


Employee Evaluation Management (EEM) Training Resources

Below are training plans for each EEM user-type. We have many online training resources available based on your level of rights in the solution. We encourage you to leverage these resources to shorten your time to proficiency.

Tips:

- o Access the Learning Center at any time by clicking the  icon in the upper right of any page.
- o Leverage the Learning Center rather than locally saved documents to ensure you have the most current info.
- o There are many more resources in the Learning Center than those listed below.
- o Login to Frontline Professional Growth (EEM) before you click on the URL links below.

District Administrators (Evaluators)

Who? Individual who evaluates staff for your district/organization.

- o Online Course: Employee Evaluation: Evaluator's Course (you must be invited to access this course – created in a system called SkyPrep)
- o Watch: [Evaluation Orientation for New Administrators \(Evaluators\)](#)
- o Review: [Popular Questions for District Admins](#)
- o Review: [Using the Process View](#)
- o Review: [Evidence Collection Tool: Entering Evidence](#)
- o Review: [Evidence Collection Tool: Reviewing and Aligning Evidence](#)

Teacher/Users (Evaluatee)

Who? Individuals being evaluated in the site.

- o Watch: [Evaluation Orientation for New Educators](#)
- o Review/Watch: [Getting Started in Evaluation](#)
- o Review: [Popular Evaluation Questions for Teachers and End Users](#)
- o Review: [Completing a Form](#)
- o Review: [Uploading/Managing Artifacts](#)