

Minutes

La Cima Elementary Charter School

Board Meeting

Saturday Dec 13, 2014 @ 10:00 AM at 286 Clinton Avenue, Apt 1c, Brooklyn, NY

Board Members Present

Gordon Watson, Heather Caudill, Lucy Joffe, Mike Guinan, Nakia Booth

I. Opening Items

Call the Meeting to Order

Heather Caudill called a meeting of the board of trustees of La Cima Elementary Charter School to order on Saturday Dec 13, 2014 @ 10:23 AM at 286 Clinton Avenue, Apt 1c, Brooklyn, NY.

II. Board Assessment Review

Review Board Assessment

Board Chair shared the results of the board self assessment. Highlighted the importance of improving process. Developed Priorities based on results.. 1. Support ED in achieving organizational goals 2. Support school through renewal process 3. Add 3 new board members by June and establish process for onboarding (including pipeline planning) 4. Goal to have 4 self-sustaining high functioning committees 5. Use board on track more effectively and important documentation 6. Identify and secure board intern for committee support 7. Improve board meeting structure to make it more efficient and commit to doing homework 8. Revamp attendance and remote participation process 9. Continue to strengthen relationship with the ED 10. Establish board calendar and follow through remainder of year 11. Timely implementation of ED evaluation process.

III. Committee Organization & Goals

Reorganize committees and establish next steps

Proposed New Officer - Gordon Watson - Treasurer Elect Reorganized the Committees - Proposed for January 2015 -Academic Committee (Heather Caudill, Mike Guinan, Lucy Joffe - Chair, Gordon Watson) -Finance Committee (Mike Guinan, Gordon Watson - Chair, Jason Rapp, Byron) -Governance Committee (Heather Caudill - Chair, Lucy Joffe, Byron Young) Executive Committee (Nakia Booth, Heather Caudill, Lucy Joffe, Gordon Watson) Wellness Task Force (Byron Young, Heather Caudill) Committee Tasks -Develop/Revise Committee Descriptions -Develop Committee Priorities with Goals/Timelines -Establish Committee Meeting Dates.

IV. Closing Items

Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 02:07 pm.

Respectfully Submitted,
Heather Caudill