

APPROVED



# La Cima Elementary Charter School

## Minutes

### July Board Meeting

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#### **Date and Time**

Wednesday July 19, 2017 at 6:00 PM

#### **Location**

La Cima Think Tank, 570 Hancock Street

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#### **Trustees Present**

A. Edwards, E. Bazile, L. Joffe, L. Stephenson, M. Francois

#### **Trustees Absent**

N. Yahya

#### **Ex-Officio Members Present**

T. Phillips

#### **Non Voting Members Present**

T. Phillips

#### **Guests Present**

A. Hageb, N. Brinson, T. Jones

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

A. Edwards, E. Bazile and M. Francois were late

#### **B. Call the Meeting to Order**

L. Joffe called a meeting of the board of trustees of La Cima Elementary Charter School to order on Wednesday Jul 19, 2017 @ 6:00 PM at La Cima Think Tank, 570 Hancock Street.

### **C. Approve Minutes**

## **II. Executive Director Monthly Report**

### **A. Executive Director Monthly Report**

T. Philips discussed the following:  
Disciplinary Data  
2017 to 2018 Enrollment to date

Strategic Plan Survey

- Organizational Excellence
- Academic Excellence
- Community Impact

Pre-K update

- Securing a new broker
- Team retention
- Notified families
- Redo the RFP in Dec
- Fundraising activities to continue

## **III. Finance & Development**

### **A. Updated budget and expenses**

A. Hageb discussed the updated budget and expenses  
L. Joffe discussed the financial life cycle

### **B. 2017-18 Budget Update and Budget Process Overview**

### **C. Financial disclosure**

## **IV. Governance**

### **A. Governance Committee Update**

L. Joffe discussed the approval of two committees.

### **B. Recruitment/Board Member Process Updates**

## **V. Academic**

### **A. Academic Committee's Board Book Revisions**

Lucy discussed the Board Book with he hopes to complete this project by September 2017

## **VI. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,  
L. Joffe