

APPROVED



# La Cima Elementary Charter School

## Minutes

### September Board Meeting

---

#### **Date and Time**

Saturday September 16, 2017 at 9:00 AM

#### **Location**

Think Tank, 570 Hancock Street

---

#### **Trustees Present**

A. Edwards, D. Glasgow, L. Joffe, L. Stephenson, M. Francois, N. Yahya, T. Mitchell, Z. Heller

#### **Trustees Absent**

E. Bazile

#### **Ex-Officio Members Present**

T. Phillips

#### **Non Voting Members Present**

T. Phillips

#### **Guests Present**

Raymond McGill, S. Schaefer

---

### **I. Opening Items**

#### **A. Record Attendance and Guests**

Marvin Francois and Debra Glasgow attended the meeting late

#### **B. Call the Meeting to Order**

L. Joffe called a meeting of the board of trustees of La Cima Elementary Charter School to order on Saturday Sep 16, 2017 @ 9:00 AM at Think Tank, 570 Hancock Street.

**C. Approve Minutes**

L. Joffe made a motion to approve minutes from the August Board Meeting on 08-16-17.

N. Yahya seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Approve June Minutes**

L. Joffe made a motion to approve the August minutes.

N. Yahya seconded the motion.

The board **VOTED** unanimously to approve the motion.

**II. Executive Director Monthly Report**

**A. Executive Director Monthly Report**

Tara P. discussed the New York State test data regarding ELA and Math LaCima 4 grade math and english out performed the district school wide from the comparison chart

Tara P. discussed the importance of keeping scholars proficient

Student with disabilities currently out perform the state in both Math and English

**III. Finance & Development**

**A. Development Update**

Tara P. discussed the fundraiser revenue goals ranging from \$38,000-\$57,000.

We have the capacity to host 140 guest. We have have 8 people per table with a total of 17 tables.

**B. Finance Update**

Marvin F. discussed the finance increase in deficit. Marvin F. made a motion to approve July and August financial report it was 2nd by Lucy J. and approved by the board.

\*The budget is approved pending the approval of Bonus Eligibility as per Lucy.

Marvin F. motion to approve the 2% match which was 2nd by Atiba E. and it was approved by the board.

**C. Finance & Development Committee goals**

Marvin F. discussed the finance goals as well as the development goals

**IV. Academic**

**A. Academic Committee Goals**

Norah Y. discussed the committee goals, such as, school visits, engagement and accountability.

**V. Governance**

**A. Governance Committee Charter**

L. Joffe made a motion to approve the Governance Committee Charter goals.

A. Edwards seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**B. Proposed New Board Members**

L. Joffe made a motion to approve all the new board members, Zach, Tristian and Debra.

M. Francois seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**C. Board book unveiling**

Lucy J. discussed the board book updates

**VI. Executive**

**A. Executive Committee update**

Lucy J. discussed the Executive Director evaluation time line  
The Executive Committee Charter is pending  
Board goals pending

**B. February Board Meeting**

Feb. board meeting to be reschedule for Feb. 28, 2017

**C. Executive Committee Goals**

Executive Committee goals 2017-2018 was discussed by Lucy J.

**VII. Closing Items**

**A. Adjourn Meeting**

The Board voted on a resolution on the bonus for the 4th grade teachers who out performed the state, the bonus is slated to be retro active based on the approval of the budget, subject to the exact amount of the bonuses submitted by Tara P.

Lucy made a motion to support the above bonus based on Tara P. numbers it was 2nd by Marvin F. and approved by the board.

The meeting was reopened to voted for the officer position and committee chairs:

Academic Committee Chair is Norah Y.  
The Committee consist of: Norah, Debra, Tristan.

Gov. Committee Chair is Lenworth S.  
The Committee consist of: Lucy J. and Sarah

Finance and Development Chairs consist of Marvin F. for Finance and Sarah S. for Development  
The committee consist of Atiba, Zach, and Eddy

Officers are:  
Board Chair- Lucy J.  
Vice Chair - Atiba E.  
Treasure - Zach H.  
Secretary - Lenworth S.  
L. Joffe made a motion to adjourn the meeting.  
N. Yahya seconded the motion.

The board **VOTED** unanimously to approve the motion.  
There being no further business to be transacted, and upon motion duly made,  
seconded and approved, the meeting was adjourned at 11:00 AM.

Respectfully Submitted,  
L. Stephenson