

Minutes

La Cima Elementary Charter School

Board Meeting

Wednesday Feb 18, 2015 @ 6:00 PM at La Cima Charter School

Board Members Present

Gordon Watson (remote), Heather Caudill, Lucy Joffe, Mike Guinan, Nakia Booth

Board Members Absent

Byron Young

Ex officio Members Present

Adel Hageb, Tara Phillips

Guests Present

Christiana Cavaliere, Lenworth Stevenson, Monique Lowery

I. Opening Items

Call the Meeting to Order

Nakia Booth called a meeting of the board of trustees of La Cima Elementary Charter School to order on Wednesday Feb 18, 2015 @ 6:10 PM at La Cima Charter School.

Approve Minutes

N. Booth made a motion to approve minutes from the Board Meeting on 01-28-15.

Heather Caudill seconded the motion.

The board **VOTED** to approve the motion.

II. Reports of Officers

Treasurer's Report: January 2015 YTD Financial Report

H. Caudill made a motion to approve January 2015 YTD Financial Report.

Mike Guinan seconded the motion.

The board **VOTED** to approve the motion.

III. School Leader Report

Executive Directory Monthly Report

T. Phillips highlighted that there were no suspension in January and also discussed enrollment challenges and potential solutions, including contacting the office of space planning. Week of Feb 16 focused on re-enrollment while the following week will be focused on recruitment.

National School of Character Award

T. Phillips discussed details of the National School of Character Award, noting the ceremony will be held upstate NY on April 15, 2015. The school will purchase a new banner and update all printed collateral to highlight the recent distinction.

Development & Middle School Planning Update

T. Phillips reviewed her development plans and requested the board create a fundraising/marketing task force to determine short-term fundraising for additional school funding.

IV. Academic Committee Report

Academic Committee School Visit 2/20/2015

Lucy Joffe arrived late.

T. Phillips provided an overview of the second scheduled visit by the Academic Committee.

Assessment Workshop Update

T. Phillips noted that she would work in conjunction with the Academic Committee to provide the data assessment professional development workshop for the board at the March 2015 board meeting.

V. Governance Committee Report

Committee Meeting Schedule & Goals

H. Caudill shared Governance Committee goals for the 2014-2015 calendar year.

ED Evaluation & Goals Update

H. Caudill provided an update on the ED Evaluation and Goals process. A final version will be presented to the board at the March board meeting.

Code of Conduct Update

H. Caudill provided an update on the status of the Code of Conduct document. The board will vote on the final version at the March board meeting.

Recruitment Plan

H. Caudill provided an overview of board recruitment needs, deadlines and protocol.

VI. New Business

Bank Signatory Changes

A. Hageb made a motion to remove J. Rapp from all bank accounts.

Mike Guinan seconded the motion.

The board **VOTED** to approve the motion.

A. Hageb made a motion to add N. Booth and G. Watson as signatories on all bank accounts.

Mike Guinan seconded the motion.

The board **VOTED** to approve the motion.

Pre-K

H. Caudill discussed the option of establishing a pre-K at La Cima and will conduct further research and present to the board.

VII. Announcements

Black History Month Assembly

T. Phillips provided an update and invited the board to the assembly celebrating Black History month on February 28.

VIII. Closing Items

Adjourn Meeting

N. Booth made a motion to adjourn the February board meeting.

Heather Caudill seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 07:50 pm.

Respectfully Submitted,

Nakia Booth