

# La Cima Elementary Charter School

## Minutes

### Board Meeting

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**Date and Time**

Tuesday January 26, 2016 at 6:00 PM

**Location**

La Cima Charter School

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**Board Members Present**

A. Edwards (remote), J. Friedberg (remote), L. Joffe, L. Stephenson, N. Booth (remote)

**Board Members Absent****Non Voting Members Present**

T. Phillips

**Guests Present**

A. Hageb, K. Mobley

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**I. Opening Items****A.Record Attendance and Guests****B.Call the Meeting to Order**

N. Booth called a meeting of the board of trustees of La Cima Elementary Charter School to order on Tuesday Jan 26, 2016 @ 6:00 PM at La Cima Charter School.

**C.Approve Minutes**

L. Joffe made a motion to approve minutes from the Board Meeting on 12-16-15.

L. Stephenson seconded the motion.

The board **VOTED** unanimously to approve the motion.

**II. School Leader****A.ED Monthly Report**

T. Phillips discussed adjustments to student enrollment and also the Coalition of Community Charter School and potential pledge to the organization. T. Phillips also discussed school initiatives, including Anti-Bullying, Yoga and Zumba, and Marketing.

**B.LCCS Due Diligence Update**

T. Phillips shared preliminary thoughts on the next phase of LCCS. Determined the board would form a special committee to complete the due diligence report.

### **III. Executive**

#### **A.ED Performance Evaluation Protocol Update**

L. Stephenson is spearheading an initiative to re-designing a new performance evaluation for the Executive Director.

### **IV. Academic**

#### **A.Academic Committee Chair Report**

The Academic Committee reviewed the draft succession plan for the senior leadership staff.

### **V. Finance & Audit**

#### **A.December 2015 YTD Financial Report**

A. Hageb reviewed the monthly financial report noting changes due enrollment process and its impact on the budget.

N. Booth made a motion to Approve the December 2015 YTD Financial Report.

L. Joffe seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **VI. Governance**

#### **A.Governance Committee Chair Report**

L. Stephenson provided a general update on recruitment.

#### **B.Board Trustee Nomination: Marvin Francois**

L. Stephenson made a motion to nominate Marvin Francois as a LCCS Board trustee.

N. Booth seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **C.Board Calendars (SY 15-16, 16-17)**

N. Booth reviewed draft version of board calendars and asked trustees to refer to them for their planning of the remainder of the SY.

### **VII. Closing Items**

#### **A.Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:45 PM.

Respectfully Submitted,

L. Stephenson