

**MINUTES OF THE CALLED MEETING OF THE
JEFFERSON COUNTY BOARD OF SCHOOL COMMISSIONERS
JULY 26, 2016 – 4:00 P.M.
PATRIOT ACADEMY**

CALL TO ORDER

The meeting was called to order by Chairman Bill Jarnigan who then asked everyone to stand for a moment of silence. Board members present were Chairman Jarnigan, Vice Chairman Jim Vines, Judy Cavanah, Anne Marie Potts, Randall Bradley and Ralph Lowery. Board member Jonathan Rogers was absent. Dr. Charles Edmonds, Director of Schools and Secretary to the Board, was also absent.

PLEDGE OF ALLEGIANCE

Langdon Potts, County Finance Director, led the audience in the Pledge of Allegiance.

UNFINISHED BUSINESS

1. RFP for Construction Manager for White Pine School Project

Langdon Potts, County Finance Director, commented that he had been directed by the board at the last meeting to go back and get quotes for a construction manager at risk. Mr. Potts stated the process would have to be re-bid which would take approximately another four weeks. He stated that after talking with Michael Phagan, the construction managers and attorneys the only change would be who holds the contracts and who holds the risk which is really not much different. He commented the board had a choice to either go back and re-bid the process or move forward with the bids already received for a construction manager. Mr. Potts stated that he and Mr. Phagan agreed the board should move forward with the way it was originally bid.

The board agreed to move forward with the way it was originally bid.

Mr. Potts went over a re-cap of the construction cost for the two bids received (BurWil Construction and Merit Construction). He pointed out that Merit included a superintendent's fee in their base bid of \$193,462 and BurWil did not include a superintendent's fee in their base bid of \$136,540. He pointed out BurWil would bid the superintendent's fee as part of their bid package. He asked the board to keep that in mind when scoring the fee part on the evaluation form. He pointed out there would be four criteria for the board to score on. Mr. Potts went over comments regarding the renovation, bid packages and timeframe from both BurWil and Merit. Michael Phagan discussed the possibility of revising the fall break on the school calendar. Mr. Phagan commented that he had spoken briefly to Dr. Edmonds and Sherry Finchum, school calendar chairman, regarding the revision. He pointed out there was a three day fall break for

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students, two day break for teachers and a professional development day. He stated if they could find a way for the students to be out two more days during that time in October there would be a nine day stretch to begin the demo on the kitchen at White Pine School.

Mr. Phagan asked for the board’s approval to adjust the calendar. Board member Cavanah commented that it would be the most disruptive way to do it. Mr. Phagan commented the calendar would have to be brought back to the board with the revisions for the board’s approval.

Mr. Potts went over the scoring process. He pointed out there were four categories and the most that could be scored for a company was 100.

After the board scored each company, Mr. Potts tallied the scores and declared that BurWil had been selected 4-2. Mr. Potts made the recommendation to go with BurWil based on the vote. He stated that he would make contact with BurWil after the meeting.

Vice Chairman Vines made the motion to go with BurWil as the construction manager for the White Pine School renovation as recommended by Mr. Potts based on the board’s vote. Board member Cavanah seconded the motion and the motion passed 5-1. Board member Bradley voted against the motion.

ADJOURN

With no further business, the meeting was adjourned at 4:15 p.m.

Bill Jarnigan, Chairman

Dr. Charles Edmonds, Director of Schools &
Secretary to the Board

Date

Date