

**MINUTES OF THE CALLED MEETING OF THE
JEFFERSON COUNTY BOARD OF SCHOOL COMMISSIONERS
DECEMBER 10, 2015 – 4:00 P.M.
PATRIOT ACADEMY**

CALL TO ORDER

The meeting was called to order by Chairman Bill Jarnigan who then asked everyone to stand for a moment of silence. Board members present were Chairman Jarnigan, Vice Chairman Jim Vines, Judy Cavanah, Ralph Lowery, Randall Bradley and Anne Marie Potts. Board member Jonathan Rogers was absent. Dr. Charles Edmonds, Director of Schools and Secretary to the Board, was also present.

PLEDGE OF ALLEGIANCE

Board member Bradley led the audience in the Pledge of Allegiance.

APPROVAL OF AGENDA

Upon motion by Vice Chairman Vines and second by Ralph Lowery, the board voted 6-0 to approve the agenda as submitted. (see attached)

**ARCHITECT INTERVIEWS AND RANKING FOR THE WHITE PINE SCHOOL
RENOVATION/ADDITION PROJECT**

The members of the Jefferson County Board of School Commissioners acted as the selection committee.

Interviews were conducted with five (5) different architectural firms in the following order: Cope Architects, The Lewis Group, Red Chair Architects, Michael Brady, Inc. and Architects Weeks, Ambrose, McDonald, Inc.

Each architectural firm had a maximum of 20 minutes for their presentation followed by 10 minutes of questions from the school board.

Following the interviews, members of the board ranked the five (5) architectural firms 1 through 5 with the number 1 being the highest ranked firm.

Dr. Edmonds and Langdon Potts, County Finance Director, dismissed themselves from the meeting in order to tabulate the ranking sheets.

Chairman Jarnigan then continued on with the called meeting.

CABIN – KAREN EVERETT

Karen Everett, addressed the board on behalf of the Jefferson County Historical Society. She commented that the historical society had been offered two (2) log cabins and they were looking for sites to place the cabins on. She pointed out that they were not asking for any money but would be asking for labor for site preparation and construction of the cabins. She stated that one cabin was on property owned by Bush Brothers. She pointed out that Bush Brothers had agreed to provide labor and equipment to disassemble the cabin and move it to a site. She pointed out that the other cabin was located on Schrader Road. She asked the board if they would consider having the cabins on school property.

Chairman Jarnigan responded that he would like to see the cabins placed on each side of the county. Board member Bradley requested that Michael Phagan work with Ms. Everett and bring back information regarding any cost involved with labor and site preparation to the board for the next board meeting. Chairman Jarnigan asked if Ms. Everett would check on the Schrader cabin and bring back more information to the next meeting as well.

CONSENT AGENDA ITEMS

Upon motion by Randall Bradley and second by Judy Cavanah, the board voted 6-0 to approve the consent agenda items as submitted. (see attached)

ITEMS FOR DISCUSSION

There were no items for discussion.

ITEMS FOR INFORMATION

1. Each board member received a copy of the November financial reports.

UNFINISHED BUSINESS

1. Policy Changes for Review and Adoption (Second Reading) – **2.800 Expenditure of Funds, 2.805 Purchasing, 4.700 Testing Program, 5.117 Tenure, 5.118 Background Investigations (New Policy), 5.201 Separation Practices for Non-Tenured Teachers, 6.205 Student Assignment, 6.405 Medicines, 6.5001 Service Animals (New Policy), 5.2001 Service Incentive, 2.804 Expenses and Reimbursements, 3.206 Community Use Of School Facilities, 4.600 Grading System and Lottery Scholarship Information, 5.106 Applications and Employment, 5.110 Compensation Guides and Contracts**

Unfinished Business – Board Policies – continued

Board member Bradley made the motion to adopt the above policies on second reading. Board member Potts seconded the motion and the motion passed 6-0.

NEW BUSINESS

1. Policy Changes for Review and Adoption (First Reading) – **1.108 Nepotism, 1.400 School Board Meetings, 5.305 Family and Medical Leave, 5.2001 Service Incentive, 4.406 Use Of the Internet, 5.110 Compensation Guides and Contracts, 5.600 Staff Rights and Responsibilities, 5.606 Staff-Community Relations**

Board member Bradley made the motion to adopt the policies above on first reading. Vice Chairman Vines seconded the motion and the motion passed 4-2 with board members Potts and Cavanah abstaining.

2. Approval – Budget Amendments
 - (a) General Purpose Fund 141 Amendment #7
 - (b) Federal Purpose Fund 142 Amendment #4
 - (c) Food Service Fund 143 Amendment #1

Upon motion by Vice Chairman Vines and second by Judy Cavanah, the board voted 5-1 to approve the budget amendments as submitted. Board member Potts abstained. (see attached)

3. Textbook Committee – CTE and Technology

Upon motion by Judy Cavanah and second by Ralph Lowery, the board voted 5-1 to approve the CTE and Technology Textbook Committee for the 2015-2016 school year as submitted. Board member Potts abstained. (see attached)

4. Architect Selection

Langdon Potts, County Finance Director, reported back on the architectural firm tabulation. He stated that Cope Architects, Red Chair Architects and The Lewis Group were the top three with Cope Architects being number 1. Mr. Potts asked the board for their permission to start negotiations committing use from the \$25,000 which had been allocated for design work.

Architect Selection – continued

Board member Potts made the motion for Dr. Edmonds and Mr. Potts to move forward with the negotiation process beginning with Cope Architects and bring back a price to the board for approval. Board member Lowery seconded the motion and the motion passed 6-0.

Chairman Jarnigan set a called meeting for January 7, 2016 at 6:30 p.m. at the Patriot Academy in order to complete the architect selection process.

ADJOURN

With no further business, the meeting was adjourned at 7:05 p.m.

Bill Jarnigan, Chairman

Dr. Charles Edmonds, Director of Schools &
Secretary to the Board

Date

Date