

APPROVED



La Cima Elementary Charter School

Minutes

October Board Meeting

Date and Time

Wednesday October 18, 2017 at 6:00 PM

Location

Think Tank, 570 Hancock

Trustees Present

E. Bazile, L. Joffe, L. Stephenson, M. Francois, N. Yahya, S. Schaefer, T. Mitchell

Trustees Absent

A. Edwards, D. Glasgow, Z. Heller

Ex-Officio Members Present

T. Phillips

Non Voting Members Present

T. Phillips

Guests Present

A. Hageb, Erika Byers, F. Turturiello, Giovanna Fischer, Katie Klein, N. Brinson, Nick, Raymond Mcgill, Sornel Morel, T. Jones, Zakiya Spears

I. Opening Items**A. Record Attendance and Guests****B. Call the Meeting to Order**

L. Joffe called a meeting of the board of trustees of La Cima Elementary Charter School to order on Wednesday Oct 18, 2017 @ 6:00 PM at Think Tank, 570 Hancock.

Lenworth S. was 15 minutes late

C. Approve Minutes

L. Joffe made a motion to approve minutes from the September Board Meeting on 09-16-17.

M. Francois seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Executive Director Monthly Report

A. Executive Director Monthly Report

Tara P. discussed the student recruitment launch, video launch pending and outreach activities for Nov. 2017.

Tara P. discussed the Pre-K update, the RFP is being released early and due in Dec. 2017

Tara P. discussed the Disciplinary Data, we have zero out of school suspensions and 6 in school suspensions

Tara P. is slated to present at the National Charter Forum with a focus on Social Emotional Support

B. Strategic Planning Discussion

Tara P. discussed the strategic plans for La Cima covering:

- Organizational Excellence
- Academic Excellence
- Community Impact
- Additional data on teacher retention: Success Academy was at 40%, NYC retention was at 59% and LaCima was at 89%
- State Exams percent vs Out of School suspensions per year
- Comparative Chart on English Language Arts and Math

III. Finance & Development

A. Development/Fundraiser Discussion

Sarah S. updated everyone on the status of the event for Nov. 2, 2017 the goal is to sell 140 tickets

B. September Financials & Year-end Forecast

M. Francois made a motion to approve the financial report for September.

N. Yahya seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. 2016-17 Audit Report

M. Francois made a motion to approve the audit report.

L. Joffe seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Academic

A. Academic Update

Norah Y. discussed the pending training module on Board presentation and School visit.

V. Governance

A. Executive Committee Charter

L. Joffe made a motion to approve the Executive Committee Charter and the Board Charter.

E. Bazile seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Board book unveiling (actual)

The Board book to be discussed and presented to Board Members at the next meeting.

VI. Executive

A. Executive Committee update

Lucy J. discussed the ED evaluation time line, we are committed to adhering to the time frame.

B. Board Goals

Lucy J. discussed the board goals for 2018

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,
L. Joffe