

La Cima Elementary Charter School

Minutes

Board Meeting

Date and Time

Wednesday December 16, 2015 at 6:00 PM

Location

La Cima Charter School

Board Members Present

Atiba Edwards, Julie Friedberg, Lenworth Stephenson, Lucy Joffe

Board Members Absent

Nakia Booth

Non Voting Members Present

Tara Phillips

Guests Present

Adel Hageb, Giovanna Fischer, Kanika Mobley, Kim Spiby Hunter, Marvin Francois, Nisah Brinson, Nora Yahaya, Taylor Jones, Victor Rios

I. Opening Items

A.Record Attendance and Guests

B.Call the Meeting to Order

Nakia Booth called a meeting of the board of trustees of La Cima Elementary Charter School to order on Wednesday Dec 16, 2015 @ 6:00 PM at La Cima Charter School.

C.Approve Minutes

N. Booth made a motion to approve minutes from the Board Meeting on 11-18-15. Lucy Joffe seconded the motion. The board **VOTED** unanimously to approve the motion.

D.Approve Minutes - Special Meeting

N. Booth made a motion to approve minutes from the Board Meeting on 11-23-15. Lucy Joffe seconded the motion. The board **VOTED** unanimously to approve the motion.

II. School Leader

A.ED Monthly Report

LaCima currently have 408 students
A Private Prep company came aboard to help our scholars improve at a Pro Bono stance for a small group of 9 children
LCCS daily attendance is high
More applicants enrolled for the Paris Trip
CSE responded to LCCS concerns in the affirmative and is currently providing training
Learning Lab Teacher resigned.
LCCS have laptops for the 4 & 5 graders. Excess Desktop computers will be raffled off.

B.Senior Leadership Succession Planning Framework

T. Philips mapped out the succession plan for the Sr. Team Leaders of LCCS

C.PD Program Report

T. Philips presented on the context of Change Partnership between University of Oxford and HEC Paris
Tara's group consisted of 18 participants with 18 countries represented
5 Approachers to change management was presented

III. Executive

A.Vice Chair Nomination

N. Booth made a motion to nominate L. Joffe to the Vice Chair position.
Atiba Edwards seconded the motion.
The board **VOTED** unanimously to approve the motion.

B.Treasurer Nomination

N. Booth made a motion to make A. Edwards the Treasurer.
Julie Friedberg seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Academic

A.Academic Committee Update

Lucy discussed the Academic Committee plans for 2016

- Priority and Deliverables for 2016
- And the sub-groups

J. Friedberg joined the Academic Committee

B.Academic Committee Calendar

We will have two school visits for 2016 and we will review the Step Data plan in December

C.Academic Committee Priorities & Timelines

DJA Data

Tara discussed the STEP/DRA and A Net data

- Empower new teachers

V. Finance & Audit

A.Finance Committee Chair Update

A. Edwards will head up the Finance Committee and be the Chair person of the Committee

B.November 2015 YTD Financial Report

Expense increased due to the Executive Director training, a Tech contract and 3rd grad Laptop

N. Booth made a motion to approve the November 2015 YTD Financial Report.
Atiba Edwards seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Governance

A.Governance Committee Chair Update

L. Stephenson has been made the new Chair for the Governance Committee

B.Board Recruitment & Composition Update

T. Philips discussed the 4 people in the pipeline.

C.Board Development Proposal

N. Booth made a motion to approve Benjamin Young, LLC Consultants for professional development for the Board.
Atiba Edwards seconded the motion.
The board **VOTED** unanimously to approve the motion.

D.ED Professional Development Proposal

N. Booth made a motion to approve the ED proposal on deliverable for strategic planning 3-5 years.
Lenworth Stephenson seconded the motion.
The board **VOTED** unanimously to approve the motion.

VII. Other Business

A.ED Performance Evaluation Update

L. Stephenson discussed Tara's potential new performance evaluation
A policy will have to be developed for the ED professional development

VIII. Executive Session

A.Legal Update

T. Philips provided an update on the pending legal case and discussed the options available to LCCS.

IX. Closing Items

A Adjourn Meeting

N. Booth made a motion to adjourn the meeting.

Atiba Edwards seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:12 PM.

Respectfully Submitted,
Lenworth Stephenson