

**MINUTES OF THE WORK SESSION/REGULAR MEETING OF THE
JEFFERSON COUNTY BOARD OF SCHOOL COMMISSIONERS
AUGUST 25, 2016 – 6:00 P.M.
PATRIOT ACADEMY**

WORK SESSION

A work session was held prior to the regular meeting regarding capital projects. The board reviewed prospective projects for the 2016-2017 year as well as a capital improvement needs list. The board voiced their opinion on how the \$200,000 they had for capital projects should be spent. Board member Bradley commented that he would like to see the front classroom windows at Piedmont Elementary replaced due to safety issues. The cost to replace approximately four windows was estimated to be \$70,000-\$75,000. Board member Potts commented that she would like to see the high school completed whether it be for the rigging system in the performance arts center or the baseball stadium. Board member Cavanah suggested replacing the boilers at White Pine, Dandridge, and Talbott. After some discussion, board member Potts came up with a list to provide several schools with safety and energy efficient updates. The list included the following:

Dandridge Elementary	Security lighting in the rear parking lot	\$ 3,000
	Window Replacement	9,618
Jefferson Academy	Locks on all door keyed alike	3,000
Maury Middle	Window Replacement	18,320
	Common lock/key system for all doors	8,000
New Market	Repair all exterior classroom doors	25,000
	Window Replacement	14,500
Rush Strong	Window Replacement	26,750
Talbott	Window Replacement	22,000
	Total	\$130,188

The list also included the windows for Piedmont Elementary estimated at \$70,000-\$75,000.

The item will be placed on the next school board agenda.

REGULAR MEETING

CALL TO ORDER

Vice Chairman Jim Vines filled in for Chairman Bill Jarnigan. Mr. Vines called the meeting to order and asked that everyone stand for a moment of silence. Board members present were Chairman Bill Jarnigan, Vice Chairman Jim Vines, Ralph Lowery, Randall Bradley, Judy Cavanah and Anne Marie Potts. Board member Jonathan Rogers was absent from the meeting. Dr. Charles Edmonds, Director of Schools and Secretary to the Board, was also present.

PLEDGE OF ALLEGIANCE

Michael Phagan led the audience in the Pledge of Allegiance.

APPROVAL OF AGENDA

Upon motion by Bill Jarnigan and second by Judy Cavanah, the board voted 6-0 to approve the agenda as submitted. (see attached)

CONSENT AGENDA ITEMS

Vice Chairman Vines stated there was an addition to the Consent Agenda for an overnight field trip for the JCHS Forensic Team to go to Wake Forrest University, NC for a Forensic competition on September 9-11, 2016.

Board member Bradley had concerns regarding overnight field trips and fund raisers. He asked for the two trips to be removed from the consent agenda for further discussion.

Upon motion by Randall Bradley and second by Anne Marie Potts, the board voted 6-0 to approve the consent agenda with the removal of the field trips as requested by board member Bradley.

ITEMS FOR DISCUSSION

Thomas Spence, concerned parent, addressed the board regarding his daughter's severe vertigo and why she could not ride the bus from the Patriot Academy to the main campus for band. He stated that he could not transport her by car every day as recommended by the principal at Patriot Academy. He commented that he has paperwork and a note from her

Items for Discussion - continued

doctor stating that she could not handle the bus ride. He asked for some direction in order to resolve the issue. Mandy Schneitman, Director of Student Services, commented that she would work with Mr. Spence in order to help resolve the problem.

ITEMS FOR INFORMATION – DIRECTOR OF SCHOOLS

1. Each board member received a copy of the end of year financial reports. Langdon Potts, County Finance Director, gave a recap of the financial reports and how it related to the fund balance. He stated the year started with \$2.1M in the fund balance. He pointed out approximately \$1.2M of that money was used for moving a portable, White Pine School and football stadium lights at Jefferson County High School. He stated that revenue exceeded budget by \$640,000 for the year. He further stated that expenses were lower than budgeted by \$1.1M. He pointed out there is a total of \$600,000 in a reserve account of which the board would have to approve before it could be spent. Mr. Potts stated the fund balance is now back to where it started at \$2.1M.
2. Mr. Potts updated the board on the White Pine School Renovation. He commented that contracts had been signed for the construction manager. He commented he hoped to start sending out bids soon.

NEW BUSINESS

1. **Policy Changes for Review and Adoption (First Reading) – 1.407 School District Records, 3.202 Emergency Preparedness Plan, 3.219 Use of Unmanned Aircraft Systems (Drones) (New Policy), 4.605 Graduation Requirements, 4.700 Testing Programs, 4.804 Religious Content of Courses, 5.305 Family and Medical Leave, 6.204 Attendance Of Non-Resident Students (Total Rewrite), 6.304 Student Discrimination, Harassment, Bullying, Cyber-bullying and Intimidation, 6.411 Student Wellness, 6.415 Student Suicide Prevention (New Policy), 6.4031 Pediculosis (Head Lice) (Total Rewrite), 6.701 Student Solicitations/Fundraising Activities**

Board member Bradley expressed concerns he had regarding overnight field trips and fundraising activities that involved field trips. He asked that overnight field trips be approved prior to the fundraising activities involved. He stated the board should be made aware of any large fund raisers that schools are involved in.

New Business – continued

Board member Bradley requested that **6.701 Student Solicitations/Fundraising Activities** be pulled for further review by the board. Director Edmonds asked that board policy **3.219 Use of Unmanned Aircraft Systems (Drones) (New Policy)** be pulled.

Upon motion by Judy Cavanah and second by Randall Bradley, the board voted 6-0 to accept the remaining policies on first reading.

2. Selection of Auditor – Langdon Potts

Langdon Potts, County Finance Director, updated the board on the selection of a new auditor for the schools. He stated that Mitchell, Emert and Hill, PC would be the new auditors. Mr. Potts commented they were \$5,000 more expensive than in the past but he felt they would get a good audit from them. He stated that Mr. Hill had already set up training for the bookkeepers in September.

3. Approval – Budget Amendments

(a) General Purpose Fund 141 Budget Amendment #3

Upon motion by Anne Marie Potts and second by Randall Bradley, the board voted 6-0 to approve General Purpose Fund 141 Budget Amendment #3 as submitted. (see attached)

(b) Federal Purpose Fund 142 Budget Amendment #3

Upon motion by Bill Jarnigan and second by Randall Bradley, the board voted 6-0 to approve Federal Purpose Fund 142 Budget Amendment #3 as submitted. (see attached)

(c) Food Service Fund 143 Budget Amendment #1

Upon motion by Randall Bradley and second by Bill Jarnigan, the board voted 6-0 to approve Food Service Fund 143 Budget Amendment #1 as submitted. (see attached)

4. Use of Jefferson County Fairgrounds – Jefferson County Farm Bureau – Farm Day for County Kindergarten Students – September 27, 2016 (Rain Date October 4, 2016)

Upon motion by Bill Jarnigan and second by Ralph Lowery, the board voted 6-0 to approve the request from the Farm Bureau to use the fairgrounds for farm day for county kindergarten students on September 27, 2016 with a rain date of October 4, 2016.

New Business – continued

5. Resolution No. 2016-38 – Surplus Property – Technology Department

Upon motion by Randall Bradley and second by Judy Cavanah, the board voted 6-0 to approve Resolution No. 2016-38 declaring obsolete technology equipment as surplus property. (see attached)

6. Overnight Field Trips

Board member Bradley commented the board needed to tighten up on field trips. He again commented that he had a problem with an overnight field trip being approved after fund raising activities had already been done.

Upon motion by Randall Bradley and second by Bill Jarnigan, the board voted 5-0 to approve the JCHS Boys Basketball trip to the John Overton High School Christmas Tournament in Nashville, TN on December 26-30, 2016 and the JCHS Forensic trip to Wake Forrest University, NC for competition on September 9-11, 2016. Board member Potts abstained.

7. Board member Cavanah asked the board to consider taking \$500,000 out of fund balance and asking the county commission for \$300,000 in order to complete the White Pine School project. She asked that the item be placed on the next board agenda.

UNFINISHED BUSINESS

There was no unfinished business to come before the board.

ADJOURN

With no further business, the meeting was adjourned at 7:38 p.m.

Chairman

Dr. Charles Edmonds, Director of Schools &
Secretary to the Board

Date

Date