

APPROVED



La Cima Elementary Charter School

Minutes

November Board Meeting

Date and Time

Wednesday November 15, 2017 at 6:00 PM

Location

La Cima, 800 Gates Avenue, Brooklyn

Trustees Present

A. Edwards, E. Bazile, L. Joffe, L. Stephenson, N. Yahya, T. Mitchell, Z. Heller

Trustees Absent

D. Glasgow, M. Francois

Ex-Officio Members Present

T. Phillips

Non Voting Members Present

T. Phillips

Guests Present

A. Hageb, Erika Byres, F. Turturiello, Janita Ware, Jessica Colonel, Katie Klein, Lauren Ricke, N. Brinson, S. Schaefer

I. Opening Items**A. Record Attendance and Guests****B. Call the Meeting to Order**

L. Joffe called a meeting of the board of trustees of La Cima Elementary Charter School to order on Wednesday Nov 15, 2017 @ 6:00 PM at La Cima, 800 Gates Avenue, Brooklyn.

C. Approve Minutes

L. Joffe made a motion to approve minutes from the October Board Meeting on 10-18-17.

A. Edwards seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Executive Director Monthly Report

A. Executive Director Monthly Report

T. Phillips discussed staffing update - LaCima is looking forward to hiring an HR Generalist- an advertisement was placed.

T. Phillips discussed the Disciplinary Data - 6 in school suspensions and 1 out of school suspension and 10 physical aggression. To address the matter LaCima will create a Parent Workshop on anti-bullying campaign coupled with student presentation and professional development for teachers.

T. Phillips discussed the K readiness program which will be led by Erika Byers

T. Phillips also discussed the Family Engagement Events:

- First CETA potluck which had 25 families in attendance
- Skating fundraiser- which had 182 families
- Restorative Justice workshop

B. Strategic Planning and Branding Discussion

T. Phillips discussed Organizational Excellence, Academic Excellence, Community Impact, and Mission/Vision Fulfillment

C. Approve Strategic Planning Goals

L. Joffe made a motion to approve the 5 year Strategic plan.

Z. Heller seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Finance & Development

A. Development Committee Update

T. Phillips discussed the Fundraiser

Gross Revenue of \$18,150

Expense of \$10,737

Net \$7,413

We had a total attendance between 90-100 people

New Fundraising activities pending such as: 5K run, Grant writing etc.

E. Bazile and S. Schaefer discussed the Plusses (+) and Deltas (-) of the fundraising event such as:

- Increase raffle options to include a silent auction
- Text to donate process for real time donation

- Great energy with a solid execution
- Agenda and program were well timed and flowed well
- Teachers to be more active and real out to their own supporters to buy tickets

B. October Financials

C. Finance Committee Update

A. Hageb discussed our current surplus due to compensation savings and late hires and that we have 395 students currently enrolled.

A. Edwards made a motion that we approve the financial report, this was 2nd by T. Mitchell and approved by the Board.

D. 990 Draft

IV. Academic

A. Academic Committee Update

N. Yaha discussed the school visit date and time

V. Governance

A. Board book unveiling (actual)

L. Joffe presented the Board Book to all members. Bylaws update is pending for the next Governance meeting.

B. Governance Committee Update

VI. Executive

A. Executive Committee update

L. Joffe discussed BOT process for evaluating the board and we have a new survey, only for the board members.

B. Board Development Proposal

L. Joffe made a motion to approve the Board Development Proposal, it was 2nd by L. Stephenson and approved by the Board.

C. Board Development Proposal

VII. Closing Items

A. Adjourn Meeting

L. Joffe made a motion to adjourn the meeting.

A. Edwards seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,

L. Stephenson