

Minutes

La Cima Elementary Charter School

Board Meeting

Wednesday May 13, 2015 @ 6:00 PM at La Cima Charter School

Board Members Present

Byron Young, Gordon Watson, Heather Caudill, Lucy Joffe, Mike Guinan, Nakia Booth

Ex officio Members Present

Tara Phillips

Guests Present

Adel Hageb, Brandon Clark, Christiana Cavaliere, Monique Lowery, Sorinel Morel

I. Opening Items

Call the Meeting to Order

Lucy Joffe called a meeting of the board of trustees of La Cima Elementary Charter School to order on Wednesday May 13, 2015 @ 6:11 PM at La Cima Charter School.

Approve Minutes

N. Booth made a motion to approve minutes from the Board Meeting on 04-14-15.

Lucy Joffe seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Officer's Reports

Treasurer's Report: April 2015 YTD Financial Report

Finance chair reviewed financials. The board discussed developing a strategy to spend the surplus that will impact student achievement. The school is considering summer school and after school options for this upcoming year as a part of the budget discussions and planning.

G. Watson made a motion to approve the financials for April 2015.

Nakia Booth seconded the motion.

The board **VOTED** unanimously to approve the motion.

Chair's Report

Chair shared priorities for upcoming months: -succession planning -board renewal.

III. Executive Director Report

ED Report

ED shared updates on ongoing activities at school. There were specific discussions about the 529 College Savings Plan to ensure that all families had access. ED will follow up to find out more about what families are required to have to set up accounts for children.

Charter Renewal Update

Ed provided an update on the charter renewal application. The board offered external consultants to support in writing. The ED indicated that the staff as the internal capacity to develop the application. The have already begun drafting sections of the application and the revised charter goals for the next term will be prepared for vote in June. Members of the board will reach out to an external consultant for review of charter before it goes to the authorizer in late August.

IV. Governance Committee

Governance Committee Priority Update

Complaint Policy

H. Caudill made a motion to to approve the revised complaint policy.

Mike Guinan seconded the motion.

The board **VOTED** unanimously to approve the motion.

FOIL Policy

H. Caudill made a motion to approve the revised FOIL policy.

Mike Guinan seconded the motion.

The board **VOTED** unanimously to approve the motion.

Committee Roles & Expectations

Committee Chair outlined expectations for committees for the board retreat in August, specifically around setting committee goals and norm.

V. Finance Committee

2015-16 Budget (2nd draft review)

Director of Finance and Operations shared the 2nd version of the budget for 2015 and 2016. We will be voting on the budget at the June meeting. A 10% increase in the cost of benefits is expected.

VI. Executive Committee

ED Evaluation Task Force Update

Chairs presented the newly drafted compensation policy for committee review. The board discussed whether or not COLA should be included in the policy. It was determined that the the policy was flexible enough to allow for the board to consider this.

M. Guinan made a motion to to approve the Executive Director Compensation Policy.

Byron Young seconded the motion.

The board **VOTED** unanimously to approve the motion.

VII. Closing Items

Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 08:59 pm.

Respectfully Submitted,
Mike Guinan