

# Minutes

## La Cima Elementary Charter School

### Board Meeting

Wednesday Mar 11, 2015 @ 6:00 PM at NYC Charter Center

#### **Board Members Present**

Byron Young, Gordon Watson (remote), Heather Caudill, Lucy Joffe, Nakia Booth

#### **Board Members Absent**

Mike Guinan

#### **Ex officio Members Present**

Adel Hageb, Tara Phillips

#### **Guests Present**

Atiba Edwards, Christiana Cavaliere, Lenworth Stevenson, Vic X

## I. Opening Items

#### **Call the Meeting to Order**

Nakia Booth called a meeting of the board of trustees of La Cima Elementary Charter School to order on Wednesday Mar 11, 2015 @ 6:15 PM at NYC Charter Center .

#### **Approve February Minutes**

H. Caudill made a motion to approve minutes from the Board Meeting on 02-18-15.

Lucy Joffe seconded the motion.

The board **VOTED** unanimously to approve the motion.

## II. School Leader Report

#### **Executive Directory Monthly Report**

T. Phillips reported to the Board there was no change with respect to IEP data and the school is tracking fewer suspensions this year. She noted that the new behavior specialist has been helpful.

Gordon Watson arrived late.

#### **NYSED Site Visit**

T. Phillips reviewed the plans for the NYSED Site Visit and confirmed board attendance for the Board Focus Group on April 1, 2015 at 8:00 am.

## III. Governance Committee Report

#### **Status of Governance Committee Goals**

H. Caudill reported that the committee would discuss parent participation on the board as well as dual-language curriculum as it aligns with LCCS educational philosophy.

#### **Recruitment Plan**

H. Caudill reviewed the recruitment plan for the remainder of the school year and provided an overview of the recruitment pipeline of potential board trustees.

#### **Select Date for Sept 2015 Board Retreat**

The board selected September 19, 2015 for the annual board retreat. Location is to be determined.

#### **Code of Conduct Update**

N. Booth made a motion to approve the Code of Conduct.

Lucy Joffe seconded the motion.  
The board **VOTED** unanimously to approve the motion.

## IV. Academic Committee Report

### **Academic Committee Visit update**

The committee has proposed March 25, 2015 for the second Academic Committee school visit. The date will be finalized via email.

## V. Reports of Officers

### **Treasurer Report: February 2015 YTD Financial Report**

N. Booth made a motion to approve the financials for February 2015.

Lucy Joffe seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **Chair Report**

N. Booth provided an overview of upcoming events and milestones for the remainder of the SY.

## VI. Program

### **Data Assessment Professional Development**

T. Phillips presented an overview of the data assessment tools used by the leadership team track academic achievement.

## VII. Unfinished Business

### **Bank Signatory Updates**

Board members will connect with bank representatives to make the necessary changes to the schools accounts.

### **ED Evaluation & Goals Update**

H. Caudill updated the board about the ED Evaluation process and expects to deliver the report to Tara by the end of March 2015.

## VIII. New Business

### **April Board Meeting Reschedule**

Due to scheduling conflicts, the board has agreed to move next month's board meeting to April 14, 2015.

## IX. Announcements

### **NYS School of Character Award Banquet**

T. Phillips reported that the LCCS and board member N. Booth will travel to Troy, NY on April 15, 2015 to receive the NYS School of Character Award.

## X. Closing Items

### **Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 08:02 pm.

Respectfully Submitted,  
Heather Caudill