

**MINUTES OF THE REGULAR MEETING OF THE
JEFFERSON COUNTY BOARD OF SCHOOL COMMISSIONERS
JANUARY 14, 2016 – 6:30 P.M.
PATRIOT ACADEMY**

CALL TO ORDER

The meeting was called to order by Chairman Bill Jarnigan who then asked everyone to stand for a moment of silence. Board members present were Chairman Jarnigan, Vice Chairman Jim Vines, Ralph Lowery, Randall Bradley, Judy Cavanah and Anne Marie Potts. Board member Jonathan Rogers was absent. Dr. Charles Edmonds, Director of Schools and Secretary to the Board, was also present.

PLEDGE OF ALLEGIANCE

Vice Chairman Jim Vines led the audience in the Pledge of Allegiance.

APPROVAL OF AGENDA

Chairman Jarnigan requested that General Purpose 141 Budget Amendment #9 be added to the agenda.

Upon motion by Judy Cavanah and second by Vice Chairman Vines, the Board voted 6-0 to approve the agenda with the addition of the above item.

CONSENT AGENDA ITEMS

Upon motion by Vice Chairman Vines and second by Judy Cavanah, the Board voted 6-0 to approve the consent agenda items as submitted. (see attached)

ITEMS FOR DISCUSSION

There were no items for discussion.

ITEMS FOR INFORMATION – DIRECTOR OF SCHOOLS

1. Each board member received a copy of the December 2015 financial reports. Mr. Potts, County Finance Director, pointed out that sales tax collections for the year were running 7% better than was in the budget.
2. Mr. Potts passed out a financial update on the JCHS renovation and Building 8. He pointed out that there was \$200,000 left in the JCHS renovation budget and \$190,097 left in the Building 8 budget. Mr. Potts pointed out that there were still bills to pay. Board member Potts

Items for Information - continued

asked how much it would cost to pave the parking lot at the high school. Dr. Edmonds responded that it would depend on how much the board would outline in the scope to be paved. He stated that they should be able to pave around the building, building 8, and the area behind the football stadium bleachers with money left over from the renovation.

3. Each board member received a revised draft copy of the Five Year Plan. Dr. Edmonds requested that the board meet in a work session in order to review the document and discuss any changes that might need to be made.

4. Mr. Potts commented that he did not have an update on Building 8 architectural fees at this time.

5. Michael Phagan, Facilities Supervisor, passed out information regarding roof restorations at the schools. He pointed out the middle school section of Rush Strong was the only one not complete at this time. He stated that material for that restoration had already been purchased.

6. Michael Phagan gave an update on the Maury Middle window bids. He commented that new bids were sent out and received but the low bidder did not meet the specifications. He pointed out that they dropped back to the second bidder. He stated that they would be ready to begin as soon as they finished the application process with the Energy Right Program. Board member Potts commented that she had requested a reconciliation of how much money had been allocated to the windows at different schools and were they stood on the project. Mr. Phagan commented that he would have that information for the next meeting.

NEW BUSINESS

1. Policy Changes for Review and Adoption (First and Second Reading) – **4.700 Testing Programs**

Chairman Jarnigan pointed out that a new handout had been given out by Sherry Finchum, Chairman of the Board Policy Committee, regarding the policy. Ms. Finchum stated that the policy should be for first reading only.

There was no motion made for approval.

New Business - continued

2. Policy Changes for Review and Adoption (First Reading) – **4.605 Graduation Requirements, 6.414 Prevention and Treatment of Sudden Cardiac Arrest (New Policy), 6.5001 Service Animals in District Facilities**

Sherry Finchum pointed out that there was a replacement for the policies previously received by the Board. Board Policy **4.605 Graduation Requirements** was deleted and Board Policies **2.805 Purchasing and 2.806 Bids and Quotations** were added.

Board member Bradley made the motion to accept on first reading board policies **6.414 Prevention and Treatment of Sudden Cardiac Arrest (new policy), 6.5001 Service Animals in District Facilities, 2.805 Purchasing and 2.806 Bids and Quotations**. Board member Potts seconded the motion and the motion passed 6-0.

3. Approval – JCHS 2016-2017 Curriculum Guide

Kevin Cline, JCHS Assistant Principal, went over minor changes to the Jefferson County High School Curriculum Guide for the 2016-2017 school year.

Upon motion by Vice Chairman Vines and second by Judy Cavanah, the Board voted 6-0 to approve the JCHS 2016-2017 Curriculum Guide as submitted. (see attached)

4. Re-Naming JCHS Building 8

Board member Bradley made the motion to re-name the renovated Building 8 facility the David A. Holt Career, Technology and Education Center. Board member Lowery seconded the motion.

Mr. Bradley expressed his appreciation to the teachers and students in the CTE center. He stated that they had been through a lot during the renovation. He commented that he thought it was a good idea to move ahead and re-name the facility with a new name.

The motion passed 6-0 to re-name the facility the David A. Holt Career, Technology and Education Center.

5. Resolution No. 2016-32 – Declare Surplus Property – Technology Department

Upon motion by Randall Bradley and second by Judy Cavanah, the Board voted 6-0 to accept Resolution No. 2016-32 declaring the list of technology equipment surplus. (see attached)

New Business – continued

6. Resolution No. 2016-33 – Broadband Services

Dr. Edmonds presented the resolution asking the legislature of the Tennessee General Assembly to make it possible to offer broadband fiber optic services to the county. He recommended that the Board adopt the resolution and give him and the chairman the authority to sign the resolution and send it out to legislators, representatives and state senators. (see attached)

Upon motion by Judy Cavanah and second by Vice Chairman Vines the Board voted to adopt Resolution No. 2016-33 as recommended by Dr. Edmonds. The motion passed 6-0.

7. Approval – General Purpose Budget Amendment #8, General Purpose Budget Amendment #9 and Federal Purpose Budget Amendment #5

Upon motion by Anne Marie Potts and second by Randall Bradley, the Board voted 6-0 to approve the above budget amendments as presented. (see attached)

8. Personnel Items for Publication – Anne Marie Potts

Board member Potts expressed concern over personnel changes being published. She felt in her opinion it was a violation of HIPAA.

Board member Potts made the motion to delete personnel changes from the school board agenda under Items for Information. Board member Bradley seconded the motion and the motion passed 5-1. Vice Chairman Vines abstained.

UNFINISHED BUSINESS

1. Policy Changes for Review and Adoption (Second Reading) – **1.108 Nepotism, 1.400 School Board Meetings, 5.305 Family and Medical Leave, 5.2001 Service Incentive, 4.406 Use Of the Internet, 5.110 Compensation Guides and Contracts, 5.600 Staff Rights and Responsibilities, 5.606 Staff-Community Relations**

Upon motion by Randall Bradley and second by Ralph Lowery the Board voted 6-0 to adopt the above policies on second and final reading. (see attached)

Unfinished Business – continued

2. Log Cabins

Michael Phagan updated the board on the placement of two log cabins on school property. Mr. Phagan commented that he, Bob Jarnigan and Karen Everett had looked at potential sites to place the cabins. He stated Maury Middle and Jefferson Middle were possible sites. He commented that the Maury property had some rock and tree issues and they needed more time to investigate that. He stated that he hoped to meet with Ms. Everett next week to look at the cabin on the Bush property. Board member Bradley pointed out that he thought the structure had been added on to. He felt they only needed the original structure.

3. Revised Cope Associates \$2M Proposal for White Pine School

Jim Hinton, architect with Cope Associates, presented the modified plan to get the project under \$2M. The modified plan included 4 classrooms, new lower level connector, renovation for new connector corridor in existing space, kitchen renovation, kitchen equipment and a new connector at the lower level totaling \$1,993,877. Mr. Hinton pointed out that he had taken the band room and added it as an alternate in order to include the kitchen equipment in the base price. He went over potential options for long term renovations.

Board member Bradley asked for clarification on the number of classrooms needed to eliminate the portables. Dr. Edmonds commented that this plan would remove two portables (4 classrooms) which would leave two modulares (4 classrooms) because there was not enough money at this time to replace them. He suggested using one of the portables as a band room. Board member Bradley asked if the county commission was aware that there was a need for eight classrooms. Dr. Edmonds responded that they were. Dr. Edmonds stated that he did present the \$2.9M plan for the total project. He pointed out it would be less than that now. Board member Bradley asked Dr. Edmonds his feelings on getting the eight classrooms. Dr. Edmonds responded that he felt additional revenues were doubtful immediately in order to address the replacement of all modulares. He commented that he felt it could not be done immediately but over a period of time.

Board member Potts expressed her concerns regarding the board not being presented a plan from Cope for \$2M for kitchen renovations and eight classrooms. She pointed out there had been discussion regarding the band room but the Board had not made a motion to do a band room. She commented that she couldn't understand why there had been a lot of work done preparing a plan for a band room and the future of White Pine School when that is not currently the direction of the Board. She further expressed her concerns in continuing to work with an architect that was not staying within the scope of what the Board's motions were at the moment.

Unfinished Business – White Pine School - continued

Ms. Potts pointed out that the Board had interviewed other architects that said they could do the kitchen renovation and eight classrooms for \$2M. She commented that the plan that Mr. Hinton was proposing was a very long range plan for White Pine and not anything that the Board had discussed as a whole. She pointed out that the need was for a kitchen renovation and eight classrooms. She pointed out that the Request for Qualifications (RFQ) and the board's motion was for that.

Vice Chairman Vines made the motion to take the \$1,993,877 plan as presented to county commission. Board member Lowery seconded the motion.

Board member Bradley asked for the total amount for the kitchen renovation, kitchen equipment and eight classrooms. Mr. Hinton responded it would take approximately \$2.6M

The motion passed 4-1-1. Board member Bradley voted no and Board member Potts abstained.

Vice Chairman Vines made the motion to ask the county commission to consider funding the total project which included kitchen renovation, kitchen equipment, eight classrooms and a band room in the amount of \$2,844,570. Board member Lowery seconded the motion.

Board member Potts stated for the record that the board had not voted on including a band room in any of their motions but had only been presented.

The motion passed 5-1 with board member Potts abstaining.

ADJOURN

With no further business, the meeting was adjourned at 7:50 p.m.

Bill Jarnigan, Chairman

Dr. Charles Edmonds, Director of Schools &
Secretary to the Board

Date

Date

