



La Cima Elementary Charter School

Minutes

Board Meeting

Date and Time

Saturday September 19, 2015 at 9:00 AM

Location

Bryant Park Hotel | Boardroom Suite | 40 W 40th St.

Board Members Present

H. Caudill, L. Joffe, L. Stephenson, N. Booth

Board Members Absent

A. Edwards, G. Watson, M. Guinan

Non Voting Members Present

T. Phillips

Guests Present

Julie Friedberg, Kanika Mobley

I. Opening Items

A.Call the Meeting to Order

N. Booth called a meeting of the board of trustees of La Cima Elementary Charter School to order on Saturday Sep 19, 2015 @ 9:00 AM at Bryant Park Hotel | Boardroom Suite | 40 W 40th St. .

B.Record Attendance and Guests

C.Approve Minutes

N. Booth made a motion to approve minutes from the Board Meeting on 08-19-15.
H. Caudill seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Executive Director Report

A.ED Report - September 2015

T. Phillips updated the board on current enrollment and staffing. La Cima was named a "Reward School" by the New York State Education Department for high progress. T. Phillips was asked to serve on the Advisory Committee of the Coalition of Community Charter School.

III. Finance Committee

A.July & August 2015 YTD Financial Report

T. Phillips made a motion to approve the July & August 2015 YTD Financials.
L. Joffe seconded the motion.
The board **VOTED** unanimously to approve the motion.

B.403b Match

N. Booth made a motion to approve the 5% increase in the 403b contribution.
H. Caudill seconded the motion.
The board **VOTED** unanimously to approve the motion.

C.Audit Update

Tara reported that there were no major issues on the Audit Report
H. Caudill made a motion to released the funds for the staff bonus.
L. Joffe seconded the motion.
The board **VOTED** unanimously to approve the motion.

D.Financial Report

Heather motion to table the financial report, it was 2nd by Nakia and approved.

IV. Executive Committee

A.ED Evaluation Update

Heather spoke about the Executive Director Evaluation to be reviewed in more details next month.

B.Executive Session

The Board Discussed and voted on the Executive Director's bonus.
L. Stephenson made a motion to give the Executive Director an increased bonus.
H. Caudill seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Closing Items

A.Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:28 AM.

Respectfully Submitted,
L. Stephenson