



La Cima Elementary Charter School

Minutes

Board Meeting

Date and Time

Wednesday June 14, 2017 at 6:00 PM

Location

570 Hancock Street

Trustees Present

A. Edwards, L. Joffe, L. Stephenson (remote), M. Francois, N. Yahya

Trustees Absent

E. Bazile, N. Booth

Ex-Officio Members Present

D. Warrick, T. Phillips

Non Voting Members Present

D. Warrick, T. Phillips

Guests Present

Erika Byers, F. Turturiello, Sarah Schaefer, T. Jones

I. Opening Items

A. Record Attendance and Guests

Mr. Stephenson was absent on June 14, 2017

B. Call the Meeting to Order

L. Joffe called a meeting of the board of trustees of La Cima Elementary Charter School to order on Wednesday Jun 14, 2017 @ 6:00 PM at 570 Hancock Street.

C. Approve Minutes

L. Joffe made a motion to approve minutes from the Board Meeting on 05-10-17.

N. Yahya seconded the motion.

The board **VOTED** to approve the motion.

II. Executive Director Monthly Report

A. Executive Director Monthly Report

T. Phillips introduced Erica Bayers, the new Pre-K Director

T. Phillips discussed suspensions

T. Phillips discussed enrollments - 95% re-enrolled vs last year at 85%. The high re-enrollment is due to the house system, Paris trip, & middle school counseling with school culture

B. Strategic Planning Activity

T. Phillips discussed what La Cima's focus would be like in 5 years within the areas of Organizational Excellence, Academic Excellence and Community Impact.

T. Phillips discussed the Pre-K program:

- Half are enrolled and the program is fully hired.
- 1 Director, 2 Head teachers and 2 Assistant Teachers
- Fundraising plan pending
 - Erica will be tapped as a source for fundraising

T. Phillips completed her Graduate Program and will utilize the knowledge gained, to expand the La Cima brand

III. Academic

A. Academic Committee Update

N. Yahya discussed:

- Board Book is being reworked and updated by different owners
- Comparative data will be available for the first time (in August) and allow for review of scholar performance
- Academic Charter role and responsibilities were reviewed and edited by Gov. Committee to ensure that LaCima stay's aligned to the social justice component of the school.
- Academic Excellence Committee Charter
 - Plan is for each committee to review and put a charter in place
 - Put it up for a vote and if approved move it forward for everyone else to discuss and create a revised template for the additional committees
 - This will serve as a guide for new members to assist with on-boarding
 - Committee Charters will be reviewed as needed

IV. Finance & Development

A. Development Update

E. Bazil discussed the Development (Fundraising) update

- DUMBO Loft will be the location of the event

- We want offer limited reduced pricing for table purchases, since it will yield us the most revenue.
 - La Cima vendors have already expressed interest in purchasing a table
- Pricing structure per table etc still pending
- Discussed offering permanent donor recognition at various price point
 - Vetting donors to ensure they are aligned with the mission of the school
- Revenue generation may come from someone sponsoring a teacher/staff or also purchase a table and release several seats
 - Board generation of revenue to help them get involved
 - Dollar amount of the strong ask is at least \$500

B. Gala Brainstorming

C. Finance Committee Update

M. Francois discussed:

- • • May Financials
 - Net impact is about \$0 due to an increased compensation for extending extra curriculars (\$16.8K) combined with a reduction of depreciation of fixed asset
 - SY18 Budget
 - S1 - 400 students
 - S1 - 410 students
 - Both scenarios generate a surplus
 - 50-60K sped revenue offset by Title 1A reduction
 - Full year of enrichment program
 - Bringing online a therapist consulting via Interboro to have a therapist on site
 - Pre-K fundraising and grants target is \$267K

D. Approve May Financials

M. Francois made a motion to to accept the May financials and the Pre-K budget.

N. Yahya seconded the motion.

The board **VOTED** to approve the motion.

E. Review Revised Budget

V. Governance

A. Governance Committee Update

B. Governance Committee Charter

C. Academic Committee Charter

D. Warrick made a motion to approve the Academic Charter

L. Joffe 2nd the motion

The motion was approved

D. Recruitment Update

- • Recruitment update
 - Sarah
 - Referral from Lucy's prior work experience
 - Currently works at NYCHA in the public housing program (1yr at NYCHA and 6yrs at HUD)

- Potential Board member who visited today
- One more in the pipeline
- Short Term goal is to get to 11-12 board members

VI. Executive

A. Upcoming events

Culture and celebration of the arts on Friday 6/23/2017

B. ED Evaluation Update and Survey Plug

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,
L. Joffe