

APPROVED



La Cima Elementary Charter School

Minutes

Board Meeting

Date and Time

Wednesday November 28, 2018 at 6:00 PM

Location

570 Hancock Street

Trustees Present

A. Edwards, J. Swayne, L. Joffe, L. Stephenson, R. McGill Jr, S. Schaefer, T. Mitchell, Z. Heller

Trustees Absent

D. Mack-Glasgow, E. Bazile, N. Yahya

Guests Present

A. Hageb, G. Saint-Ange, Janita Ware, M. James, Melanie Muskin, N. Brinson, Sorinel Morel, Y. Lane

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

L. Joffe called a meeting of the board of trustees of La Cima Elementary Charter School to order on Wednesday Nov 28, 2018 @ 6:00 PM at 570 Hancock Street.

C. Why La Cima

D. Approve Minutes

S. Schaefer made a motion to approve minutes from the Board Meeting on 10-24-18.

Z. Heller seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Follow up items from last meeting

F. Approve special board meeting minutes

L. Joffe made a motion to approve minutes from the Special Board Meeting on 11-04-18.

Z. Heller seconded the motion.

The board **VOTED** unanimously to approve the motion.

G. Approve special board meeting minutes

H. Officer vote

L. Joffe made a motion to That existing officers will continue as there are no opposition.

S. Schaefer seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Public Portion

A. Public Comment

Yvonne Lane - bringing issues and concerns of what has been going on at La Cima. Najiana has not been in school since the meeting with leadership due to emotional concerns and issues not being resolved.

1. She was interviewed without a family member present despite the request
2. No one said sorry that this happened to Najiana
3. Najiana was found to be at fault

Najiana presented her letter to the board stating her concerns with the issue at hand.

Father expressed concerns with the issue and her absences

III. State of the School

A. Board Chair Update

1. Board continued focus on areas that school needs to improve
2. Post retreat role in supporting the growth areas will be realized through the strategic planning process and fundraising/development.

B. Executive Director State of the School

1. Updates regarding data re to 11/15 school visit
1. Restorative Justice practices and updates post visit to The Equity Project (TEP) Charter School in the Bronx.
1. Staff is very aligned around restorative practices and buy-in is developed before the school year gets going to present staff the opportunity to self-evaluate to continue through the year.
2. Staff controls the consequences and students either follow the staff member for the day or has a discussion with several other staff members about their actions and implications.

3. There is no Dean of Students instead teachers are key and social workers manage discipline
4. For LaCima
 1. Relationship building with students is essential for it to work
 2. The biggest factor for it to be successful, the staff has to be bought in
1. Demographics Update
 1. FRPL -
 2. ELL - doubled from last year to 12%
1. Next steps are to connect with other schools with a similar ELL population to figure out best practices
1. Temporary Housing Student - 5%
1. Outpacing district and CSD charters
2. Exploring ways to connect city agencies with the school to provide supports
1. Student Recruitment
 1. Currently at 65 K applications submitted without any advertising
 2. Continue to push the application pool to ~710 to ensure there is a waitlist to leverage as needed
1. TIR
 1. Have several phone screens coming up and an internal referral candidate
 2. Feel that will be able to fill the spots at the start of the new year
1. SED
 1. Updates around enrollment, certification
 2. Forecasted that there will be a pre-renewal visit
 3. SED will send a written update
1. Loss in the La Cima Family
 1. The older sister of two students passed away
 2. Guersch will attend the funeral on Monday to represent LaCima

IV. Committee Updates

A. Academic

B. Governance

1. Committees should have school year goals and discuss on the next call and then update them in Board on Track

C. Finance

1. TIR numbers reflected in this budget
2. SpEd revenue lower due to decreased enrollment/classification in funding categories (20-60%, 60%+) in addition to having a DOE staff member on site which prevents LCCS from billing for those provided services

3. Additional 10-12 students who are going through the evaluation process and may be reflected in January revenue based on outcome of those evaluations
 4. SETTS position removed
 5. Audited financials are what the authorizer has for reference and review
 6. *"Is it possible to find out how much SpEd revenue is cross-subsidizing other school functions?" - Lucy*
 7. Board Approval of October Financials
1. Motion to approve financials - Ray
 2. Second - Sarah

Unanimous

D. Development

1. Will be discussing follow-up from board retreat at next Development call
 2. Board Members should add to the shared Google document so that it can be transferred to Salesforce (including email contact)
 3. Giving Tuesday and LCCS
1. Social Media post to drive donations on "Giving Tuesday"
 2. Guersch will follow-up to see how many donations were made

E. Board Member survey

F. Follow up items for next month

1. New
 1. Fund raising to support TEP's funding structure - Guersch
 2. SED write-up shared with board - Guersch
 3. Update potential board members onto contact sheet - Board
 4. Update on Giving Tuesday return - GSA/AH
 5. SpEd Funds cross-subsidizing other aspects of the school - GSA/AH
 6. Board Retreat Survey - Board
1. Existing
 1. Gender breakdown and demographics - need to correct an error before distribution
 2. List of Family Events - provided in Nov slides
 3. Norah to add events to Shared Google Calendar - Zach will take on
 4. Committee Surveys (completed)

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,
A. Edwards