

DRAFT



# La Cima Elementary Charter School

## Minutes

### Board Meeting

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#### **Date and Time**

Wednesday April 5, 2017 at 6:00 PM

#### **Location**

La Cima, 800 Gates Avenue

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#### **Board Members Present**

A. Edwards, L. Joffe, L. Stephenson, M. Francois, N. Yahya

#### **Board Members Absent**

N. Booth

#### **Ex-Officio Members Present**

E. Bazile, T. Phillips

#### **Non Voting Members Present**

E. Bazile, T. Phillips

#### **Guests Present**

A. Hageb, N. Brinson, T. Jones

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

L. Joffe called a meeting of the board of trustees of La Cima Elementary Charter School to order on Wednesday Apr 5, 2017 @ 6:00 PM at La Cima, 800 Gates Avenue.

### **C. Approve Minutes**

L. Joffe made a motion to approve minutes from the March Meeting on 03-08-17.

L. Stephenson seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Executive Director Monthly Report**

### **A. Executive Director Monthly Report**

T. Philips discussed:

- Suspensions
- Student Recruitment
- Paris Trip Highlights
- Pre-K update and timeline
  - Seeking outside space
  - Conducting interviews for the director of Pre-K

### **B. Dissertation Preview**

T. Philips discussed

- The Dissertation that she is currently completing and the next steps

### **C. Strategic Planning Process Introduction**

T. Philips discussed the areas of focus:

- Academic Excellence
- Instructional Excellence
- Operational Excellence
- Cultural Excellence

## **III. Academic**

### **A. Academic Committee Update**

N. Yahya discussed:

- Site visit and teacher/student greet & meet

## **IV. Finance & Development**

### **A. Finance Committee Update**

M. Francois discussed:

- March financials forecast

### **B. Approve March Financials**

M. Francois made a motion to approve the March financial report.

A. Edwards seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. Development Update**

E. Bazile discussed:

- The potential location for the fundraising gala

- A list of prospects from the board was requested in advance of the gala, however more information will be required prior to securing a list of prospects from board members.

## **V. Governance**

### **A. Governance Committee Update and Committee Charter Discussion**

L. Joffe differed the Governance discussion for the next board meeting

## **VI. Board on Track Preview**

### **A. Quick Board on Track Demo**

Postponed/Cancelled

## **VII. Executive**

### **A. Upcoming events**

### **B. Scheduling Upcoming Meetings**

L. Joffe discussed

- Upcoming events and scheduled upcoming meetings

## **VIII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,  
L. Joffe