

**MINUTES OF THE REGULAR MEETING OF THE
JEFFERSON COUNTY BOARD OF SCHOOL COMMISSIONERS
SEPTEMBER 26, 2013 – 6:30 P.M.
PATRIOT ACADEMY**

CALL TO ORDER

The meeting was called to order by Bill Jarnigan who then asked everyone to stand for a moment silence. He asked that everyone remember Johnny Reagan, employee at Jefferson Middle School, who passed away suddenly and Scott Walker, JCHS Principal, whose dad had also passed away. Board members present were Bill Jarnigan, Randall Bradley, Judy Cavanah, Ralph Lowery and Jonathan Rogers. Board members absent were Anne Marie Potts and Jim Vines. Dr. Charles Edmonds, Director of Schools and Secretary to the Board, was also present.

PLEDGE OF ALLEGIANCE

Cenia Lawson, new teacher at Jefferson Middle School, led the audience in the Pledge of Allegiance.

ELECTION OF CHAIRPERSON AND VICE CHAIRPERSON – 2013-2014 SCHOOL YEAR

Mr. Jarnigan opened the floor for nominations for chairperson of the board for the 2013-2014 school year. Board member Jonathan Rogers nominated Anne Marie Potts for chairperson. With no other nominations, Anne Marie Potts was elected chairperson by acclamation.

Mr. Jarnigan turned the floor over to Dr. Edmonds, who then opened the floor for nominations for vice chairperson for the 2013-2014 school year. Board member Rogers nominated Bill Jarnigan. With no other nominations, Bill Jarnigan was elected vice chairperson by acclamation.

INTRODUCTION OF NEW TEACHERS – Carol Baker

Carol Baker, Human Resources Manager, introduced new teachers for the 2013-2014 school year.

APPROVAL OF AGENDA

Dr. Edmonds pointed out that “Approval of Certification of Compliance” needed to be added to the agenda.

The agenda with the addition was approved by the board unanimously.

CONSENT AGENDA ITEMS

Upon motion by Randall Bradley and second by Jonathan Rogers, the board unanimously approved the consent agenda items as submitted. (see attached)

ITEMS FOR DISCUSSION

There were no items for discussion.

ITEMS FOR INFORMATION – DIRECTOR OF SCHOOLS

1. Each board member received a copy of the July and August financial reports.
2. Each board member received information regarding the one time grant of \$5,000 from the Niswonger Foundation to help purchase i-Ready math software for K-8 students with disabilities.
3. Each board member received information regarding the Memorandum of Understanding with Cherokee Health Systems for school based therapy services.
4. Dr. Edmonds thanked everyone involved in making the TSBA Fall District Meeting a success.
5. Each board member received a copy of coaches and sponsors for the 2013-2014 school year.

NEW BUSINESS

1. Appointment of four (4) Delegates to the TSBA Convention – November 9-11, 2013
Opryland Hotel, Nashville, TN

Anne Marie Potts, Bill Jarnigan and Randall Bradley were appointed as delegates to the TSBA Convention scheduled for November 9-11, 2013.

2. Appointment of TLN (Tennessee Legislative Network) Representative

Upon motion by Randall Bradley and second by Jonathan Rogers, Anne Marie Potts was elected as the Tennessee Legislative Network representative for the 2013-2014 school year.

New Business - continued

3. Appointment of School Commissioners to 2013-2014 Committees

The following school board members were appointed to the following 2013-2014 committees:

- (a) Board Policy Committee – Bill Jarnigan and Jonathan Rogers
- (b) Insurance Advisory Committee – Judy Cavanah and Jonathan Rogers
- (c) Sick Leave Bank Professional Committee (Term to expire 8/1/16) – Randall Bradley
- (d) Sick Leave Bank Para-Professional Committee (Term to expire 8/1/16) – Randall Bradley

4. Approval – Use of County Fairgrounds

Upon motion by Judy Cavanah and second by Randall Bradley, the board unanimously approved the use of the county fairgrounds to the Jefferson County Farm Bureau on September 30-October 1, 2013 for county kindergarten students and Carson-Newman University on October 14-19, 2013 to build homecoming floats.

5. Declare Surplus Property – Student Nutrition Department – Resolution No. 2013-5

Upon motion by Jonathan Rogers and second by Randall Bradley and with the recommendation of Dr. Edmonds, the board unanimously voted to approve Resolution No. 2013-5 declaring surplus property from the student nutrition department. (see attached)

6. Approval – Budget Amendments

- (a) General Budget Amendment #2

Upon motion by Judy Cavanah and second by Ralph Lowery, the board unanimously approved General Budget Amendment #2 as submitted and recommended by Dr. Edmonds. (see attached)

- (b) Federal Budget Amendment #2

Upon motion by Ralph Lowery and second by Randall Bradley, the board unanimously approved Federal Budget Amendment #2 as submitted and recommended by Dr. Edmonds. (see attached)

New Business – Budget Amendments - continued

(c) Student Nutrition Budget Amendment #1

Upon motion by Judy Cavanah and second by Ralph Lowery, the board unanimously approved Student Nutrition Budget Amendment #1 as submitted and recommended by Dr. Edmonds. (see attached)

7. Approval – Certification of Compliance (TCA 49-3-310(4)(A))

Upon motion by Randall Bradley and second by Judy Cavanah, the board unanimously approved the Certification of Compliance certifying that all children enrolled in Jefferson County Schools have been furnished all required textbooks.

8. Follett Aspen – New Student Information System – Don Devine

Don Devine, Technology Supervisor, addressed the board regarding a new student information system upgrade. Mr. Devine stated that a committee had reviewed information submitted from two (2) different vendors, PowerSchool and Aspen. After the review, the committee recommended Follett Aspen as Jefferson County Schools preferred vendor based on accuracy of data transfer, level of training, ability to create customizable reports and continued support. He commented that the information system will include enrollment, attendance, conduct management, scheduling, teacher grade-book, transcripts, health and medical data, parent/student curriculum portal, and learning portal for teachers. The program will begin the 2014-2015 academic year. Mr. Devine pointed out that the current 2013-2014 budget allowed for a \$30,000 initial payment. He stated that the initial first year services and costs for the Aspen program would be spread over two (2) payments of \$64,137.63 which was a shortfall in the current budget of \$34,137.63. The second payment of \$64,137.63 would come from the 2014-2015 budget for a total of \$128,275.25. Mr. Divine asked that the board consider approving the \$34,137.63 to come from fund balance.

Dr. Edmonds pointed out that this was a necessary expenditure and recommended that the board approve the requested \$34,137.63 to come from fund balance.

Upon motion by Randall Bradley and second by Jonathan Rogers, the board as recommended by Dr. Edmonds unanimously approved the request to take \$34,137.63 from fund balance for the Follett Aspen student information system.

UNFINISHED BUSINESS

1. Board Policy Changes for Review and Adoption (Second Reading) – **1.108 Nepotism, 4.301 Interscholastic Athletics, 5.305 Family and Medical Leave, 6.200 Attendance, 6.206 Transfers with the System, 6.309 Zero Tolerance Offenses, 6.316 Suspension/Expulsion/Remand, 4.604 Accelerated and Advanced Credit, Civility Code (New Policy), 4.300 Extracurricular Activities, 4.302 Field Trips and Excursions, 5.117 Procedure for Granting Tenure, 6.202 Home Schools**

Dr. Edmonds addressed the board regarding two (2) offenses passed by the state legislature that had been added to Board Policy 6.309 by the Tennessee School Boards Association. He went over the three (3) zero tolerance offenses currently listed in the board policy which included bringing a firearm to school, assault on school personnel, and being in possession of drugs. He went over the two (2) additional offenses which included battery/assault and electronic threats. Dr. Edmonds commented that he wanted the board to be aware of the additions.

Upon motion by Jonathan Rogers and second by Ralph Lowery, the board unanimously adopted the above policies on second and final reading. (see attached)

ADJOURN

With no further business, the meeting was adjourned.

Anne Marie Potts, Chair

Dr. Charles Edmonds, Director of Schools &
Secretary to the Board

Date

Date

