

**LAKE HAVASU UNIFIED SCHOOL DISTRICT NO.1**

**2200 Havasupai Blvd.**

Lake Havasu City, AZ 86403

**Special Governing Board Minutes**

August 23, 2018

1. Routine Opening of Meeting - Call to Order

The special session of the Governing Board of Lake Havasu Unified School District No. 1 was called to order by Governing Board President, John Masden, in the District Office Boardroom, 2200 Havasupai Blvd., Lake Havasu City, Arizona at 4:00 p.m., on August 23, 2018.

1.1 Moment of Silent Prayer or Reflection

1.2 ROLL CALL

BOARD MEMBERS PRESENT: John Masden, President  
Nichole Cohen, Vice President  
Pat Rooney, Member  
Kathy Cox, Member

ADMINISTRATION PRESENT: Diana Asseier, Superintendent  
Jaime Festa-Daigle, Director of Personnel/Technology  
Terry Fleming, Secretary

Others: 1

1.3 Pledge of Allegiance

2. Review and Accept Agenda for this Session

Mr. Rooney moved, seconded by Mrs. Cohen, to approve Agenda as presented.

ROLL CALL VOTE: Cox: YES, Rooney: YES, Cohen YES, Masden: YES

3. Review, Discussion and Possible Action on Superintendent Evaluation Policy CBI and Evaluation Tool

Mr. Masden led a discussion on changes to the Superintendent's evaluation tool. Handouts from Mrs. Asseier and Mrs. Cohen were reviewed. Discussion ensued on each section and each item in the section. Each board member agreed upon any changes made.

Mrs. Asseier's office will compile the changes on the tool and send out to the Board. Any request for changes will be submitted to Mr. Masden. If necessary, the Board will meet again on this matter.

No additional action was taken.

4. Mrs. Cohen moved, seconded by Mr. Rooney to go into an executive session at 6:00 p.m. pursuant to ARS Section 38-431.03(A)(1) for the purpose of discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining, or resignation of a public officer, appointee, or employee of any public body, except that, with the exception of salary discussions an officer, appointee, or employee may demand that such discussion or consideration occur at a public meeting. - Discussion on Superintendent's Contract for 2018-19 and 2019-2020

ROLL CALL VOTE: Cox: YES, Rooney: YES, Cohen YES, Masden: YES.

Mrs. Cohen moved, seconded by Mr. Rooney to adjourn the executive session at 6:05 p.m. and reconvene into Special Session. Approved unanimously.

5. Action Item

5.1 Approval of Superintendent's Contract for 2018-19 and 2019-2020

Mrs. Festa-Daigle recommended that the Board approve the revision of the 2018-20 Superintendent's contract to reflect the 4% increase for administrative salaries that was approved by the Governing Board on July 19, 2018.

In accordance with the current structure of the contract, all adjustments must be approved by the board as they signify a new contract. A change was made to allow for the Superintendent to receive raises commensurate with other staff members during the time of contract.

Mrs. Cox moved, seconded by Mrs. Cohen, to approve item 5.1.

ROLL CALL VOTE: Cox: YES, Rooney: YES, Cohen YES, Masden: YES

6. Announcements - none

7. Adjournment

Following a motion by Mrs. Cohen, seconded by Mrs. Cox, the meeting was adjourned at 6:09 p.m.

ROLL CALL VOTE: Cox: YES, Rooney: YES, Cohen NO, Masden: YES

Video of the entire meeting may be seen on the District website [[www.havasu.k12.az.us](http://www.havasu.k12.az.us)] under Governing Board.

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Minutes of the Special Governing Board meeting of August 23, 2018 are approved as submitted.

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John Masden, President

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Nichole Cohen, Vice President