

FUNDRAISER SUMMARY REPORT
(Page 1 of 2)

Fundraising Activity _____

Fund/Account Name _____

Sponsor _____

Date(s) of Fundraiser _____

Authorized Purpose _____

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit (from page 2) \$ _____

*Difference \$ _____

*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)

Completed by _____ Date _____

Reviewed by _____ Date _____

Approved by _____ Date _____

Director of School

