

**MINUTES OF THE REGULAR MEETING OF THE
JEFFERSON COUNTY BOARD OF SCHOOL COMMISSIONERS
FEBRUARY 25, 2016 – 6:30 P.M.
PATRIOT ACADEMY**

CALL TO ORDER

The meeting was called to order by Chairman Bill Jarnigan who then asked everyone to stand for a moment of silence. Board members present were Chairman Jarnigan, Vice Chairman Jim Vines, Ralph Lowery, Randall Bradley and Judy Cavanah. Board members Anne Marie Potts and Jonathan Rogers were absent. Dr. Charles Edmonds, Director of Schools and Secretary to the Board, was also present.

PLEDGE OF ALLEGIANCE

Randy Rogers, Jefferson County High School Assistant Principal, led the audience in the Pledge of Allegiance.

At this time Board member Judy Cavanah read a statement apologizing to the public for wearing a political button and t-shirt to previous board meetings.

Dr. Edmonds recognized the Jefferson County High School Leadership Class along with their sponsor Brandi Arnold.

APPROVAL OF AGENDA

Chairman Jarnigan requested that another portable be added under New Business #2 and the Oversight Committee be added for discussion.

Upon motion by Vice Chairman Vines and second by Judy Cavanah, the board voted 5-0 to approve the agenda with the two additions. (see attached)

CONSENT AGENDA ITEMS

Upon motion by Vice Chairman Vines and second by Ralph Lowery, the board voted 5-0 to approve the consent agenda as submitted. (see attached)

ITEMS FOR DISCUSSION

Mr. Paul Hardy, concerned parent and citizen, addressed the board regarding issues and concerns he was having regarding Rush Strong School. Dr. Edmonds requested the information Mr. Hardy read from so that he could follow-up on the concerns.

ITEMS FOR INFORMATION – DIRECTOR OF SCHOOLS

1. Each board member received a copy of the current January financial reports.
2. Langdon Potts, County Finance Director, pointed out that a contract still had not been signed with Cope Associates for the White Pine School project. He stated that he and Dr. Edmonds had been working with the attorneys to resolve some issues and hopefully they would know something next week.
3. Mr. Potts stated that the RFP for a Construction Manager could not be put out for bid until the architectural fees were completed. He stated that he had been working with CTAS to develop the RFP. He commented that once the architectural contract was signed the RFP would be ready to advertise.
4. Mr. Potts gave an update on expenses for the renovation of Jefferson County High School and Building 8. He stated that \$140,119 was left from the JCHS renovation budget and \$176,806 was left from the Building 8 renovation but bills still needed to be paid. Dr. Edmonds stated that he thought approximately \$115,000 was left from the Patriot Academy construction.
5. Michael Phagan, Facilities Supervisor, passed out a window replacement update for gym windows at Maury Middle, Piedmont Elementary, Jefferson Elementary and Talbott Elementary as well five classroom windows for Piedmont Elementary. Mr. Phagan pointed out that three (3) funding sources had been designated for windows. Two of those were for gym windows at Maury Middle and Piedmont Elementary and the third was designated just as windows that totaled \$189,346. He commented that a total of five different projects at four schools had gone out to bid. He pointed out the project at Maury, Piedmont and Jefferson Elementary had been submitted for EnergyRight consideration. Mr. Phagan stated they were \$96,992 short in funding the total project.
6. Mr. Phagan updated the board on the architectural drawings for the White Pine School renovation. Mr. Phagan commented the architects had completed the design development and were preparing construction documents. Mr. Phagan stated that he hoped the architectural contract could be completed soon so the architects could be present at the board meeting on March 10, 2016 to present the construction documents for review.

Mr. Phagan passed out a revised schematic design phase estimate for the addition and renovation at White Pine School totaling \$1,999,385 which was an increase of approximately \$6,000 in design fees. He stated that he was presenting this to the board after discussions with

Items for Information – continued

the administration at White Pine School and the architects on how to best utilize the upper level space and White Pine's need for a science lab.

Mr. Phagan pointed out the science lab was listed as an alternate and was not included in the budget. He commented that if this was something the board wanted to do, action needed to be taken in order for the new budget to be approved. Mr. Phagan pointed out that approximately \$25,000 was approved from capital projects for architectural design fees.

Upon motion by Judy Cavanah and second by Vice Chairman Vines, the board voted 5-0 to approve the White Pine School addition and renovation schematic design phase estimate budget totaling \$1,999,385 as presented. (see attached)

7. Mr. Phagan updated the board on paving at Jefferson County High School. He passed out a paving specification outline for base bid and alternates (see attached). Mr. Phagan commented that he had been communicating with Charles Tipton, County Road Supervisor, to see if there was some parts of the project that Mr. Tipton could help with. Mr. Phagan estimated that after working with Doug Pettit and Rentenbach the board could be getting back approximately \$300,000 out of the retainage when reconciliation with Rentenbach was complete. Vice Chairman Vines commented they would have to consolidate whatever was left from the JCHS project to do the paving. Mr. Phagan responded that the board needed to assign the left over money to paving. Mr. Phagan projected they would have approximately \$550,000 to \$600,000 from all sources to do the paving project.

Vice Chairman Vines made the motion to consolidate the remaining funds left over from Jefferson County High School, Building 8 and Patriot Academy projects to be used towards paving at JCHS and any money left over to be applied to the window project. Board member Cavanah seconded the motion. The motion passed 5-0.

Board member Bradley expressed concerns over the security building at Jefferson County High School and the possibility of getting a bid out for the cost of a gate for the building. Mr. Phagan commented that he had been working on that and hoped to purchase one out of the operating budget.

8. Mr. Phagan gave the board a brief update on the two log cabins being donated. Mr. Phagan commented that County Commissioner Huffaker had approached him and Scott Walker, JCHS Principal, about the possibility of the Chamber of Commerce Adult Leadership

Items for Information - continued

Class putting a walking trail along the creek at JCHS as part of their community service. He stated that this would be a good setting for the log cabins. He will bring back more information at a later time.

NEW BUSINESS

1. Approval Budget Amendments –
 - (a) General Purpose Fund 141 Budget Amendment #10
 - (b) General Purpose Fund 141 Budget Amendment #11
 - (c) General Purpose Fund 310 Budget Amendment #1
 - (d) Food Service Fund 143 Budget Amendment #2
 - (e) Federal Purpose Fund 142 Budget Amendment #6

Mr. Potts went over the above budget amendments. He pointed out that General Purpose Fund 141 Budget Amendment #11 was the only amendment presented that effected the fund balance. The money requested was for the removal of eight portables at JCHS totaling \$100,000.

Vice Chairman Vines made the motion to accept General Purpose Fund 141 Budget Amendment #11. Board member Cavanah seconded the motion.

Board member Bradley requested a break-down of the \$100,000. Mr. Phagan commented the cost to have the Jefferson and Dandridge Elementary portables broken down, prepped, transported and refurbished cost approximately \$12,000 per portable. Mr. Phagan pointed out that six of the eight portables at the high school had to be returned. The other two that belonged to the school system had to be removed and the space restored back to green space.

With no further discussion, the motion to accept General Purpose Fund 141 Budget Amendment #11 as submitted passed 5-0.

Upon motion by Vice Chairman Vines and second by Randall Bradley, the board voted 5-0 to accept General Purpose Fund 141 Budget Amendment #10, General Purpose Fund 310 Budget Amendment #1, Food Service Fund 143 Budget Amendment #2, and Federal Purpose Fund 142 Budget Amendment #6 as submitted. (see attached)

NEW BUSINESS – continued

2. Donation of Two Portables

Mr. Phagan went over correspondence from the Jefferson County Facilities Committee requesting the donation of a portable to be used as the Senior Citizens Center in Strawberry Plains. Mr. Phagan stated that a portable had also been requested by the Jefferson County Addiction Recovery Program. Chairman Jarnigan pointed out that the board could not make the donation themselves but could make the motion to give the portables to the county commission who then could in return provide one to the senior citizens and one to the Jefferson County Addiction Recovery Program.

Vice Chairman Vines made the motion to transfer the ownership of two portable buildings from the Board of Education to the county commission with no expense to the Board of Education and let the county legislative body work out the details with the Jefferson County Facilities Committee and the Addiction Recovery Program. Board member Lowery seconded the motion. The motion passed 5-0.

3. Approval – Request to Use Fairgrounds

- (a) JCHS FFA – Third Grade Safety Day – March 18, 2016
- (b) JCHS FFA – Annual FFA Truck and Tractor Pull – April 2, 2016

Upon motion by Vice Chairman Vines and second by Randall Bradley, the board voted 5-0 to approve the above request. (see attached)

4. Chairman Jarnigan stated that Vice Chairman Vines had resigned from the Oversight Committee. Randall Bradley was appointed to fill the vacancy.

UNFINISHED BUSINESS

1. Policy Changes for Review and Adoption (Second Reading) – **6.414 Prevention and Treatment of Sudden Cardiac Arrest (new policy), 6.5001 Service Animals in District Facilities, 2.805 Purchasing, 2.806 Bids and Quotations**

Upon motion by Randall Bradley and second by Vice Chairman Vines, the board voted 5-0 to approve the above policies on second and final reading. (see attached)

2. Dr. Edmonds passed a draft school calendar for the 2016-2017 school year for the board's review. The calendar will be on the next board agenda for approval.

JCBSC
February 25, 2016
Page Six

ADJOURN

With no further business, the meeting was adjourned at 7:25 p.m.

Bill Jarnigan, Chairman

Charles Edmonds, Director of Schools &
Secretary to the Board

Date

Date