

**MINUTES OF THE CALLED MEETING OF THE
JEFFERSON COUNTY BOARD OF SCHOOL COMMISSIONERS
DECEMBER 3, 2015 – 6:30 P.M.
PATRIOT ACADEMY**

CALL TO ORDER

The meeting was called to order by Chairman Bill Jarnigan who then asked everyone to stand for a moment of silence. Board members present were Chairman Jarnigan, Vice Chairman Jim Vines, Judy Cavanah, Randall Bradley, Anne Marie Potts, and Ralph Lowery. Board member Jonathan Rogers was absent. Dr. Charles Edmonds, Director of Schools and Secretary to the Board, was present.

PLEDGE OF ALLEGIANCE

Chairman Jarnigan led the audience in the Pledge of Allegiance.

Chairman Jarnigan stated that the called meeting had been requested by Langdon Potts, County Finance Director and Mr. Potts had also requested a meeting for December 10, 2015.

APPROVAL OF AGENDA

Upon motion by Vice Chairman Vines and second by Judy Cavanah, the board voted 6-0 to approve the agenda as submitted. (see attached)

BUSINESS

1. Amend the motion to fund the White Pine School Renovation/Construction Project

Chairman Jarnigan read the motion made by board member Cavanah at the October 22, 2015 meeting that the school board match the \$1M, to come out of fund balance, which the County Commission approved for White Pine School beginning with schematic design work for the kitchen area in order to get the cost before moving ahead with the classrooms. Vice Chairman Vines seconded the motion and the motion passed 6-0.

Chairman Jarnigan pointed out that the motion only covered the kitchen area. He stated that the board needed to amend the motion in order to move forward with design work for the entire project.

Board member Cavanah made a motion to amend the motion made at the October 22, 2015 meeting as stated above to include the entire project. Vice Chairman Vines seconded the motion.

Amend motion - continued

Board member Potts commented that she thought the board had approved a million dollars for the project as a whole and the money that had been designated for the kitchen was for architectural fees first. She further commented that she thought the \$2M, \$1M from the board's side and \$1M from the county commission, was to go towards the kitchen and classrooms.

Board member Cavanah stated that the design work for the entire project needed to be done at the same time. She pointed out that the county commission gave them the money to do the kitchen, the band room, and classrooms.

Board member Potts commented that if the architects drew the plans for the entire project at the same time and the plans came in over the \$2M budget would the board have to go back to county commission and ask for more money. She stated that her intent at the last meeting was to look at the kitchen area first and get the cost to do the work in order to see how much money was left over.

Vice Chairman Vines commented that he had heard if the project came in over the \$2M there could possibly be more money if needed.

Langdon Potts, County Finance Director, pointed out that he had sent out a Request for Qualifications (RFQ) for design work for kitchen renovations and classroom additions at White Pine School as requested by the board. He commented that in his opinion he felt like an architect would not have responded if work was for the kitchen area only. He stated that the wording in the motion needed to be changed to include the entire project for design work and not just the kitchen.

The amended motion to do required design work at White Pine School for the entire project which includes the kitchen area and a maximum of eight (8) classrooms passed 5-1. Board member Potts abstained.

2. Other Business Related to the White Pine School Renovation/Construction Project

Langdon Potts, County Finance Director, updated the board on the architects that had responded to the Request for Qualifications (RFQ). He pointed out that the board needed to make a decision on how many of the five (5) architects they wanted to interview. He stated that the presentations would last 20 minutes followed by questions from the board. He pointed that once the interviews were done they would prioritize the top architects and negotiate with the architects.

White Pine Renovation

Chairman Jarnigan commented that he would like to ask all board members to serve on the selection committee.

Board member Potts made the motion to interview all five (5) applicants. Vice Chairman Vines seconded the motion and the motion passed 5-1 with board member Lowery abstaining.

Board member Cavanah asked if they would have time to make a decision after the interviews on December 10, 2015.

The board scheduled the interviews for 4:00 p.m. on December 10, 2015 at the Patriot Academy followed by a called meeting immediately after the interviews.

Chairman Jarnigan commented that board member Bradley had asked that his name be withdrawn from the oversight committee for the White Pine project. Mr. Jarnigan appointed board member Cavanah to replace Mr. Bradley.

Mr. Potts pointed out that a decision would not be made at the called meeting but they would only prioritize the architects and negotiate a price at that time.

Board member Potts suggested that Dr. Edmonds and Mr. Potts come up with the questions to ask the architects.

ADJOURN

With no further business, the meeting was adjourned a 7:00 p.m.

Bill Jarnigan, Chairman

Dr. Charles Edmonds, Director of Schools &
Secretary to the Board

Date

Date

