

**Eastern Connecticut Health and Medical Cooperative
Minutes May 11, 2017**

Members Present: Eileen Howley, Mary Royce, Kim Allen, Jan Perruccio, Julie Pendleton, Bruce Farmer, Carolyn Dickey (12:45pm), Maryann O'Donnell

Others present: Lynn Nenni, Nat Brown, Richard Napoli, Jack Cross, Tom Kowalchik, Chantel Gerkins, Nikoleta McTigue (Blum Shapiro representative)

Meeting called to order at 12:32 P.M.

STANDING AGENDA ITEMS:

1. **AGENDA:** Combine all financial reporting items into one agenda item.
2. **MINUTES:** Motion to approve the minutes of April 6, 2017 meeting made by B. Farmer and seconded by E. Howley. **Motion approved 7-0-0.**
3. **FINANCIAL STATUS REPORT:** The Draft March reports were reviewed and no changes were made to the Draft documents. April financial reports were distributed and discussed. The current fund balance for the 2016-2017 fiscal year as of April 30, 2017 is \$376,365.63 and the total projected fund balance for year end is **(\$308,453.07)**.

New financial reports were distributed and discussed. Titles have been changed to be more precise and clearer and make the consortium's reporting more formal. "Net Position" will now be used instead of "Fund Balance" to better reflect our financial standing. Two new reports will also be distributed monthly: a Statement of Net Balance (Balance Sheet) and a Statement of Revenues, Expenses and Changes in Net Position" (Statement of Financial Position).

A motion was made to accept the new financial reporting structure and reports by J. Perruccio and seconded by J. Pendleton. **Motion approved 8-0-0.**

4. VENDOR UPDATE:

USI: Tom advised that several high claims have been removed from the Board's report and that April was a good month for new claims. He distributed a report that showed that 46.6% of all claims are for only 79 employees of the consortium. He recommended getting our Wellness subcommittee active to study why and how the consortium can move forward in reducing claims.

PBIX: Chantel reported that the group is trending well. J. Pendleton requested a report on how the individual members are aligned to better make decisions as a group moving forward. T. Kowalchik will follow-up with CIGNA on status of separating the HDHP prescriptions from CIGNA to PBIX.

OLD BUSINESS:

1. Update on Possible New Members

- A) East Haddam: USI analyzed East Haddam's claims and found them to be a good fit for the consortium. The Board will move forward with the district's Superintendent.
- B) Westbrook: The district is still interested in Dental and/or Rx but it will be difficult because several of their negotiated contracts will need to be amended to proceed with joining ECHMC.
- C) Region 4: The district broker reached out to Tom and will move forward with discussions in-district about the possibility of joining the consortium.

2. Continued discussion on Financial Reporting for budgeting vs. Actual figures by including IBNR and reserve funding

*See Standing Agenda Items #3 for details.

3. Update on Stop Loss Insurance Feasibility Study

J. Cross of LEARN discussed where the study stands. Montville has received a quote that would lower their rate to \$91/per employee. He will continue to keep the Board updated as new information is received.

More information was requested regarding the administrative process and logistics of submitting claims to the Stop/Loss Carrier. Cash flow would play a critical part in any decision the Board makes. Discussion will again be added to June's agenda when more information is available.

NEW BUSINESS:

1. USI – Data/Utilization Report

Postponed to June's meeting.

2. USI – Mark Converse Wellness Presentation

Postponed to June's meeting.

3. Blum Shapiro Financial Reporting Presentation

N. McTigue explained that revising the reports to use "net position" versus "fund balance" was clearer and followed more formal accounting procedures.

4. Review of 17-18 Meeting Dates

The draft of proposed meeting dates for the 17-18 year was revised to change January 16, 2018 to January 18, 2018.

Motion made to accept the 2017-2018 meeting dates as amended by J. Perruccio and seconded by K. Allen. **Motion approved 8-0-0.**

5. Review of Cooperative's Brochure for Edits/Changes

Discussion followed on what the board wanted to market and how to translate that to our brochure. LEARN will have their Marketing Coordinator review the current brochure and offer suggestions/recommendations to improve and amend to meet the Board's current goals.

6. Agenda setting for the June meeting

USI Data/Utilization Report
Mark Converse Presentation on Wellness
Update on Stop/Loss Feasibility Study
PBIX report on clinical recommendations
Annual Authorizations
Election of Officers

Motion to adjourn at 1:55 pm made by J. Pendleton and seconded by M. Royce.

Motion approved: 8-0-0

Respectfully Submitted,

Kim Allen

