

APPROVED



La Cima Elementary Charter School

Minutes

July Board Meeting

Date and Time

Thursday July 19, 2018 at 6:00 PM

Location

Think Thank, 570 Hancock Street

Trustees Present

A. Edwards (remote), D. Mack-Glasgow, E. Bazile, L. Joffe, L. Stephenson, N. Yahya, R. McGill Jr, T. Mitchell, Z. Heller

Trustees Absent

M. Francois

Trustees Arrived Late

E. Bazile, N. Yahya, T. Mitchell

Guests Present

G. Saint-Ange, Lauren Rickie, N. Brinson, Sorinel Morel, T. Jones

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

L. Joffe called a meeting of the board of trustees of La Cima Elementary Charter School to order on Thursday Jul 19, 2018 @ 6:17 PM at Think Thank, 570 Hancock Street.

C. Why La Cima

N. Bisson discussed why La Cima, we are an exception to the normal, such as we are a family here, and we care about the social and emotional development of the students. Former staffers and students often state they miss LaCima
E. Bazile arrived late.

D. Approve Minutes

L. Joffe made a motion to approve minutes from the June Board Meeting on 06-20-18.
Z. Heller seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Approve May financials

L. Joffe made a motion to approve the May financial.
R. McGill Jr seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Follow up items from last meeting

G. Approve Board Member Job Description

L. Joffe discussed the new job descriptions
L. Joffe made a motion to approve the job description barring changes pending.
Z. Heller seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. State of the School

A. Board Chair Update

L. Joffe discussed our new ED. The school is out and pending the results of the State Exams. We are also pending the Gala.
N. Yahya arrived late.
E. Bazile arrived late.

B. Executive Director State of the School

G. Saint-Ange discussed her first 90 days and how we prepare for scholar success- Instructional Readiness, new hire for the Assistant Principle position.

School Culture and Climate, we hired an internal candidate for the position.
Classroom management tool and discussed restorative practice training.

School visit at other charter schools pending.

Operational Readiness- Preparing for the first day of school. Share the plan with the teachers on the first day of school. Prepare for summer Professional Development - deep dive into the school care principles. Clarify the job descriptions for the Operational Team.

Leadership Development- SLT given an individualized development plan.
Coaching by external trainers. Changing to more people managers.

Staffing- Hired AP and made shift in the classroom settings that reduced the number of vacancies from 6 to 3.

Student Recruitment- made a commitment to serve 425 students, current goal to get 80 new applications. Enrollment efforts, calling families to complete registrations, and Recruitment campaign launched on social media.

III. Committee Updates

A. Academic

- T. Jones discussed the Interim Data 2017-2018.
- N. Yahya discuss potential meetings to State Exam results.

B. Governance

- L. Joffe discussed the survey that was sent out.

C. Finance

- R. McGill Jr discussed the annual budget regarding expense and vacancies etc.
- Mr. McGill voted to make a motion to approve the annual budget, 2nd by Z. Heller and approved.

D. Development

- Z. Heller discussed the coming 5K Event and Board Members to secure sponsors etc..
- T. Mitchell arrived late.

E. Board Member survey

- L. Joffe discuss the board member survey

F. Follow up items for next month

- R. McGill discussed- House selection of the ED, Mission and Vision task force, Board retreat doodle, T. Jones to secure data inform. State exam date to be sent out to the board.

G. Scheduling - Retreat and Next Year's Board Meetings

- L. Joffe discussed the dates that the board selected..potentially Sept. 23, 2018. Next Board meeting to be Aug 15, 2018.

IV. Closing Items

A. Adjourn Meeting

- L. Joffe made a motion to adjourn the meeting.
- L. Stephenson seconded the motion.
- The board **VOTED** unanimously to approve the motion.
- There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,
L. Stephenson