

La Cima Elementary Charter School

Minutes

Board Meeting

Date and Time

Wednesday November 18, 2015 at 6:00 PM

Location

La Cima Charter School

Board Members Present

Lenworth Stephenson, Lucy Joffe, Nakia Booth

Board Members Absent

Mike Guinan

Guests Present

Adel Hageb, Atiba Edwards, Christiana Cavaliere, Jamal Young, Julie Friedberg, Marvin Francois, Norah Yahya

I. Opening Items

A.Record Attendance and Guests

B.Call the Meeting to Order

Nakia Booth called a meeting of the board of trustees of La Cima Elementary Charter School to order on Wednesday Nov 18, 2015 @ 6:00 PM at La Cima Charter School.

C.Approve Minutes

N. Booth made a motion to table the vote until the next special board meeting. Lenworth Stephenson seconded the motion. The board **VOTED** unanimously to approve the motion.

II. Executive

A.Board Assessment

N. Booth discussed the assessments for Board on Track and the proposal from Benjamin Young Consulting. The school visit process was reviewed, with regards to which committee will manage the process. The result was to leave the process in the hands of the Academic Committee. Board on Track has been up graded from 1.0 to 2.0. We discussed the difference features between Board on Track and Benjamin Young.

B.Presentation Benjamin Young

Jamal Young of Benjamin Young Consulting discussed his proposal regarding coaching, board engagement, succession planning, communication, and branding.

C.School Visits

School visits will be managed by the Academic Committee. The school visits will be more structured to align with the board and school goals; and give the board members to meet with La Cima's instructional and operational staff.

D.BoardOnTrack Renewal

Board on Track has been upgraded with new features making it easier for the clients to navigate.

III. School Leader

A.Monthly Report

We currently have 408 scholars enrolled and 2 additional scholars in the pipeline. Suspensions are low and managed accordingly.

B.School Quality Report

T. Phillips discussed the School Quality Report. La Cima is experiencing student growth in comparison with its contemporaries.

C.Strategic Priorities

T. Phillips reviewed the 5 year goals for LCCS and how we can modify by reviewing data to drive excellence. The board will develop and review the Succession Plan. Board to identify new board members to augment La Cima's special needs scholars. Board to decide on next steps for La Cima's growth.

IV. Academic

A.Academic Committee Update

Committee priorities for 2015-2016 still ongoing. Working on revising committee protocols and school visit procedures.

V. Finance

A.October 2015 YTD Financial Report

La Cima's expenses has been reduced due to personnel changes. Discussed yoga and classroom curriculum expenses.

N. Booth made a motion to vote on this during a special board meeting on Nov. 23rd.

Lucy Joffe seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Atiba Edwards Aye

Julie Friedberg Aye

Byron Young Aye

Lenworth Stephenson Aye

Christopher White Aye

B.Fiscal Manual Updates

Updates were made to the manual to capture the new procedures introduced into the new school year. N. Booth made a motion to vote on this for December, it was 2nd by Lucy Joffe. The board had a special meeting and voted on the fiscal manual on Nov. 23, 2015.

C.Form 990

N. Booth made a motion to postpone vote until special meeting on Nov. 23. Lucy Joffe seconded the motion. The board **VOTED** unanimously to approve the motion.

VI. Governance

A.Board Matrix and Recruiting Update

There are currently 5 candidtes in the pipeline.

B.Governance Chair Nomination

To be discussed at our next meeting

C.Trustee Nomination - Kanika Mobley

N. Booth made a motion to postpone the election of Kanika Mobley to join the Board of La Cima until special meeting Nov. 23. Lenworth Stephenson seconded the motion. The board **VOTED** unanimously to approve the motion.

D.Board Meeting Schedule Review

N. Booth reviwed the schedule of upcoming meetings.

VII. Executive Session

A.ED Professional Development Proposal

N. Booth made a motion to postpone the vote until December 2015 board meeting. Lenworth Stephenson seconded the motion. The board **VOTED** unanimously to approve the motion.

B.Benjamin Young Consulting Proposal

N. Booth made a motion to postpone vote on Benjamin Young proposal until December 2015 meeting. Lenworth Stephenson seconded the motion. The board **VOTED** unanimously to approve the motion.

VIII. Closing Items

A.Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:28 PM.

Respectfully Submitted,
Lenworth Stephenson