

MINUTES OF THE REGULAR MEETING OF THE
JEFFERSON COUNTY BOARD OF SCHOOL COMMISSIONERS
JUNE 27, 2016 – 4:30 P.M.
PATRIOT ACADEMY

CALL TO ORDER

The meeting was called to order by Chairman Bill Jarnigan, who then asked everyone to stand for a moment of silence. Board members present were Chairman Jarnigan, Vice Chairman Jim Vines, Randall Bradley, Judy Cavanah, Anne Marie Potts and Ralph Lowery. Board member Jonathan Rogers was absent from the meeting. Dr. Charles Edmonds, Director of Schools and Secretary to the Board, was also present.

PLEDGE OF ALLEGIANCE

Lanie Cope from Cope and Associates Architectural Firm led the audience in the Pledge of Allegiance.

APPROVAL OF AGENDA

Board member Bradley requested that JCHS Dressing Rooms be added to the agenda under Items for Information and Bid Alternates for Paving at JCHS be added under Business Item #3. Chairman Jarnigan also requested that item #7 under Business Items be moved to item #3.

Upon motion by Randall Bradley and second by Ralph Lowery, the board voted 6-0 to approve the agenda with the above additions and changes.

BUSINESS ITEMS

1. Mediation Authority/Proceeds

The item was removed from the agenda due to Attorney Harb not being able to be present. The item will be rescheduled at a later time after checking with Mr. Harb.

2. Approval – Budget Amendments

Langdon Potts, County Finance Director, gave each board member a copy of the Jefferson County School System Federal Guidance and Procedures for their information.

Business Items – Budget Amendments - continued

a. 2015-2016 General Purpose Fund 141 Budget Amendment #18

Langdon Potts, County Finance Director, presented the budget amendment. He pointed out that none of the budget amendments presented affected the fund balance. He referred to Item #26 Maintenance of Plant and the amendment to move \$30,968.87 to the White Pine School Renovation Construction Preparation. He pointed out the funding was taken from favorable items in the budget at the end of the year.

Board member Potts asked if the windows at the various schools had been installed and if funding had been found to complete the project. Michael Phagan, Facilities Supervisor, responded that installation had started at Maury Middle and they were waiting for the windows to arrive for Jefferson Elementary. He commented that all the windows had been taken care of funding wise. He pointed out the full county commission had to take action on the funding for the Talbott and Piedmont gym windows before it could be started.

Board member Potts asked if the \$30,968.87 was to be used for a portable at White Pine School. Mr. Phagan responded that a portion of it could possibly be used for that purpose if the board chose to do so. Ms. Potts commented, for the board's information, that portables were a capital expenditure and should be approved by the board even though the funds were going to be approved.

Upon motion by Vice Chairman Vines and second by Judy Cavanah, the board voted 6-0 to approve the 2015-2016 General Purpose Fund 141 Budget Amendment #18 as submitted. (see attached)

(b) 2015-2016 Federal Purpose Fund 142 Budget Amendment #11

Upon motion by Vice Chairman Vines and second by Judy Cavanah, the board voted 6-0 to approve the 2015-2016 Federal Purpose Fund 142 Budget Amendment #11 as submitted. (see attached)

(c) 2016-2017 General Purpose Fund 141 Budget Amendment #1

Mr. Potts pointed out the amendment was due to a decrease in BEP Revenues and lowered the retirement rate on classified employees.

Business Items – Budget Amendments – continued

Board member Potts asked if they were adding personnel. Dr. Edmonds responded they were putting back personnel not adding. He referred to correspondence he had sent to the board regarding a reorganization of technology facilitators. He commented that a new job description had been created in order to be more up to date for the technology assistant position. He stated that all facilitators had re-applied for the assistant positions except for two. Dr. Edmonds stated there were two vacancies available making the units back to ten which included one Title 1 position.

Board member Potts requested that General Purpose Fund 141 Budget Amendment #1 be postponed until the July meeting when they could discuss capital projects. Board member Bradley seconded the motion.

Sherry Finchum, Director of Federal Program, Elementary Education and Accountability, commented that some of the revenues were Pre-K Grants and needed to be recognized at this time. She pointed out if the amendment was deferred until the July meeting, the county commission would not be able to approve the budget amendment until their September agenda making it hard to get it submitted in time.

Board member Potts commented her concern was that state revenue might not be a recurring revenue source in the upcoming years. She pointed out that if it was allocated to personnel it was a recurring expense on a yearly basis.

The motion to postpone General Purpose Fund 141 Budget Amendment #1 until the July meeting failed 3-2-1. Board members Potts, Bradley and Lowery voted for the motion, Chairman Jarnigan and Vice Chairman Vines voted against and Judy Cavanah abstained.

Upon motion by Vice Chairman Vines and second by Judy Cavanah, the board voted 4-2 to accept General Purpose Fund 141 Budget Amendment #1 as submitted. Board members Potts and Bradley voted against the motion.

(d) 2016-2017 Federal Purpose Fund 142 Budget Amendment #1

Upon motion by Judy Cavanah and second by Vice Chairman Vines, the board voted 5-0-1 to accept Federal Purpose Fund 142 Budget Amendment #1 as submitted. (see attached) Board member Potts abstained.

Business Items - continued

3. Jefferson County High School Paving of Parking Lot

Board member Bradley asked that Michael Phagan give an update on the amount of money needed to pave the Jefferson County High School parking lot. Mr. Phagan reported that two bids had been received for all of the parking around the school including the two graveled parking areas. He pointed out it did not include the area in front of the football field house, the low road or the tennis courts. He stated the low bid came in at \$1,154,803 which was approximately \$400,000 over the amount of funding available.

**SPECIAL RECOGNITION – EAST TENNESSEE CHILDREN’S HOSPITAL – KAREN DEAN SMITH,
PROJECT ADAM COORDINATOR – AEDS PRESENTATION**

Mandy Schneitman introduced Karen Dean Smith from the East Tennessee Children’s Hospital, who presented AEDs to all thirteen schools.

4. White Pine School Construction Project

Lanie Cope from Cope and Associates Architectural firm, went over the scope of the plans and renovations for the White Pine School project. He stated the basic base plan included four (4) classrooms and was within the board’s \$2M cap. He pointed out the plan included three alternates. Alternate #1 was for two (2) additional classrooms, Alternate #2 was an addition of a science classroom and room and Alternate #3 was for a band room. He asked for the board’s approval in order to submit the plans to the state fire marshal’s office.

Board member Cavanah made the motion to send the plans to the state fire marshal’s office. Vice Chairman Vines seconded the motion.

Board member Potts stated that she objected because in her opinion the plans should not include the alternates.

The motion passed 5-0-1. Board member Potts abstained.

Board member Cavanah asked when the project would begin. Mr. Cope responded the earliest would probably be two months from now.

Business Items - continued

5. Differentiated Pay Plan and Guidelines

Sherry Finchum went over a revised set of guidelines. She pointed out there had been minor changes in the wording of #11 which read, "Employees must be continuously employed in an eligible position through the last day of school and at the time of payout unless the individual retires. Retiree's will receive full payment."

Upon motion by Vice Chairman Vines and second by Ralph Lowery, the board voted 6-0 to approve the revised guidelines as handed out by Ms. Finchum. (see attached)

6. Resolution No. 2016-36 – Transportation Department Surplus

Upon motion by Vice Chairman Vines and second by Randall Bradley, the board voted 6-0 to accept Resolution No. 2016-36 declaring the transportation department to surplus and sale for scrap the following: (see attached)

1989 Chevrolet Astro Van	Vin No. 1GNDM15Z5KB172638
2009 84P Blue Bird School Bus	Vin No. 1BABNBXA49F261267
2005 72P Blue Bird School Bus	Vin No. 1BABHCKA95F223886

7. Board Policy Changes for Review and Adoption (Second Reading) – **6.701 Student Solicitations/Fundraising Activities, 3.600 Insurance Management, 4.204 Summer School, 4.205 Enrollment in College Level Courses, 4.209 Alternative Credit Options, 4.605 Graduation Requirements**

Upon motion by Randall Bradley and second by Vice Chairman Vines, the board voted 6-0 to accept the above Board Policies on second reading. (see attached)

8. Approval – National Joint Powers Alliance (NJPA) (Cooperative Purchasing Agreement)

Upon motion by Vice Chairman Vines and second by Ralph Lowery, the board voted 6-0 to approve the National Joint Powers Alliance (NJPA) a cooperative purchasing agreement. (see attached)

CONSENT AGENDA ITEMS

Upon motion by Vice Chairman Vines and second by Judy Cavanah, the board voted 6-0 to approve the consent agenda items as submitted. (see attached)

ITEMS FOR INFORMATION – DIRECTOR OF SCHOOLS

1. Each board member received a copy of the current financial reports.
2. Michael Phagan handed out prospective projects for use of 2016-2017 capital outlay funds for the board's review.
3. There was discussion regarding problems with the water drains in the Jefferson County High School locker room. Board member Bradley requested an explanation of the problem and why the board had not been informed. Michael Phagan explained the issue was that water was not going to the drain. He stated the tile had to be taken up because the original concrete had been left in causing the water to flow insufficiently. He stated the drains were then lowered, the concrete was redone and the tile was replaced. Board member Bradley asked who paid for the problem to be fixed. Mr. Phagan responded it came from the contractor's contingency. Mr. Bradley was concerned as to why the person who made the mistake didn't pay the cost. Mr. Phagan commented that Rentenbach was the construction manager who was in charge of the subcontractor who installed it and The Lewis Group was in charge of the design. Vice Chairman Vines was in agreement that the person responsible should have to pay. Chairman Jarnigan asked how many drains were involved. Mr. Phagan responded that it involved 16 drains. Board member Bradley asked how much it cost to resolve the problem. Mr. Phagan responded that he would find out and bring information back to the board at the next meeting. Mr. Phagan apologized to the board for them not knowing about the problem. Board member Bradley requested the item be placed on the next school board meeting agenda.
4. Dr. Edmonds passed out information regarding possible receipt and disposition of funds recovered from legal action against Tennessee Risk Management Trust and Travelers Indemnity Company. He recommended the Board of Education support the proposition that any funds that may be received from the litigation be returned to County Commission as repayment toward the advancement of funds for Building 8 at Jefferson County High School. (see attached)

Vice Chairman Vines made the motion to accept Dr. Edmond's recommendation as stated above. Board member Cavanah seconded the motion.

Business Items – White Pine School Portable – continued

Board member Bradley commented that he couldn't support the recommendation until the board met with Attorney Harb.

The motion passed 5-1 to accept Dr. Edmonds' recommendation. Board member Bradley voted against the motion.

5. Michael Phagan passed out a lease vs. purchase of a portable for White Pine School during the kitchen renovation. He pointed out to lease a portable would cost \$24,968 compared to \$21,575 to purchase a portable. Board member Potts suggested starting with the classrooms and wait and do the kitchen renovation next summer in order to save money.

Board member Bradley asked Mr. Phagan what the plan was for the portable after the renovation was complete. Mr. Phagan responded there would be a need for a portable at the alternative school in the near future. Board member Potts was concerned about transportation cost to transport food from Talbott Elementary to White Pine. Mr. Phagan pointed out funding was in the budget amendment just approved by the board.

Board member Cavanah made the motion to purchase a portable for the White Pine School renovation in the amount of \$21,575. Vice Chairman Vines seconded the motion and the motion passed 5-0-1. Board member Potts abstained.

6. Board member Potts requested that an update on the log cabins be added to the next agenda on July 14th. Chairman Jarnigan asked that Dr. Edmonds check with Attorney Albert Harb to see if he could meet in Executive Session with the board prior to the July 14th meeting.

ITEMS FOR DISCUSSION

There were no items for discussion.

ADJOURN

With no further business, the meeting was adjourned at 6:10 p.m.

Bill Jarnigan, Chairman

Dr. Charles Edmonds, Director of Schools &
Secretary to the Board

Date

Date