists with scheduling activities, material preparation, and other clerical duties</td>
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<td>4. Implements behavioral management techniques as specified in behavior plan</td>
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<td>5. Document student performance and progress toward meeting established goals/objectives</td>
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<td>6. Supervise students in hallway, lunchroom and playground if appropriate/necessary</td>
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<td>7. Assists in carrying out programs of support staff</td>
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<td>8. Score objective tests and papers; maintains appropriate records</td>
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<td>9. Maintains professional &amp; appropriate relationship with the teacher</td>
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<td>10. Interacts and communicates appropriately with students</td>
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Rating Scale
1-Outstanding
2-Average
3-Needs Improvement
4- Unsatisfactory
5-Not Applicable
11. Interacts and communicates appropriately with parents, staff, and other stakeholders

12. Other factors:
   - Attendance
   - Punctuality
   - Time Management
   - Takes Initiative
   - Accepts Constructive Criticism

13. Strengths

14. Areas Needing Improvement

15. Areas Discussed During Evaluation Conference

16. Recommended for Continued Service  ____YES  ____NO

*I have read/participated in this evaluation and I _____AGREE  _____DISAGREE.
Comments:________________________________________________________________________

Signature of Employee:_________________________ Date:____________

*I have provided an opportunity for comments and written reaction to this evaluation by the employee.

Signature of Evaluator:_________________________ Date:____________

Additional Comments:_________________________________________________________________
_________________________________________________________________________________